

Associated Students Child Development Laboratory

Financial Statements and Supplemental Information

Year Ended June 30, 2023



ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Financial Statements and Supplemental Information

Year Ended June 30, 2023

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ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

General Information

Year Ended June 30, 2023

1. Full official name of agency:
 - Associated Students Child Development Laboratory
California State University, Chico

2. Program names:
 - General Center Child Care and Development Program
 - Early Head Start Child Development Partnership
 - California State Preschool Program
 - Child Care Food Program

3. Type of agency:
 - Campus Center

4. Agency address:
 - California State University, Chico
Child Development Lab, Office 395
400 W 1st Street
Chico, California 95929

5. Name and address of General Manager and name of Financial Manager:
 - Executive Director:
 - Marcella Patterson
Associated Students, CSU, Chico
Administration Office 757
400 W 1st Street
Chico, California 95929

 - Financial Director:
 - Katrina Leach

6. Telephone number:
 - (530) 898-6815

7. Period covered for audit:
 - July 1, 2022, through June 30, 2023

8. Number of days of agency operation:
 - 173 Days

9. Scheduled hours of operation each day:
 - Monday through Friday, 7:30 A.M. – 5:00 P.M.

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Associated Students of California State University, Chico
Child Development Laboratory
Chico, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Associated Students of California State University, Chico (a nonprofit organization), Child Development Laboratory (Development Lab), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Development Lab as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Development Lab and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Development Lab's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

INDEPENDENT AUDITOR'S REPORT, CONTINUED

Auditor's Responsibility for the Audit of the Financial Statements, continued

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Development Lab's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Development Lab's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Emphasis of Matter Regarding Economic Dependency

The Development Lab is a program operated within Associated Students of California State University, Chico, and the financial activity between the two is significant. As seen on the statement of financial position, the net assets as of June 30, 2023, are zero. The Development Lab is economically dependent on Associated Students of California State University, Chico. Our opinion is not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information, as reflected in the table of contents, required by the *Audit Guide* issued by the California Department of Education and the California Department of Social Services is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2023, on our consideration of the Development Lab's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Development Lab's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Development Lab's internal control over financial reporting and compliance.

Aldrich CPAs + Advisors LLP

San Diego, California
December 11, 2023

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Statement of Financial Position

June 30, 2023

ASSETS

Current Assets:

Cash and cash equivalents	\$	54,295
Accounts and other receivables		13,530
Interfund receivables (payables)		<u>127,169</u>

Total Assets \$ 194,994

LIABILITIES AND NET ASSETS

Current Liabilities:

Accounts payable	\$	161,552
Accrued expenses		23,626
Deferred revenue		<u>9,816</u>

Total Liabilities 194,994

Net Assets:

Without donor restrictions -

Total Liabilities and Net Assets \$ 194,994

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Statement of Activities

Year Ended June 30, 2023

Revenue and Support Without Donor Restrictions:		
Preschool program	\$	337,113
General child care program		330,019
Child Care Access Means Parents in School grant		125,212
Child care food grant		<u>23,991</u>
Total Support		816,335
Associated Students' contribution		188,075
Early Head Start child development partnership		147,715
Butte County Office of Education - Steps to Quality funding		12,256
Contributions and other revenue		<u>3,840</u>
Total Revenue and Support Without Donor Restrictions		<u>1,168,221</u>
Expenses:		
Program services:		
General child development programs		531,991
Preschool programs		422,663
Supporting services:		
Management and general		<u>213,567</u>
Total Program and Supporting Services Expenses		<u>1,168,221</u>
Change in Net Assets		-
Net Assets Without Donor Restrictions - Beginning of Year		<u>-</u>
Net Assets Without Donor Restrictions - End of Year	\$	<u><u>-</u></u>

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Statement of Functional Expenses

