ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES

Wednesday, April 20, 2016  8:30 a.m.  BMU 205

Members Present: Deanna Jarquin, Vu Nguyen, Matt Zaleski, Michael Pratt, Nick Howell, Andrew Roberts, Teddy Delorenzo, Drew Calandrella

Members Absent: Lori Hoffman

Others Present: David Buckley, Karen Bang (recording), Jamie Clyde, Susan Jennings, Thang Ho, Leah Railey, Shar Krater, Curtis Sicheneder, Jon Slaughter

I. CALL TO ORDER – The meeting was called to order at 8:30 a.m. by the Chair, Jarquin.

II. AGENDA – The following were added to the agenda as Information items: Item VII. E. – Revisions to Associated Students Corporate Code Book: Procurement, Purchasing and Accounts Payable Policy. Item VII. F. – Revisions to Associated Students Corporate Code Book – Signature Policy. Motion to approve the revised 4/20/16 agenda (Pratt/Roberts) 6/0/0 MSC.

III. MINUTES – Minutes of the 4/6/16 regular meeting. Motion to approve the minutes of the 4/6/16 regular meeting (Pratt/Zaleski) 6/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINION – None

VII. STANDING COMMITTEE REPORTS – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee – Nguyen reviewed with the Board, also reviewed upcoming events. Will be welcoming new officers at the beginning of May and starting transition. Council and Committee applications will be available by dead week this year.
   1. GAC Actions of 4/19/16
      a. Approved the 4/19/16 meeting agenda.
      b. Approved the minutes of the 4/12/16 regular meeting.
      c. Approved the Activity Fee Fund Budget, including AF Administration, Capital Expenditures, Government Affairs Office and Elections Budget, estimated results 2015-16 and proposed budget 2016-17, as revised.
      d. Approved revisions to Associated Students Corporate Code Book – Student Academic Senate Code.

B. Bell Memorial Union Committee – Roberts said they plan on passing the Student Union budget at tomorrow’s meeting. SFAC gave out approximately $53,000. BMUC Actions of 4/14/16
   a. Approved the 4/14/16 meeting agenda.

C. Associated Students Businesses Committee – Zaleski reviewed with the Board and also said that Corinne Knapp is the new Associate Dining Services Director.
   1. ASBC Actions of 4/18/16
      a. Approved the minutes of the 4/11/16 special meeting.
      b. Approved Associated Students Auxiliary Businesses Budget – Dining Services (including Capital Expenditures), estimated results 2015-16 and proposed budget 2016-17, as presented.

VIII. BUSINESS

A. Action Item: Approval of 8% Pay Grade Changes as of 7/1/16. Motion to approve 8% Pay Grade Changes as of 7/1/16, as presented (Nguyen/Roberts). (Howell joined the meeting at 8:35 a.m.) Buckley said this gets our salary more in line with the marketplace and noted that Railey provided positions affected
by this adjustment. He said additional adjustments will need to be made when wages start increasing. Delorenzo questioned if they’re just approving the 8%, and Buckley confirmed. She suggested added wording to the motion that reflects that this is a result of the Compensation Study. Friendly amendment by Delorenzo to state motion as: Motion to approve 8% Pay Grade Changes as of 7/1/16 to reflect results of Compensation Study. Nguyen and Roberts accepted the friendly amendment. 7-0-0 MSC.

B. Information Item: Review of Associated Students Budgets – estimated results 2015-16 and proposed budget 2016-17 – Slaughter said the Activity Fee budget was approved at GAC yesterday with amendments to pages 2 and 3 of Tab 4 of the Board Budget packet and distributed the updated replacement pages. He noted in Contract Programs, Shuttle Contract Supplement is now a negative of $2,500. He said Nguyen was incredibly successful at the SFAC meeting; we received all of the contract supplemental request of $40,614 plus an additional $2,500 to be used for an educational campaign about alternate transportation. Slaughter said on the second page, because of having more money than was unallocated at that time, after discussion, GAC approved adding the position of Front Desk Office Coordinator, a step in their plan to allow the Programs Coordinator more time to work with the programs and the officers, and less attached to the front desk. He said this figure is for salary and benefits. When the budget is restated after all approvals from the Board, that $53,000 will go in to GAO Administration line-item. Slaughter said regarding the Officer and Senator compensation proposal that will be coming to the Board next week, they raised the original amount of set aside for potential adjustment because they did a couple of percentage changes within the proposed new compensation plan. The proposal suggests moving to a percentage of the cost of attendance at CSU, Chico. That’s how they’re proposing that the compensation amounts be established from year to year. In Revenue Sharing, under Funding Allocations, $63,980 was the true number that was pledged during last week’s elections. Under Student Run AF Programs, GAC voted for a 15% program growth for student run programs; 15% each to CLIC, KCSC and GSEC. There is still an unallocated amount available for reserves in the amount of $8,768, which includes the potential set aside of $4,653 for minimum wage increase next January. Activity Fee is in good shape and GAC is still budgeting with money left for reserves. Slaughter said this has been a very good, thoughtful budget season for GAC and he appreciates it.

C. Information Item: Corporate Services Budget, and Corporate Services Capital Expenditures Budget – estimated results 2015-16 and proposed budget 2016-17 – Included above.

