

## DUTIES FOR THE COMMISSIONER OF COMMUNITY AFFAIRS

### I. NAME

This document shall be called Duties for the Commissioner of Community Affairs.

### II. AUTHORITY

These duties shall be established by the authority given in Article IX, Section 1. a. (3) of the Restated Bylaws of the Associated Students (AS) of California State University, Chico (CSUC).

### III. PURPOSE

The purpose of these duties is to define the role and responsibilities of the Commissioner of Community Affairs.

### IV. DATE OF EFFECTIVENESS

These duties shall be effective upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

### V. AMENDMENTS

These duties may be amended by the Commissioner of Community Affairs with approval of the GAC and reported to BOD.

### VI. TERM OF OFFICE AND ATTENDANCE

- A. Term of office shall be consistent with elected representatives as outlined in Article VIII, Section 4. of the Restated Bylaws of the AS of CSUC.
- B. Attendance shall be governed by the Attendance Policy for Elected Representatives.

### VII. DUTIES AND RESPONSIBILITIES

- A. Shall be a voting member of the GAC.
- B. Shall chair the Community Affairs Council and represent that council to the GAC.
- C. Shall chair monthly Police Student Advisory Board meetings.
- D. Shall serve on the Town and Gown Committee.
- E. Shall serve on the Public Safety Board.
- F. Shall serve as the liaison to community agencies.
- G. Shall educate the GAC and student populations at large regarding the nature, problems, and resources of the Chico community.
- H. Shall be the GAC liaison to the Cats in the Community event.
- I. Shall coordinate an annual safety walk in the Chico community area.
- J. Should attend or appoint a designee to attend all City Council meetings.

Approved GAC:	9-3-97	Reported to BOD:	5/9/07
Approved BOD:	9/19/97	Revisions Approved GAC:	4/28/15
Cleanup Changes:	Summer 1999	Reported to BOD:	5/4/15
Revisions Approved GAC:	5/13/03	Revisions Approved GAC:	5/10/16
Reported to BOD:	5/23/03	Reported to BOD:	5/11/16
Approved GAC:	2/12/07	Revisions Approved GAC:	8/28/17
Reported to BOD:	2/14/07	Reported to BOD:	9/6/17
Revisions Approved GAC:	5/7/07	Summer 2021	