Year Ended June 30, 2023

	Program Services			Supporting Services		Total Expenses
	General Child Development Programs	Preschool Programs	Total Program Services	Management and General		
Expenses:						
Certificated salaries:						
Teachers	\$ 206,070	\$ 149,057	\$ 355,127	\$ -	\$ 355,127	
Supervisors	30,720	27,395	58,115	95,789	153,904	
Classified salaries:						
Instructional aides	51,716	68,025	119,741	-	119,741	
Clerical personnel	13,461	13,461	26,922	14,557	41,479	
Food service personnel	13,928	18,158	32,086	-	32,086	
Employee benefits	126,785	102,875	229,660	42,863	272,523	
Indirect cost - administration	-	-	-	60,358	60,358	
Other supplies	43,299	12,655	55,954	-	55,954	
Professional services	16,512	8,187	24,699	-	24,699	
Instructional supplies	9,521	1,047	10,568	-	10,568	
Other	4,235	3,499	7,734	-	7,734	
Communications	2,828	2,828	5,656	-	5,656	
Travel and conferences	5,235	105	5,340	-	5,340	
Food services:						
Food costs	7,448	14,876	22,324	-	22,324	
Food supplies	233	495	728	-	728	
Total Program and Supporting Services Expenses	\$ 531,991	\$ 422,663	\$ 954,654	\$ 213,567	\$ 1,168,221	

See accompanying notes to financial statements.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Statement of Cash Flows

Year Ended June 30, 2023

Cash Flows from Operating Activities:	
Change in net assets	\$ -
Adjustments to reconcile change in net assets to net cash used by operating activities:	
Changes in operating assets and liabilities:	
Accounts and other receivables	19,197
Accounts receivable - related parties	41,289
Sponsored programs receivable	3,260
Interfund receivables (payables)	(92,753)
Accounts payable	72,294
Accrued expenses	(40,051)
Deferred revenue	<u>(4,606)</u>
Net Cash Used by Operating Activities	(1,370)
Cash - Beginning of the Year	<u>55,665</u>
Cash - End of the Year	<u>\$ 54,295</u>

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Notes to Financial Statements

Year Ended June 30, 2023

Note 1 - Summary of Significant Accounting Policies

Nature of Activities

The Associated Students Child Development Laboratory (Development Lab) is a campus-based child care center administered by the Associated Students of California State University, Chico (Associated Students), which has contracted with the California Department of Education and California Department of Social Services for grant funds to provide child development and preschool services. The Development Lab also receives funds from other agencies, private donations, and family fees.

Financial Statement Presentation

The financial statements of the Development Lab have been prepared in accordance with generally accepted accounting principles in the United States of America (US GAAP), which require the Development Lab to report information regarding its financial position and activities according to the following net asset classifications:

- *Net assets without donor restrictions* – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Development Lab. These net assets may be used at the discretion of the Development Lab's management and the board of directors.
- *Net assets with donor restrictions* – Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Development Lab or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities. The Development Lab did not have any donor restrictions that were temporary or perpetual in nature as of June 30, 2023.

Cash and Cash Equivalents

The Development Lab considers cash and cash equivalents to include cash on hand and commercial checking and savings accounts and time certificates of deposit with initial maturities of three months or less. Associated Students advances cash to provide funds as needed. Cash consists of bank deposits which are subject to the security provided to local public agencies up to \$2,500,000.

Accounts and Other Receivables

Accounts and other receivables represent amounts due to the Development Lab for reimbursement of expenditures made under approved grant contracts. The majority of these grant contracts are with federal or state agencies. Based on past payment history, no allowance for doubtful accounts has been reflected at June 30, 2023, as management believes all amounts are fully collectable.

Furniture and Equipment

Furniture and equipment are stated at cost. Depreciation is provided in an amount sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method. Planned major maintenance is accounted for using the direct expense method. Expenditures for equipment costing over \$5,000 are capitalized. Furniture and equipment were fully depreciated as of June 30, 2023.

Deferred Revenue

Deferred revenue consists of funds collected in advance but not yet earned as of the end of the fiscal year.

Revenue Recognition

The Development Lab receives a significant amount of its revenue in the form of federal and state grants and contracts for program operations. All revenue received is restricted in that it is only to be used for expenditures related to the Development Lab programs. Revenue from grants and contracts is recognized as funds are expended. The Development Lab receives an administration fee for indirect overhead costs and recognizes this fee as income over the life of the grant or contract as a percentage of total expenditures or salaries and wages as specified in the grant or contract.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Notes to Financial Statements

Year Ended June 30, 2023

Note 1 - Summary of Significant Accounting Policies, continued

Revenue Recognition, continued

The Development Lab recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Grants and conditional promises to give – that are, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met.

