ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
ASSOCIATE STUDENTS BUSINESSES COMMITTEE
MEETING MINUTES

Monday, February 8, 2016  10 a.m.  BMU 205

Members Present: Matt Zaleski, Megan Odom, Pedro Douglas, Michelle Korte, Amanda Labrador, Brent Adams

Members Absent: Stacie Corona and Kevin Hernandez

Others present: David Buckley, Mary Cox (recording), Jamie Clyde, Susan Jennings, Sarah Foisy, Shar Krater, Thang Ho.

I. CALL TO ORDER – The Chair, Zaleski, called the meeting to order at 10 a.m.

II. AGENDA – No changes

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 1/25/16. Motion to approve minutes of the regular meeting of 1/25/16, as presented (Odom/Labrado). 5/0/1 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – Limited to items on the agenda – None

VI. OPINIONS – None

VII. BUSINESS

A. Information Item: Oven replacement/capital expenditure – Clyde explained that the Combi oven in the Marketplace, which was originally installed in 2008, needs to be replaced. She shared information regarding the three quotes received. She stated that even though the bid from Wasserstrom is the least expensive, they are leaning toward purchasing from NorCal Food Equipment as there is local support for repairs and maintenance. Discussion was held.

B. Information Item: 12/31/15 Chico State Wildcat Store Financials – Jennings shared information regarding the AS CSWS financials for December 2015. There were no sales or cost of sales as expected, and commission income from Follett was $55,623.

C. Information Item: 12/31/15 Dining Services Financials – Clyde shared a PowerPoint presentation of the Dining Services financials for December 2015. Residential dining cost of sales 7.54 higher than budgeted, which was a planned expense, with an average plate cost of $2.57. Cash Operations 2.63% lower than budgeted with a significant decline at Butte Station, Discussion was held.

D. Information Item: 12/31/15 Auxiliary Activities Fund Capital Expenditure Report – Jennings shared information regarding the Capital Expenditure Report for October through December.

VIII. DINING SERVICES DIRECTOR’S REPORT – Clyde reported that the most significant thing they’ve been working on is the revision of the Catering menu, which will be launched late February. Clyde reported that Catering/Conference Services will have an Exhibition Party on February 24 for the campus community. She reported there will also be a student menu in place and will be available seven days a week until 7 p.m. with three days’ notice. Clyde reported that the Catering and Conference Services merge in BMU213 is finalized. She also reported that Dining is transitioning from PFG to Sysco as the prime broad line distributor. Sysco is part of the southern California UC buying group but will now take over for PFG in northern California. Clyde reported that Dining retail sales are up 13.5% in the first week of school compared to the same week last year.

IX. CHICO STATE WILDCAT STORE DIRECTOR’S REPORT – Foisy shared a PowerPoint presentation of a comparison of week one and week two for Rush. She reported that they ended week one up $90,956 but ended week two down $70,585. Foisy reported that they saw a healthy increase in rentals and also in clothing. She reported that there is an upcoming sale on select apparel, hats, drinkware, and more on February 16 and 17, and also reported that Grad Fest is coming up March 1 and 2. Foisy reported that they are also planning
“Hats Off to Reading” to celebrate Dr. Seuss’ birthday, which will be geared toward children. Discussion was held.

X. EXECUTIVE DIRECTOR’S REPORT – Buckley reported that the AS is in the recruitment process for the Dining Services Director and are reviewing applications as they come in. He stated that they Skyped one of the candidates and may bring her in for an interview. Buckley explained the history of the graphics/marketing department for the AS, and reported that the Board is interested in creating a new centralized department. Buckley is looking into the potential costs to implement, which he will present to the Board. Buckley shared that he heard this year’s student sustainability initiative will be to ban plastic bottles on campus. He stated that he hasn’t seen the language of the initiative yet but it will be presented at GAC tomorrow. Discussion was held.

XI. VP APPOINTEE’S REPORT – Labrado had no report.

XII. CHAIR’S REPORT – Zaleski reported that Hernandez will no longer be on the committee due to a class conflict. A search for his replacement has begun.

XIII. ANNOUNCEMENTS – None

XIV. PUBLIC OPINION – None

XV. OPINION – None

XVI. ADJOURNMENT – The Chair, Zaleski, adjourned the meeting at 10:45 a.m.