

CAMPUS ENGAGEMENT COUNCIL CODE

I. NAME

This document shall be called the Campus Engagement Council (CEC) Code.

II. AUTHORITY

This code is established under the authority given in Article IX, section 1.a.(4) of the Restated Bylaws of the Associated Students (AS) of California State University, Chico (CSUC).

III. PURPOSE

The purpose of this code is to define the composition and operation procedures of the CEC.

IV. DATE OF EFFECTIVENESS

This code shall be effective upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

V. AMENDMENTS

This code may be amended by a 2/3 vote of the CEC with approval of the GAC and reported to the BOD.

VI. MEMBERSHIP

A. Voting Membership: Seven (7)

1. Commissioner of Student Engagement and Advocacy (SEA) (only votes in case of a tie).
2. Six (6) students at large:
 - a) Three (3) appointed by the Commissioner of SEA. A diversity in membership is encouraged and representatives from different multicultural organizations will be given priority.
 - b) One (1) appointed by the Director of Social Justice and Equity.
 - c) One (1) appointed by the Commissioner of Legislative Affairs.
 - d) One (1) appointed by the Vice President of Facilities and Services.

B. Non-Voting Membership: Three (3)

1. Staff Advisor from Student Life and Leadership.
2. Director of AS Programs and Government Affairs, or designee.
3. Staff Advisor from Cross Cultural Leadership Center.

C. Term of Office

1. Once appointed and continues until the last meeting of the academic year.

D. Officers

1. Chair
 - a) Shall be the Commissioner of SEA.
 - b) Shall preside over all meetings of the Council.
 - c) Shall ensure preparation of the agenda.
 - d) Shall report to the GAC following each formal meeting.
2. Vice Chair
 - a) Shall be appointed by the Chair from the voting membership.

- b) Shall aid the Chair in performing their duties as outlined in the Duties for the Commissioner of SEA and shall take the place of the Chair in their absence.
- E. Rules for Voting Members
 - 1. Voting members must adhere to the AS Appointment Policy.
 - 2. Vacancies shall be filled by the person currently holding the office that made the appointment. These appointments are subject to approval by an absolute majority of the GAC.

VII. MEETING PROCEDURES

- A. The CEC is to be an active Council, meeting at least twice a month after council members are appointed during the regular academic year.
- B. The Chair shall set aside and publish a regular meeting time and location at the beginning of each academic year.
- C. The CEC meetings shall be publicly announced and open, as stated in the Gloria Romero Open Meeting Act, and shall be conducted according to Robert's Rules of Order, Newly Revised.
- D. Agenda items for the formal business sessions of the CEC shall be presented to the Chair. Agendas will be distributed to each member seventy-two (72) hours in advance of the meeting.
- E. A quorum shall consist of more than half of the full voting members.

VIII. DUTIES AND RESPONSIBILITIES

- A. Shall assist in the implementation and coordination of initiatives relating to addressing the current student needs.
- B. Shall assist in the coordination and implementation in AS Government Affairs Town Hall events at least once a semester.
- C. Shall actively contribute to campus wide outreach and engagement efforts of AS Government Affairs opportunities.
- D. Shall assist in soliciting student feedback in order to identify critical student related issues to address.

Approved GAC:	11/10/95	Reported to BOD:	5/6/13
Approved BOD:	12/1/95	Revisions Approved EFAC:	10/29/15
Clean-up Changes:	Summer 1999	Revised Approved GAC:	11/10/15
Revisions Approved GAC:	5/12/00	Reported to BOD:	11/18/15
Reported to BOD:	5/15/00	Revisions Approved EFAC:	11/8/17
Revisions Approved GAC:	4/5/04	Revisions Approved GAC:	11/27/17
Reported to BOD:	4/7/04	Reported to BOD:	11/29/17
Revisions Approved AFC:	4/30/08	Revisions Approved EFAC:	Unable to convene EFAC
Revisions Approved GAC:	5/12/08	Revisions Approved GAC:	2/27/19
Reported to BOD:	5/14/08	Reported to BOD:	3/6/19
Revisions Approved EFAC:	4/28/10	Revisions Approved EFAC:	10/28/19
Revisions Approved GAC:	5/10/10	Revisions Approved GAC:	11/14/19
Reported to BOD:	5/12/10	Reported to BOD:	11/21/19
Revisions Approved EFAC:	4/24/13	Revisions Approved EDPAC:	N/A
Revisions Approved GAC:	5/3/13		

Revisions Approved GAC: 12/3/20
Reported to BOD: 12/9/20
(effective beginning the 2021-22 elected
officer term)