Contributions

All contributions are considered to be available for unrestricted use for any program related expenditure, unless specifically restricted by the donor.

Donated Facilities

The Development Lab receives the use of its indoor and outdoor space from California State University, Chico (CSU, Chico), for use by faculty and students to pursue educational goals. This support has not been included in the financial statements as fair rental value of the property has not been determined.

Income Taxes

Associated Students, which administers the Development Lab, is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. Associated Students functionally supports California State University, Chico, and has been classified in accordance with Section 509(a)(3), Type III. Associated Students has not entered into any activities that would jeopardize its tax-exempt status. Income from certain activities not directly related to Associated Students' tax-exempt purpose is subject to taxation as unrelated business income. However, expenses associated with the unrelated business income exceed the income or are insignificant. Accordingly, no provision for income taxes is required.

Associated Students accounts for income taxes in accordance with FASB ASC 740, Income Taxes, which clarifies the accounting for uncertainty in income taxes recognized in the Development Lab's financial statements and prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. FASB ASC 740, Income Taxes, also provides guidance on recognition and measurement of a tax position taken or expected to be taken in a tax return. Based on this analysis, a liability is recorded if uncertain tax benefits have been received. The Development Lab's practice is to recognize interest and penalties, if any, related to uncertain tax positions in the tax expense. There were no uncertain tax positions identified or related interest and penalties recorded as of June 30, 2023, and the Development Lab does not expect this to change significantly over the next 12 months.

Use of Estimates

The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Reconciliation of Child Development (CD) and US GAAP Revenue and Expense Reporting

The supplemental combining statement of activities and basic financial statements present financial data in conformity with US GAAP. The other supplemental financial data presented in the audit, including data in the schedule of expenditures by state categories, present expenditures according to CD reporting requirements. However, reporting differences arise because CD contract funds must be expended during the contract period (usually one year). For example, program amounts that are capitalized and depreciated over multiple years under US GAAP are expensed in the contract period under CD requirements. To address such reporting differences, the audit report includes a reconciliation of CD and US GAAP expense reporting.

Subsequent Events

Management has evaluated subsequent events through December 11, 2023, the date the report was available to be issued.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Notes to Financial Statements

Year Ended June 30, 2023

Note 2 - Accounts and Other Receivables

Accounts and other receivables is composed of the following amounts:

California Department of Social Services	\$	10,834
California Department of Education		<u>2,696</u>
Total	\$	<u>13,530</u>

Note 3 - Compensated Absences

Employees of the Development Lab are entitled to paid vacation days based on length of service and other factors. Sick leave benefits are accumulated for each employee; however, the employees are not vested in these benefits. Therefore, sick leave benefits are recognized as an expense when incurred and no liability has been recorded. Accumulated vacation benefits are vested by the employees; therefore, a liability has been recorded and amounted to \$20,341 at June 30, 2023.

Note 4 - Retirement and Benefit Plans

As part of the Associated Students, Development Lab employees participate in the multi-employer public employee retirement system defined benefit pension plans administered by California Public Employees' Retirement System (CalPERS). The Associated Students has two CalPERS plans, one for those hired prior to 2013 (Classic) and one for those hired in 2013 or later (PEPRA). The plans provide retirement, disability benefits, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statute, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a publicly available Comprehensive Annual Financial Report (CAFR) that includes financial statements and required supplemental information. Copies of the CAFR may be obtained from CalPERS, 400 Q Street, Sacramento, California, 95811, and from www.calpers.ca.gov. Furthermore, the Associated Students' financial statements provide additional disclosures and may be obtained from Associated Students of CSU, Chico, Associated Students FSO – Office 248, Chico, California, 95929, and from as.csuchico.edu. The Development Lab's expense recognized for CalPERS amounted to \$53,929 for the year ended June 30, 2023.

The Development Lab participates in the Associated Students' defined benefit postretirement plan that covers both salaried and non-salaried career employees. The Development Lab recognized no expense for postretirement benefits for the year ended June 30, 2023. The liability for postretirement benefits is maintained by the Associated Students.

