

ACTIVITY FEE CAPITAL EXPENDITURE COMMITTEE CODE

I. NAME

This document shall be called the Activity Fee Capital Expenditure Committee Code.

II. AUTHORITY

This code is established under the authority given in Article IX, section 1.a.(4) of the Restated Bylaws of Associated Students (AS) of California State University, Chico.

III. PURPOSE

The purpose of this code is to define the membership, authority, and operating procedures of the Activity Fee Capital Expenditure Committee.

IV. DATE OF EFFECTIVENESS

This code shall be effective upon approval of the Board of Directors (BOD).

V. AMENDMENTS

This code may be amended by a two-thirds vote of the Government Affairs Committee (GAC) and reported to the BOD.

VI. MEMBERSHIP

This membership is comprised of the Initial Review Committee membership.

A. Voting Membership: Three (3)

1. AS Executive Vice President (votes only in case of a tie).
2. AS President.
3. AS Director of University Affairs.

B. Non-Voting Membership: Two (2)

1. Director, AS Programs and Government Affairs.
2. Assistant Director, AS Programs and Government Affairs.

VII. MEETING PROCEDURES

- A. The Executive Vice President shall serve as chair of the Committee.
- B. The Executive Vice President shall schedule at least one meeting prior to December 1 each year. Any Committee member may request additional meetings as they deem necessary.
- C. All recommendations on the allocation of funds for any Activity Fee capital expenditures require a majority vote of the Committee.
- D. A quorum shall consist of more than half of the voting members.

VIII. DUTIES AND RESPONSIBILITIES

- A. The Committee is responsible for reviewing all Activity Fee Fund Capital Expenditure requests and making recommendations to the GAC.

- B. The Executive Vice President has the responsibility to introduce all recommendations to the GAC for approval.

Approved AEC:	12/8/94
Approved BOD:	12/13/94
Clean-up Changes:	Summer 1999
Approved GAC:	9/1/99
Reported to BOD:	9/8/99
Revisions Approved GAC:	5/9/12
Reported to BOD:	5/11/12
Revisions Approved GAC:	1/29/18
Reported to BOD:	2/7/18