



INSURANCE REQUIREMENTS

General, Employer and Business Automobile Liability, Workers Compensation, AND Policy Endorsements

Evidence of the following insurance coverage must be provided to and approved by the Associated Students prior to commencement of services. Please provide a copy of this document to your insurance agent and/or insurer. Should there be questions, please contact Keith Crawford at (530) 898-3447. Certificates of Insurance and Policy Endorsements are to be sent to:

EMAIL	ASinsurance@csuchico.edu
MAIL	Associated Students, CSU, Chico Attn: Risk Manager 400 W 1 st Street Chico, CA 95929

REQUIRED MINIMUM LIMITS OF INSURANCE

General Liability (comprehensive or commercial form)	\$1,000,000 per occurrence, \$2,000,000 aggregate
Business Automobile Liability (owned, scheduled, non-owned or hired)	\$1,000,000 per occurrence
Workers Compensation Insurance	As required under California State Law
Employer Liability	\$1,000,000

Note: Other means or combination of protection may be acceptable (e.g., self insurance pools, primary or excess risk retention groups, umbrella policies) if approved by the Associated Students Risk Manager.

CERTIFICATE HOLDER

The Certificate Holder is to be identified as:	Associated Students, CSU, Chico 757 Attn: Risk Manager 400 W 1 st Street Chico, CA 95929
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REQUIRED LANGUAGE TO BE PROVIDED ON POLICY ENDORSEMENTS

Policy endorsements are only required for General Liability Insurance. Please ensure the following wording is included on endorsement page(s) exactly as shown below:

The State of California, the Trustees of the California State University; California State University, Chico; Associated Students of CSU, Chico; Chico State Enterprises; University Foundation; and employees, officers, directors, volunteers and agents of each (collectively "University") are to be covered as additional insureds.

OTHER REQUIREMENTS AND NOTES:

1. Coverage shall not be cancelled, modified, or reduced without thirty (30) days' advance written notice to Associated Students.
2. Each insurer shall have an A.M. Best (or equivalent) rating of at least A:VII unless otherwise agreed to by the Associated Students.
3. The Contractor/Vendor's insurance coverage shall be primary. The self-insurance maintained by the University, its Trustees, Associated Students, and their officers, employees, or volunteers shall be excess of the Contractor/Vendor's insurance and shall not contribute with it.
4. If General Liability insurance is provided on a claims-made basis, a 3 year extended reporting period (tail coverage) must be provided.
5. Your agreement with the Associated Students may alter these requirements and/or add additional requirements.