Note 5 - Related Party Transactions

Associated Students provides accounting and payroll services to the Development Lab. For the year ended June 30, 2023, revenues from Associated Students totaled \$188,075. This amount is eliminated in the full financial statements of Associated Students.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Notes to Financial Statements

Year Ended June 30, 2023

Note 6 - Cost Allocation Plan

For the year ended June 30, 2023, the Development Lab allocates its costs based on the relative benefits received by the programs or activities. Accordingly, the Development Lab applies several methods for allocating costs:

Direct Costs – Cost identified 100 percent to a specific program are charged directly to that program.

Shared Direct Costs – Costs identified to specific multiple programs of activities are shared between the programs benefitted.

Payroll costs are allocated using time and effort estimates for each employee.

Supplies costs are allocated based on the enrollment in each program.

Administration Costs – Expenses associated with the operational functions not related to program activities. Allocation was based on clerical staff and director non-programming activities as well as audit and legal expenses.

Note 7 - Contingencies

The Development Lab received state and federal funds for specific purposes that are subject to review and audit by the funding agencies. Such audits could generate expenditure disallowances and refunds payable under the terms of the grants and contracts. A loss of state and federal support would have a significant impact on the Development Lab's ability to provide its program services.

SUPPLEMENTAL INFORMATION

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY
Schedule of Expenditures of Federal and State Awards

Year Ended June 30, 2023

Program Name	Federal Assistance Listing Number	Grantor's Number	Program or Award Amount	Revenue Recognized	Disbursements/ Expenditures
Federal					
U.S. Department of Education Research and Development Cluster: Passed-through Chico State Enterprises: Child Care Access Means Parents in School	84.335A	P335A180211	\$ 125,312	\$ 125,212	\$ 125,212
Total Research and Development Cluster			125,312	125,212	125,212
U.S. Department of Health and Human Services Child Care and Development Fund (CCDF) Cluster: Passed-through California Department of Education: General Child Care and Development Program General Child Care and Development Program	93.596 93.575	CCTR-2019 CCTR-2019	52,028 40,749	52,028 40,749	52,028 40,749
Total Child Care and Development Fund (CCDF) Cluster			92,777	92,777	92,777
Head Start Cluster: Early Head Start Partnership - Base Grant 22-23 Early Head Start Partnership - Base Grant 21-22 Early Head Start Partnership - ARP Early Head Start Partnership - (TT&A) 22-23 Early Head Start Partnership - Base Grant Rollover	93.600 93.600 93.600 93.600 93.600	2-15291-E5470 1-15291-E5470 1-15633-E5470 2-15292-E5470 1-15291-E5470	206,704 32,739 1,504 1,000 13,387	110,311 25,544 1,504 1,000 9,356	110,311 25,544 1,504 1,000 9,356
Total Head Start Cluster			255,334	147,715	147,715
Total U.S. Department of Health and Human Services			348,111	240,492	240,492
U.S. Department of Agriculture Passed-through California Department of Social Services Child Nutrition and Food Distribution Division: Child and Adult Care Food Program	10.558	04-1155-0A	22,890	22,890	22,890
Total Federal Awards			\$ 496,313	\$ 388,594	\$ 388,594

See independent auditor's report.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Schedule of Expenditures of Federal and State Awards, continued

Year Ended June 30, 2023

Program Name	Federal Assistance Listing Number	Grantor's Number	Program or Award Amount	Revenue Recognized	Disbursements/ Expenditures
State					
California Department of Education Child Development Division:					
General Child Care and Development Program	N/A	CCTR-2019	\$ 237,242	\$ 237,242	237,242
California State Preschool Program	N/A	CSPP-2038	366,165	337,113	337,113
Total California Department of Education			603,407	574,355	574,355
California Department of Social Services					
State Meal Compensation	N/A	04-1155-0A	1,101	1,101	1,101
Passed-through Butte County Office of Education: Quality Rating and Improvement System	N/A	N/A	12,256	12,256	12,256
Total California Department of Social Services			13,357	13,357	13,357
Total State Awards			616,764	587,712	587,712
Total Federal and State Awards			\$ 1,113,077	\$ 976,306	\$ 976,306

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal and state awards (Schedule) includes the federal and state grant activity of the Development Lab under programs of the federal and state governments for the year ended June 30, 2023. The information in the schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and with the requirements of the California Department of Education and California Department of Social Services *Audit Guide*. Because the schedule presents only a selected portion of the operations of the Development Lab, it is not intended to, and does not present, the financial position, changes in net assets or cash flows of the Development Lab.

