

## DIVERSITY AFFAIRS COUNCIL CODE

### I. NAME

This document shall be called the Diversity Affairs Council (DAC) Code.

### II. AUTHORITY

This code is established by the authority given in Article IX, Section 1.a.(4) of the Restated Bylaws of the Associated Students (AS) of California State University, Chico (CSUC).

### III. PURPOSE

The purpose of this code is to define the composition and operation procedures of the DAC.

### IV. DATE OF EFFECTIVENESS

This code shall be effective upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

### V. AMENDMENTS

This code may be amended by a 2/3 vote of the DAC with approval of the GAC and reported to the BOD.

### VI. MEMBERSHIP

#### A. Voting Membership: Six (6)

1. Commissioner of Diversity Affairs (only votes in case of a tie).
2. Three (3) students from the diversity populations appointed by the Commissioner of Diversity Affairs. A diversity in membership will be encouraged; representatives from different multicultural organizations will be given priority.
3. One (1) student appointed by the Executive Vice President.
4. One (1) student appointed by the Director of University Affairs.

#### B. Non-Voting Membership: Three (3)

1. Staff Advisor from Cross-Cultural Leadership Center
2. Director of AS Programs and Government Affairs, or designee.
3. Chief Diversity Officer or appointee from the Division of Student Affairs, or designee.

#### C. Term of Office

1. Once appointed and continues until the last meeting of the academic year.

#### D. Officers

1. Chair
  - a) Shall be the Commissioner of Diversity Affairs.
  - b) Shall preside over all meetings of the Council.
  - c) Shall ensure preparation of agenda.
  - e) Shall report to the GAC after each formal meeting.
  - f) Shall work with Government Affairs Office Operations Coordinator on overall budget coordination of this area, including preparation, monitoring and final reconciliation. All final reconciliations are to be achieved by the end of the current Commissioner's term.

2. Vice Chair
  - a) Shall be appointed by the Chair from the voting membership.
  - b) Shall aid the Chair in performing their duties as outlined in the Duties for the Commissioner of Diversity Affairs.
- E. Rules for Voting Members
  1. Voting members must adhere to the AS Appointment Policy.
  2. Vacancies shall be filled by the person currently holding the office that made the appointment. These appointments are subject to approval by an absolute majority of the GAC.

## VII. MEETING PROCEDURES

- A. The DAC is to be an active Council, meeting at least twice a month after council members are appointed during the regular academic year.
- B. The Chair shall set aside and publish a regular meeting time and location at the beginning of each academic year.
- C. The DAC meetings shall be publicly announced and open, as stated in the Gloria Romero Open Meeting Act, and shall be conducted according to Robert's Rules of Order, Newly Revised.
- D. Agenda items for the formal business sessions of the DAC shall be presented to the Chair. Agendas will be distributed to each member seventy-two (72) hours in advance of the meeting.
- E. A quorum shall consist of more than half of the full voting members.

## VIII. DUTIES AND RESPONSIBILITIES

- A. Shall act as the representative body of the diverse and multicultural community, taking action and recommending policy or policy changes to both the AS and the University.
- B. Shall host identified campus cultural events such as Multicultural Night (MAC Night) and the International Festival.
- C. Shall act as a liaison and create opportunities for communication setting strategic priorities around diversity among the AS, University and recognized, diversity-focused student organizations.
- D. Shall identify, develop and help implement equitable and inclusive policies and procedures through the AS.
- E. Shall advocate for equitable and inclusive policies and procedures throughout the University and statewide.

Approved GAC:	9/23/94
Approved BOD:	10/11/94
Clean-up Changes:	Summer 1999
Approved GAC:	9/8/99
Reported to BOD:	9/22/99
Approved by GAC:	5/12/00
Reported to BOD:	5/15/00
Revisions Approved C:	5/2/02
Revisions Approved GAC:	4/30/02
Reported to BOD:	5/6/02
Revisions Approved MAC:	12/9/03

Revision Approved GAC:	10/13/03
Revisions Approved BOD:	10/22/03
Revisions Approved MAC:	Unable to convene MAC
Revisions Approved GAC:	4/12/04
Reported to BOD:	4/21/04
Revisions Approved MAC:	4/21/10
Revisions Approved GAC:	5/3/10
Reported to BOD:	5/5/10
Revisions Approved MAC:	9/26/12
Revisions Approved GAC:	10/3/12
Reported to BOD:	2/18/13
Revisions Approved MAC:	2/13/13
Revisions Approved GAC:	3/15/13
Reported to BOD:	3/25/13
Revisions Approved MAC:	3/13/13
Revisions Approved GAC:	3/29/13
Reported to BOD:	4/8/13
Revisions Approved MAC:	N/A
Revisions Approved GAC:	2/10/14
Reported to BOD:	2/10/14 (effective beginning the 2014-15 elected officer term)
Revisions Approved DAC:	11/7/17
Revisions Approved GAC:	11/27/17
Reported to BOD:	11/29/17
Revisions Approved DAC:	Unable to convene DAC
Revisions Approved GAC:	2/27/19
Reported to BOD:	3/6/19
Revisions Approved DAC:	10/3/19
Revisions Approved GAC:	10/10/19
Reported to BOD:	10/24/19
Revisions Approved DAC:	10/3/19
Revisions Approved GAC:	11/14/19
Reported to BOD:	11/21/19 (effective beginning the 2020-21 elected officer term)
Revisions Approved DAC:	N/A
Revisions Approved GAC:	12/2/20 (title change to Social Justice & Equity Committee Code, effective beginning the 2021-22 elected officer term)
Reported to BOD:	12/9/20
Revisions Approved DAC:	N/A
Revisions Approved GAC:	3/10/21
Reported to BOD:	3/26/21 (effective for remainder of 2020-21 elected officer term)