

## DUTIES FOR COMMISSIONER OF STUDENT ENGAGEMENT AND ADVOCACY

### I. NAME

This document shall be called Duties for the Commissioner of Student Engagement and Advocacy.

### II. AUTHORITY

These duties shall be established by the authority given in Article IX, Section 1. a. (3) of the Restated Bylaws of the Associated Students (AS) of California State University, Chico (CSUC).

### III. PURPOSE

The purpose of these duties is to define the role and responsibilities of the Commissioner of Student Engagement and Advocacy.

### IV. DATE OF EFFECTIVENESS

These duties shall be effective upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

### V. AMENDMENTS

These duties may be amended by the Commissioner of Student Engagement and Advocacy with approval of the GAC and reported to the BOD.

### VI. TERM OF OFFICE AND ATTENDANCE

- A. Term of office shall be consistent with elected commissioners as outlined in Article VIII, Section 4. of the Restated Bylaws of the AS of CSUC.
- B. Attendance shall be governed by the Elected Officers' Attendance Policy.

### VII. DUTIES AND RESPONSIBILITIES

- A. Shall be a voting member of the GAC.
- B. Shall chair the Campus Engagement Council (CEC) and represent that council to the GAC.
- C. Shall coordinate GAC representation efforts at campus wide involvement opportunities including, but not limited to, Wildcat Welcome Week, Chico Preview, and Choose Chico.
- D. Shall coordinate intentional outreach at the start of each academic semester to welcome and inform incoming first year and transfer students about Government Affairs.
- E. Shall assist in planning and/or participating in AS Government Affairs Town Halls.
- F. Shall collaboratively coordinate and respond to at least one initiative related to a critical issue as identified by students at large.
- G. Shall coordinate the annual Time Capsule event.

Approved GAC:	4-22-94	Reported to BOD:	2/21/07
Approved BOD:	5-6-94	Revisions approved GAC:	5/10/10
Revision Approved BOD:	1-23-98	Reported to BOD:	5/12/10
Cleanup Changes:	Summer 1999	Revisions approved GAC:	4/28/15
Revisions approved GAC:	5/13/03	Reported to BOD:	5/4/15
Reported to BOD:	5/23/03	Revisions approved GAC:	8/28/17
Revisions approved GAC:	2/19/07	Reported to BOD:	9/6/17

Revisions approved GAC: 12/11/18  
Reported to BOD: 12/12/18  
Revisions approved GAC: 11/14/19  
Reported to BOD: 11/21/19  
Revisions approved GAC: 12/3/20  
Reported to BOD: 12/9/20  
(effective beginning the 2021-22 elected  
officer term)