ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
GOVERNMENT AFFAIRS COMMITTEE
MEETING MINUTES

Tuesday, April 19, 2016
8 a.m.
BMU 205

MEMBERS PRESENT – Vu Nguyen, Michael Pratt, Nick Howell, Deanna Jarquin, Oliver Montalbano, Aaron Thao, Jerad Prevost

MEMBERS ABSENT – Jake Jacobs (excused), Susan Anderson, CC Carter.

OTHERS PRESENT – Jon Slaughter, Shar Krater, Radhika Kataria (recorder), Jamie Clyde, Leah Railey, Jimmy Smith, Dylan Peters, Anne Schwab, Matt Zaleski, Andrew Roberts.

I. CALL TO ORDER - The Chair, Nguyen, called the meeting to order at 8:04 a.m.

II. AGENDA – Motion to approve the 4/12/16 regular meeting agenda (Jarquin/Pratt) 5-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the 4/12/16 regular meeting. Jarquin noted that the absence of Susan Anderson from the 4/12/16 meeting should show as excused. Motion to approve the minutes of the 4/12/16 regular meeting, as amended (Pratt/Jarquin), 5/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Action Item: Approval of the Activity Fee Fund Budget, including AF Administration, Capital Expenditures, Government Affairs Office and Elections Budget, estimated results 2015-16 and proposed budget 2016-17. Motion to approve the Activity Fee Fund Budget, including Activity Fee Administration, Capital Expenditures, Government Affairs Office and Elections Budget, estimated results 2015-16 and proposed budget 2016-17, as presented (Montalbano/Jarquin), Slaughter brought a spreadsheet of the budget for updating reserves. Nguyen was incredibly successful at the SFAC meeting. They received the entire request of $40,614 plus an addition $2,500 for an educational campaign. Nothing has changed in expected incomes; this is based on an annualized enrollment of 16,700. The custodial fee is part of AB 1000, where the campus has oversight of all of the budgets. A relatively new charge that started this year is a campus IT charge, all areas of the Associated Students are sharing this charge. In Corporate Services, the $16,800 represents what the Activity Fee reimbursed the Financial Services office for the oversight of campus clubs and organizations accounts. The corporate overhead costs are what are shared for the Financial Services, Activity Fee, Administration, HR, Information Technology, etc. Remember that minimum wage is set aside for the anticipation for the minimum wage increase. The cost to Activity Fee for all the areas in student employment is estimated to be $4653 which is taken into account for an expense that can incur next year.

The government affairs administration cost and increase which will be made as senators are on-boarded. Along with the 2% increase in officer compensation, as proposed, elected officer pay will be adjusted the same as career pay which is estimated to be 2% this year. Officer budgets and the elections budget is relatively remaining the same. Officers and senators non hourly compensation adjustments are part of a project currently being worked on which is to restate and increase officer compensation in light of the fact that officer compensation has not really been adjusted over the last 10 years. The traditional programming has increased at a mere $250 and this is primarily for the Wildcat Welcome week. The Dream Center allocation proposed is set aside for yet to be determined support. Since this budget was done, Sally Miller has restated the fee schedule and the site supervisor would be increased to an 11 month position. In Revenue sharing, the number has been adjusted to exactly what was pledged in the election. In student run programs, there is an option for program growth, which represents the 10% of the operating costs of student run programs which can be allocated. Motion to approve the Activity Fee budget as presented (Montalbano/Jarquin).

Motion to increase the 10% program growth to a 20% program growth (Jarquin/Howell). She believes that two factors are important here, one being that there is money left over from the last allocation and she thinks it is important to give back to programs if money is unallocated. Also, if pay is increased to student officers as well, pay should be increased to student run programs as well so there is transparency and accountability. Doing this will create an environment for the organizations to know at the beginning of the year to know that they have this much budget to implement for the year. Montalbano states that if this 20%
increase is made, it is important to be considerate that the budget does not suddenly decreased in the following years and that it remains consistent. Slaughter states having a 15% program growth would be more sustainable long-term based on the projected minimum wage increase. Jarquin amends her amendment to a 15% increase and Pratt seconds this. Slaughter clarifies that it is a 15% increase to each student run program individually. A vote is made on this amendment and it is passed at a vote of 4-1-0 MSC. **Motion by Nguyen on the main amendment, it being a 15% growth on student run programs. The motion passes at 5-0-0.**

**Motion to budget a career front desk coordinator position for the Government Affairs Office at a cost of $53,371 including salary and benefits (Nguyen/Jarquin).** Nguyen believes the Government Affairs office could work more efficiently with this position. It will free up the program coordinators position to do more advising with GSEC and CLIC as well as working with all the individual officers. This position will also help support front desk assistants and the administrative support officers need. Jarquin agrees with Nguyen and discussion is held about the benefits of adding in this new position. Montalbano asks Krater how much time the front desk takes up daily and Krater responds that a good average of two to three hours a day in which she is directly scheduling and managing the front desk. Krater explains this new front desk position would better support not just the front desk staff, but minute takers and outreach coordinators as well. Krater explains her current position more thoroughly based on her job duties, and explains that the front desk could use a more consistence presence to support them and can be more focused on them specifically. Montalbano states that this is a great opportunity to see what the next big step for this office could be. Thao states that he thinks this position will enable to front desk to develop their leadership. Slaughter states that he is confident that this position will be able to be funded after it is implemented. Nguyen calls for a vote for adding the position of a front desk coordinator 6-0-0 MSC. Discussion is held regarding the budget being able to be shifted around next year and the unallocated $4000 in the budget. Jarquin states the $4000 should remain unallocated and passed on. **Motion to decrease the Executive Vice Presidents budget by $650 and create a Legislative Affairs committee budget of $750. (Jarquin/Prevost).** Discussion is held on this motion and the $750 is amended to $1000. Nguyen makes a motion that all in favor of allocating $1,000 from the officer budget to Legislative Affairs. **A vote is held and the motion passed 6-0-0 MSC.** Slaughter makes a suggestion that as things happen, $4100 will remain unallocated so it can be used for specific purposes. **Nguyen takes a vote of all those in favor of this action item as presented and the motion passes 6-0-0.**

**B. Action Item: Approval of Revisions to Associated Students Corporate Code Book – Student Academic Senate Code. ** **Motion to approve revisions to Associated Students Corporate Code Book – Student Academic Senate Code, as presented (Howell/Pratt) 5-1-0 MSC.**

**C. Information Item: Student Officer Compensation update with Leah Railey – Railey is the AS HR Director.** She explained that there has been interest in changing the non-hourly compensation to scholarships. She has had an opportunity to talk to Terryl Murphy in Financial Aid for implementing this new method. This is attainable and it would allow the University to disburse money to students through either AS or Financial Aid. Ideally, there would be a process that starts when a student expresses interest in running for office. This is desired to begin for the next school year. If anyone has any specific questions, they can follow up with her directly.

**D. Information Item: Revisions to Associated Students Corporate Code Book – Duties for the College of Engineering, Computer Science and Construction Management Senator – Postponed to next week**

**E. Information Item: Revisions to Associated Students Corporate Code Book – Duties for the College of Agriculture Senator – Postponed to next week**

**F. Information Item: Revisions to Associated Students Corporate Code Book – Duties for the College of Natural Sciences Senator – Postponed to next week.**

**VIII. REPORTS: OFFICERS AND COORDINATORS – None**

**IX. REPORTS: STAFF – None**

**X. REPORT: EXECUTIVE VICE-PRESIDENT –** Nguyen said at 9:20 a.m. quorum was lost so the meeting has ended.