Note 2 - Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3 - Indirect Cost Rate

The Development Lab did not elect to use the 10-percent de minimus indirect cost rate for the year ended June 30, 2023.

See independent auditor's report.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY**Combining Statement of Financial Position**

June 30, 2023

	Child Development Laboratory	Non-CD Programs	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 54,295	\$ 25,370,529	\$ 25,424,824
Accounts and other receivables	13,530	425,071	438,601
Accounts receivable - related parties	-	1,230,939	1,230,939
Sponsored programs receivable	-	1,200	1,200
Interfund receivables (payables)	127,169	(127,169)	-
Inventories	-	105,692	105,692
Prepaid expenses	-	56,688	56,688
	<u>194,994</u>	<u>27,062,950</u>	<u>27,257,944</u>
Total Current Assets			
Non-Current Assets:			
Buildings and equipment, net	-	2,128,415	2,128,415
Long-term deposits	-	20,000	20,000
	<u>-</u>	<u>2,148,415</u>	<u>2,148,415</u>
Total Noncurrent Assets			
Total Assets	<u>\$ 194,994</u>	<u>\$ 29,211,365</u>	<u>\$ 29,406,359</u>
LIABILITIES AND NET ASSETS			
Current Liabilities:			
Accounts payable	\$ 161,552	\$ 132,301	\$ 293,853
Accounts payable - related parties	-	231,326	231,326
Accrued expenses	23,626	1,512,099	1,535,725
Deferred revenue	9,816	126,385	136,201
Pension obligation	-	1,002,378	1,002,378
Postretirement benefit obligation	-	252,010	252,010
	<u>194,994</u>	<u>3,256,499</u>	<u>3,451,493</u>
Total Liabilities			
Net Assets:			
Without donor restrictions	<u>-</u>	<u>25,954,866</u>	<u>25,954,866</u>
Total Liabilities and Net Assets	<u>\$ 194,994</u>	<u>\$ 29,211,365</u>	<u>\$ 29,406,359</u>

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Combining Statement of Activities

Year Ended June 30, 2023

	General Child Development Programs CCTR-2019	Preschool Programs CSPP-2038	Total Child Development Laboratory	Non-CD Programs	Total
Revenue and Support Without Donor Restrictions:					
Preschool program	\$ -	\$ 337,113	\$ 337,113	\$ -	\$ 337,113
General child care program	330,019	-	330,019	-	330,019
Child Care Access Means Parents in School grant	62,606	62,606	125,212	-	125,212
Child care food grant	8,157	15,834	23,991	-	23,991
Total Support	400,782	415,553	816,335	-	816,335
Associated Students' contribution	94,037	94,038	188,075	(188,075)	-
Early Head Start child development partnership	147,715	-	147,715	-	147,715
Butte County Office of Education	-	12,256	12,256	(12,256)	-
- Steps to Quality Funding	1,448	2,392	3,840	(3,840)	-
Contributions and other revenue	-	-	-	20,765,363	20,765,363
Other income	-	-	-	20,561,192	21,729,413
Total Revenue and Support Without Donor Restrictions	643,982	524,239	1,168,221	20,561,192	21,729,413
Expenses:					
Program services	531,991	422,663	954,654	17,677,622	18,632,276
Supporting services:					
Management and general	111,991	101,576	213,567	1,907,974	2,121,541
Total Program and Supporting Services Expenses	643,982	524,239	1,168,221	19,585,596	20,753,817
Other Expenses:					
Pension and postretirement benefit cost amortization	-	-	-	506,880	506,880
Total Expenses	643,982	524,239	1,168,221	20,092,476	21,260,697
Change in Net Assets Before Other	-	-	-	468,716	468,716
Other:					
Postretirement benefit changes other than net periodic benefit cost	-	-	-	(53,088)	(53,088)
Pension changes other than net periodic benefit cost	-	-	-	(442,410)	(442,410)
Change in Net Assets	-	-	-	(26,782)	(26,782)
Net Assets Without Donor Restrictions - Beginning of Year	-	-	-	25,981,648	25,981,648
Net Assets Without Donor Restrictions - End of Year	-	-	-	25,954,866	25,954,866

See independent auditor's report.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Schedule of Expenditures by State Categories

