

## CAMPUS ENGAGEMENT COUNCIL CODE

### I. NAME

This document shall be called the Campus Engagement Council (CEC) Code.

### II. AUTHORITY

This code is established under the authority given in Article IX, section 1.a.(4) of the Restated Bylaws of the Associated Students (AS) of California State University, Chico (CSUC).

### III. PURPOSE

The purpose of this code is to define the composition and operation procedures of the CEC.

### IV. DATE OF EFFECTIVENESS

This code shall be effective upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

### V. AMENDMENTS

This code may be amended by a 2/3 vote of the CEC with approval of the GAC and reported to the BOD.

### VI. MEMBERSHIP

#### A. Voting Membership: Seven (7)

1. Commissioner of Student Engagement and Advocacy (SEA) (only votes in case of a tie).
2. Six (6) students at large:
  - a) Three (3) appointed by the Commissioner of SEA. A diversity in membership is encouraged and representatives from different multicultural organizations will be given priority.
  - b) One (1) appointed by the Director of Social Justice and Equity.
  - c) One (1) appointed by the Commissioner of Legislative Affairs.
  - d) One (1) appointed by the Vice President of Facilities and Services.

#### B. Non-Voting Membership: Three (3)

1. Staff Advisor from Student Life and Leadership.
2. Director of AS Programs and Government Affairs, or designee.
3. Staff Advisor from Cross Cultural Leadership Center.

#### C. Term of Office

1. Once appointed and continues until the last meeting of the academic year.

#### D. Officers

1. Chair
  - a) Shall be the Commissioner of SEA.
  - b) Shall preside over all meetings of the Council.
  - c) Shall ensure preparation of the agenda.
  - d) Shall report to the GAC following each formal meeting.
2. Vice Chair
  - a) Shall be appointed by the Chair from the voting membership.

- b) Shall aid the Chair in performing their duties as outlined in the Duties for the Commissioner of SEA and shall take the place of the Chair in their absence.
- E. Rules for Voting Members
  - 1. Voting members must adhere to the AS Appointment Policy.
  - 2. Vacancies shall be filled by the person currently holding the office that made the appointment. These appointments are subject to approval by an absolute majority of the GAC.

## VII. MEETING PROCEDURES

- A. The CEC is to be an active Council, meeting at least twice a month after council members are appointed during the regular academic year.
- B. The Chair shall set aside and publish a regular meeting time and location at the beginning of each academic year.
- C. The CEC meetings shall be publicly announced and open, as stated in the Gloria Romero Open Meeting Act, and shall be conducted according to Robert's Rules of Order, Newly Revised.
- D. Agenda items for the formal business sessions of the CEC shall be presented to the Chair. Agendas will be distributed to each member seventy-two (72) hours in advance of the meeting.
- E. A quorum shall consist of more than half of the full voting members.

## VIII. DUTIES AND RESPONSIBILITIES

- A. Shall assist in the implementation and coordination of initiatives relating to addressing the current student needs.
- B. Shall assist in the coordination and implementation in AS Government Affairs Town Hall events at least once a semester.
- C. Shall actively contribute to campus wide outreach and engagement efforts of AS Government Affairs opportunities.
- D. Shall assist in soliciting student feedback in order to identify critical student related issues to address.

Approved GAC:	11/10/95	Reported to BOD:	5/6/13
Approved BOD:	12/1/95	Revisions Approved EFAC:	10/29/15
Clean-up Changes:	Summer 1999	Revised Approved GAC:	11/10/15
Revisions Approved GAC:	5/12/00	Reported to BOD:	11/18/15
Reported to BOD:	5/15/00	Revisions Approved EFAC:	11/8/17
Revisions Approved GAC:	4/5/04	Revisions Approved GAC:	11/27/17
Reported to BOD:	4/7/04	Reported to BOD:	11/29/17
Revisions Approved AFC:	4/30/08	Revisions Approved EFAC:	Unable to convene EFAC
Revisions Approved GAC:	5/12/08	Revisions Approved GAC:	2/27/19
Reported to BOD:	5/14/08	Reported to BOD:	3/6/19
Revisions Approved EFAC:	4/28/10	Revisions Approved EFAC:	10/28/19
Revisions Approved GAC:	5/10/10	Revisions Approved GAC:	11/14/19
Reported to BOD:	5/12/10	Reported to BOD:	11/21/19
Revisions Approved EFAC:	4/24/13	Revisions Approved EDPAC:	N/A
Revisions Approved GAC:	5/3/13		

Revisions Approved GAC: 12/3/20  
Reported to BOD: 12/9/20  
(effective beginning the 2021-22 elected  
officer term)