D. Information Item: Strategic Plan – Approved We Wills from ASBC, BMUC and GAC – Jarquin said this document is being provided to the Board as information only. She said it was very difficult to find the previous We Wills from the committees and this creates one document so that when it’s reviewed again in a few years, they will be able to easily locate it (Calandrella joined the meeting at 8:50 a.m.). Buckley said he’d like GAC, ASBC and BMUC to be provided with an update around November, which can also be reported to the Board. Jarquin said this document will provide new student officers with good conversation starters. Delorenzo said it’s a comprehensive snapshot of where we are and where we’re going.

E. Information Item: Revisions to Associated Students Corporate Code Book – Procurement, Purchasing and Accounts Payable Policy – Jennings reviewed the suggested changes to the policy.

F. Revisions to Associated Students Corporate Code Book – Signature Policy – Jennings reviewed the suggested changes, noting the primary objective was to add the Associate Executive Director throughout the policy, which also provides more flexibility for availability to sign at different levels.

G. Director of University Affairs Report – Pratt said the CFA issue has been settled. Faculty will receive 5% on June 30, 2016, then next stage is 2%, with an additional percentage the following June, then SSI increase of 2.65% for the lowest paid faculty members. He said this potentially puts the CSU in an $88 million to $100 million deficit and they’re relying on the Legislature to make that up. Jarquin said campuses will also be looking within their own budgets. • Pratt said he is working on a Shared Governance report for CSSA, for their May meeting. • Pratt said Jonathan Rauch will be speaking in the BMU auditorium tonight from 7 to 9 p.m. regarding free speech on campuses, and protecting minority rights.

H. Director of Legislative Affairs Report – Howell said they went to CSSA in San Jose this past weekend. The final CSSA meeting of the semester will be in May and the new Director of Legislative Affairs will be attending with them. • Howell said In District Advocacy Week is coming up. He noted the search for the next student trustee is happening.
I. University Vice Presidents’ Reports – Calandrella congratulated the AS overall regarding the elections process, and also congratulated the returning and newly elected officers.

J. Executive Director’s Report – Buckley said last week he contacted Jeff Carter as a follow-up to the discussion they had prior to when the advisory measure was going forward. He said a similar advisory measure was passed six or seven years ago. He said he sent a follow-up to Carter on Friday, and will provide the Board with Carter’s response. Buckley said there are two issues for the Board to discuss that he has contacted Carter about: 1) contractual obligations and Carter’s opinion on that, and 2) financial impact opinion. He said he would like Carter’s opinion on how to best move forward. Buckley said the Board needs to weigh in since this is an advisory measure that affects the AS and how they’d like to move forward, or not. • Buckley said he will provide an overview of the minimum wage impact and how it will affect the AS over the next few years. He said the other area that needs to be discussed has to do with changing exempt salary federally from $26,000 to 50,000/year. He said it appears that the Federal Government will approve this on July 1, then there will be a 90 day wait for it to be implemented. Buckley explained that for those employees that are currently exempt, anyone making under $50,000 would become an hourly employee. He said they knew this would happen with the change of minimum wage because California law for exempt status is double the hourly minimum wage times 2,080 hours/year. ($13/hour = $54,000/year). He said this change will have an effect on the AS and up to 7 exempt positions will need to be adjusted. He said they will need to decide if they should bump their salary up to keep them as exempt, or just change to hourly employees. In addition, Buckley said we can’t incur a lot of overtime. He expressed concern about areas that work with students on nights and weekends. He said if we make the decision to say the person that’s now making $45,000/year, if we say we’re going to increase their wage to $50,000, what about employee that’s making $51,000 and they don’t get an increase? Then when the minimum wage goes up again, wages would be bumped up again. He expressed concern regarding how this will affect employees when they see others getting large increases. • Buckley said regarding the CFA increase happening, it appears that the “me too” clause will cause there to be some adjustment to bargaining units. He said we have tended to follow suit with our general salary increases for what’s going on with the state; however, we are not doing that right now and will have to take a look at this next year. • Delorenzo said local news coverage really misunderstood regarding the advisory measure. She questioned if in the future if the AS should wage an educational campaign, or contact the media so that there are no misconceptions of the facts. Buckley said The Orion keeps saying University, not AS, and it effects the AS not the University. Jarquin said she and Slaughter tried to make this clear. Jarquin asked for an update soon regarding the Real Food Challenge implantation for this year.

K. President’s Report – Jarquin said congratulations to the returning Board members and said there will be three new board members. She said she will be doing a lot of transitional things over the next month or so. • Jarquin said the Executive Director review process has begun and this will be brought to the Board as a Closed Session at their last meeting. • Jarquin said next week the Board will be talking about the impact of the water bottle advisory measure as well as legality and financial aspect. She said they will also discuss some scenarios regarding different ways to handle this.

IX. ANNOUNCEMENTS – Jarquin said the AS Diversity Survey will go out to students on May 1. She also said there will be good neighbor initiative. Jarquin said a Diversity Art Show featuring CSUC students will be at Monca Pop Up Art Museum at 221 Main Street, April 27 to 29.

X. PUBLIC OPINION – None

XI. OPINION – None

XII. ADJOURNMENT – The meeting was adjourned at 9:17 a.m. by the Chair, Jarquin.