Year Ended June 30, 2023

	General Child Development Programs CCTR-2019	Preschool Programs CSPP-2038	Total
Expenditures:			
Direct payments to providers	\$ -	\$ -	\$ -
1000 Certificated salaries	189,049	175,529	364,578
2000 Classified salaries	77,165	97,704	174,869
3000 Employee benefits	103,335	102,725	206,060
4000 Books and supplies	6,787	14,624	21,411
5000 Services and other operating expenses	-	-	-
6100/ Other approved capital outlay	-	-	-
6200 New equipment expense	-	-	-
6400 Replacement equipment	-	-	-
6500 Indirect costs (a)	24,446	24,971	49,417
Total Expenditures Claimed for Reimbursement (b)	400,782	415,553	816,335
Total supplemental expenses	243,200	108,686	351,886
Total Expenditures	\$ 643,982	\$ 524,239	\$ 1,168,221

Notes:

(a) A written indirect cost allocation plan for the current fiscal year, approved by the Board of Directors, is not on file in the main accounting office of the Development Lab.

(b) Any food expenses have been allocated to the appropriate contracts.

We have examined the claims filed for reimbursement and the original records supporting the transactions recorded under the contracts listed above to an extent considered necessary to assure ourselves that the amounts claimed by the contractor were eligible for reimbursement, reasonable, necessary, and adequately supported, according to governing laws, regulations, and contract provisions.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY
Reconciliation of Child Development and GAAP Revenue and Expense Reporting
Year Ended June 30, 2023

	General Child Development Programs CCTR-2019	Preschool Programs CSPP-2038	Non-CD Programs	Total
Revenue				
AUD/CDFS 9500 and 8501 Total Revenue	\$ 313,963	\$ 187,126	\$ -	\$ 501,089
Adjustments to Reconcile Difference in Reporting:				
Revenue from GDE/CDSS for CCTR and CSPP Contracts	330,019	337,113	-	667,132
Revenue from non-Children's Center funds	-	-	20,561,192	20,561,192
Subtotal	330,019	337,113	20,561,192	21,228,324
Combining Statement of Activities (GAAP)				
Total Operating Revenues	\$ 643,982	\$ 524,239	\$ 20,561,192	\$ 21,729,413
Expenses				
Schedule of Expenditures by State Categories				
Adjustments to Reconcile Differences in Reporting:				
Expenses from non-Development Lab funds	-	-	20,092,476	20,092,476
Combining Statement of Activities (GAAP)				
Total Operating Expenses	\$ 643,982	\$ 524,239	\$ 20,092,476	\$ 21,260,697

See independent auditor's report.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Schedule of Claimed Equipment Expended on the AUD

Year Ended June 30, 2023

	General Child Development Programs CCTR-2019	Preschool Programs CSPP-2038	Total Child Development Laboratory	Non-CD Programs	Total
Capitalized Equipment Expended on the AUD with Prior Written Approval					
None	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
Capitalized Equipment Expended on the AUD without Prior Written Approval					
None	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
Total					
Capitalized equipment	\$ -	\$ -	\$ -	\$ -	\$ -

Note: The Development Lab's capitalization threshold is \$5,000.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Schedule of Claimed Expenditures for Renovation and Repairs

Year Ended June 30, 2023

	General Child Development Programs CCTR-2019	Preschool Programs CSPP-2038	Total Child Development Laboratory	Non-CD Programs	Total
Capitalized R&R Project Under \$10,000					
None \$	-	-	-	-	-
Subtotal	-	-	-	-	-
Capitalized R&R Project of \$10,000 or More with Prior Written Approval					
None \$	-	-	-	-	-
Subtotal	-	-	-	-	-
Capitalized R&R Project of \$10,000 or More without Prior Written Approval					
None \$	-	-	-	-	-
Subtotal	-	-	-	-	-
Total					
Capitalized R&R projects \$	-	-	-	-	-

Note: The Development Lab's capitalization threshold is \$5,000.

