

STUDENT ORGANIZATION EVENT ALLOCATION FUND (SOEAF) POLICY

I. NAME

This document shall be called the Student Organization Event Allocation Fund (SOEAF) Policy.

II. PURPOSE

The Associated Students (AS) policy on Student Organization Event Allocation Fund is intended to provide financial support to recognized student organizations for events and activities on campus.

III. DATE OF EFFECTIVENESS

This policy shall be effective upon approval of the Government Affairs Committee (GAC) and report to the Associated Students Board of Directors (AS BOD).

IV. AMENDMENTS

This policy may be amended by a 2/3 majority vote of the GAC, and reported to the BOD.

V. GUIDELINES

- A. In order to maintain equitable funding for all events, each event, regardless of the number of groups seeking funds for its promotion, shall be held to a ceiling of \$3,000.
- B. There will be no multiple funding from Activity Fee funding sources.
- C. The student organization planning the activity must have completed the recognition process with Student Life and Leadership, per semester.
- D. The application for funding can be submitted upon the confirmation of completing the recognition process.
- E. Approval or denial of each application will be assessed from a viewpoint neutral stance.
- F. The program, event or activity must be hosted on the Chico State campus.
- G. The program, event or activity must be free and open to all CSU, Chico students.
- H. Services that are eligible for funding are limited to: Associated Students Catering and Associated Students approved vendors, Associated Students Conference Services fees, Facilities Reservations and Facilities Maintenance Services (FMS) fees and campus printing partners. If food is a culturally significant component of an event and not available through current on-campus resources, other vendors may be approved. Organization will be responsible for coordinating and completing the paperwork needed for payment.
- I. SOEAF will not fund graduation celebration ceremonies.
- J. Annually funded AS programs are not eligible to receive SOEAF funding.
- K. Fifty percent of available funds at the start of the academic year shall be designated to cultural and diversity events.

Approved GAC:	12/1/03
Approved BOD:	12/3/03
Revisions Approved AFC:	4/19/06
Revisions Approved GAC:	4/24/06
Reported to BOD:	5/3/06
Revisions Approved AFC:	4/30/08
Revisions Approved GAC:	5/12/08

Reported to BOD:	5/14/08
Revisions Approved AFC:	3/10/10
Revisions Approved GAC:	3/22/10
Reported to BOD:	3/24/10
Revisions Approved AFC:	4/28/10
Revisions Approved GAC:	5/10/10
Reported to BOD:	5/12/10

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Revisions Approved EFAC:	2/6/18
Revisions Approved GAC:	2/19/18
Reported to BOD:	2/21/18
Revisions Approved EFAC:	2/24/20
(effective beginning the 2020-21 elected officer term)	
Revisions Approved GAC:	3/2/20
Reported to BOD:	4/24/20
Revisions Approved GAC:	12/7/22
Reported to BOD:	2/1/23