

DUTIES FOR THE ASSOCIATED STUDENTS VICE PRESIDENT OF FACILITIES AND SERVICES

I. NAME

This document shall be called Duties for the Associated Students Vice President of Facilities and Services.

II. AUTHORITY

These duties shall be established by the authority given in Article VIII, Section 2 of the Restated Bylaws of the Associated Students (AS) of California State University, Chico (CSUC).

III. PURPOSE

The purpose of these duties is to define the role and responsibilities of the Vice President of Facilities and Services.

IV. DATE OF EFFECTIVENESS

These duties shall be effective upon approval of the Associated Students Facilities Committee (ASFC) and the Board of Directors (BOD).

V. AMENDMENTS

These duties may be amended by the AS Vice President of Facilities and Services with the approval of the ASFC and the BOD.

VI. TERM OF OFFICE AND ATTENDANCE

- A. Term of office shall be consistent with elected representatives as outlined in Article VIII, Section 4 of the Restated Bylaws of the AS of CSUC.
- B. Attendance shall be governed by the Attendance Policy for Elected Representatives.

VII. DUTIES AND RESPONSIBILITIES

- A. Shall be a voting member of the BOD, shall chair the ASFC and represent that committee to the BOD.
- B. Shall be a voting member of the ASFC, but voting only in case of a tie.
- C. Shall chair the Sustainability Fund Allocation Committee (SFAC).
- D. Shall be a voting member of the Campus Planning Executive Committee and the University's Americans with Disabilities (ADA) Committee.
- E. Shall serve as the budget officer in collaboration with staff for the Union programs.
- F. Shall be responsible for meeting with the AS President, the BOD, the Executive Director, and managers of the Union areas to discuss problems and proposals for the BMU and areas funded by the Student Union Fee.
- G. Shall be responsible for the planning, expansion and financing of the BMU, Wildcat Recreation Center (WREC) and areas funded by the Student Union Fee in consultation with the Executive Director and the ASFC, and appropriate University officials in consultation with appropriate management staff.
- H. Shall coordinate with the consent of the ASFC, use of all AS facilities.
- I. Shall administer and execute the decisions of the ASFC.
- J. Shall be responsible for the BMU Finals Week Study Hall each semester.
- K. Shall ensure, in consultation with the Executive Director and the ASFC, that the Student Union Strategic Plan be updated annually for all areas of the BMU and areas funded by

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the Student Union Fee, and shall report to the BOD the progress of the Student Union Strategic Plan.

- L. Shall facilitate implementation of passed initiatives and resolutions affecting the BMU and its programs.
- M. Shall participate in the peer-mentoring program facilitated by the Connection Coordinator.

Approved BMUC: 5-1-89
Revision Approved BMUC: 9/23/98
Approved BOD: 11-15-89
Revision Approved BOD: 1-23-98
Revision Approved BOD: 10/2/98
Revision Approved Special
Election: 10/22/98
Clean-up Changes: Summer 1999
Revision Approved BMUC: 9/20/00
Revision Approved BOD: 10/23/00
Revisions Approved BMUC: 5/14/03
Revisions Approved BOD: 5/23/03
Revisions Approved BMUC: 5/6/15
Revisions Approved BOD: 5/11/15
Revisions Approved BMUC: 10/19/17
Pulled from 11/1/17 BOD Agenda
Revisions Approved BMUC: 1/23/13
Revisions Approved BOD: 1/24/18
Summer 2021 Cleanup
Summer 2022 Cleanup
Revisions Approved ASFC: 2/3/23
Revisions Approved BOD: 2/15/23
(effective beginning the 2023-24 elected representative term)