See independent auditor's report.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Schedule of Claimed Administrative Costs

Year Ended June 30, 2023

	General Child Development Programs CCTR-2019	Preschool Programs CSPP-2038	Total
Administrative Costs:			
Direct payments to providers	-	-	-
1000 Certificated salaries	-	-	-
2000 Classified salaries	-	-	-
3000 Employee benefits	-	-	-
4000 Books and supplies	-	-	-
5000 Services and other operating expenses	-	-	-
6100/ Other approved capital outlay	-	-	-
6200 New equipment expense	-	-	-
6400 Replacement equipment	-	-	-
6500 Indirect costs	-	-	-
	<u>35,387</u>	<u>24,971</u>	<u>60,358</u>
Total administrative costs claimed for reimbursement	<u>\$ 35,387</u>	<u>\$ 24,971</u>	<u>\$ 60,358</u>

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Notes to the Child Care and Development Program Supplemental Information

Year Ended June 30, 2023

In accordance with the applicable requirements from the Contract Terms & Conditions:

1. Interest expense is only allowable as a reimbursable cost in certain circumstances when it has been preapproved by the administering state department or relates to the lease purchase, acquisition, or repair or renovation of early learning and care facilities owned or leased by the contractor. No interest expense was claimed to a child development contract for the year ended June 30, 2023.
2. All expenses claimed for reimbursement under a related party rent transaction must be supported by a fair market rental estimate from an independent appraiser, licensed by the California Office of Real Estate Appraisers. No related party rent expense was claimed to a child development contract for the year ended June 30, 2023.
3. Bad debt expense is unallowable unless it relates to uncollected family fees where documentation of adequate collection attempts exists. No bad debt expense was claimed to a child development contract for the year ended June 30, 2023.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Child Care Food Program - Child Care Centers

Summary of Claim

Year Ended June 30, 2023

Federal Fund Reimbursement Variance Underpayment (Overpaid):			
Amount Reimbursable from Federal Fund	\$	21,515	
Less: Federal Fund Payments to Date		21,515	\$ -
Cash In-Lieu Reimbursement:			
Allowed		1,375	
Paid		<u>1,375</u>	-
Total Federal Fund Reimbursement Variance (Overpaid)			<u>\$ -</u>
State Fund Reimbursement Variance Underpayment (Overpaid):			
Amount Reimbursable from State Fund	\$	1,101	
Less: State Fund Payments to Date		<u>1,101</u>	\$ -
State Fund Reimbursement Variance Underpayment (Overpaid)			<u>\$ -</u>
Total Program Reimbursement Refund (Overpayment)			<u><u>\$ -</u></u>

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Child Care Food Program - Child Care Centers

Statement of Claim

Year Ended June 30, 2023

Reimbursement per Examination (Supported by pages 24-27)	\$ 23,991
Program Reimbursements Claimed and Received	<u>23,991</u>
Amount Due from Agency	<u>\$ -</u>

Footnotes:

Note 1: Total income accrued to the program for year ended June 30, 2023 was \$23,991.

Note 2: All Child Care Food Program claims for reimbursement have been paid as of report issuance date.

Note 3: There were no revised claims for the year ended June 30, 2023.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Child Care Food Program - Child Care Centers

Schedule of Reported, Adjusted, and Allowed Meals and Earned Reimbursement

Year Ended June 30, 2023

FIXED PERCENTAGE METHOD

<u>Federal Meal Compensation</u>	<u>Reported</u>	<u>Meal Adjustments</u>	<u>Allowed</u>	<u>Food Service Rates</u>	<u>Revenue Recognized</u>	<u>Audit Adjustments</u>	<u>Earned Reimbursement</u>
<u>Breakfast</u>							
Free	2,244	-	2,244	\$ 2.21	\$ 4,959	\$ -	\$ 4,959
Reduced	374	-	374	\$ 1.91	714	-	714
Base	1,448	-	1,448	\$ 0.45	652	-	652
<u>Total</u>	<u>4,066</u>	<u>-</u>	<u>4,066</u>		<u>\$ 6,325</u>	<u>\$ -</u>	<u>\$ 6,325</u>
<u>Lunch</u>							
Free	2,534	-	2,534	\$ 4.03	\$ 10,212	\$ -	\$ 10,212
Reduced	421	-	421	\$ 3.63	1,528	-	1,528
Base	1,628	-	1,628	\$ 0.47	765	-	765
<u>Total</u>	<u>4,583</u>	<u>-</u>	<u>4,583</u>		<u>\$ 12,505</u>	<u>\$ -</u>	<u>\$ 12,505</u>
<u>Supplement</u>							
Free	1,906	-	1,906	\$ 1.18	\$ 2,249	\$ -	\$ 2,249
Reduced	317	-	317	\$ 0.64	203	-	203
Base	1,225	-	1,225	\$ 0.19	233	-	233
<u>Total</u>	<u>3,448</u>	<u>-</u>	<u>3,448</u>		<u>\$ 2,685</u>	<u>\$ -</u>	<u>\$ 2,685</u>
<u>Total Federal Meal Reimbursement</u>					<u>\$ 21,515</u>	<u>\$ -</u>	<u>\$ 21,515</u>
Cash-in-Lieu	4,583	-	4,583	\$ 0.3000	1,375	-	1,375
Difference Due to Rounding					-	-	-
<u>Total Federal Reimbursement</u>					<u>\$ 22,890</u>	<u>\$ -</u>	<u>\$ 22,890</u>
State Meal Compensation*	5,573	-	5,573	\$ 0.1975	\$ 1,101	\$ -	\$ 1,101

Footnotes:

* State Meal Compensation meals are free and reduced breakfast and lunches served.

See independent auditor's report.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Child Care Food Program - Child Care Centers

Schedule of Reported, Adjusted, and Allowed Eligibility

Year Ended June 30, 2023

FIXED PERCENTAGE METHOD

	July	August	September	October	November	December	January	February	March	April	May	June
<u>Total Enrolled</u>												
Reported	41	41	41	41	41	41	41	41	41	41	41	41
Adjusted	-	-	-	-	-	-	-	-	-	-	-	-
Allowed	41	41	41	41	41	41	41	41	41	41	41	41
<u>Eligibility Categories</u>												
Free												
Reported	17	17	24	24	24	24	24	24	24	24	24	24
Adjusted	-	-	-	-	-	-	-	-	-	-	-	-
Allowed	17	17	24	24	24	24	24	24	24	24	24	24
Reduced												
Reported	7	3	3	3	3	3	3	3	3	3	3	3
Adjusted	-	-	-	-	-	-	-	-	-	-	-	-
Allowed	7	3	3	3	3	3	3	3	3	3	3	3
Base												
Reported	17	17	14	14	14	14	14	14	14	14	14	14
Adjusted	-	-	-	-	-	-	-	-	-	-	-	-
Allowed	17	17	14	14	14	14	14	14	14	14	14	14

See independent auditor's report.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Child Care Food Program - Child Care Centers

Schedule of Reported, Adjusted, and Allowed Meals

Year Ended June 30, 2023

FIXED PERCENTAGE METHOD

	July 2022			August 2022			September 2022		
	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed
<u>Breakfast</u>									
Free	-	-	-	106	-	106	219	-	219
Reduced	-	-	-	44	-	44	90	-	90
Base	-	-	-	106	-	106	220	-	220
Total	-	-	-	256	-	256	529	-	529
<u>Lunch</u>									
Free	-	-	-	114	-	114	245	-	245
Reduced	-	-	-	47	-	47	101	-	101
Base	-	-	-	115	-	115	244	-	244
Total	-	-	-	276	-	276	590	-	590
<u>Supplement</u>									
Free	-	-	-	78	-	78	199	-	199
Reduced	-	-	-	32	-	32	82	-	82
Base	-	-	-	78	-	78	198	-	198
Total	-	-	-	188	-	188	479	-	479
<u>Breakfast</u>									
Free	311	-	311	230	-	230	160	-	160
Reduced	39	-	39	29	-	29	20	-	20
Base	182	-	182	134	-	134	94	-	94
Total	532	-	532	393	-	393	274	-	274
<u>Lunch</u>									
Free	352	-	352	254	-	254	174	-	174
Reduced	44	-	44	32	-	32	22	-	22
Base	206	-	206	148	-	148	102	-	102
Total	602	-	602	434	-	434	298	-	298
<u>Supplement</u>									
Free	289	-	289	203	-	203	129	-	129
Reduced	36	-	36	25	-	25	16	-	16
Base	168	-	168	119	-	119	75	-	75
Total	493	-	493	347	-	347	220	-	220

See independent auditor's report.

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Child Care Food Program - Child Care Centers

Schedule of Reported, Adjusted, and Allowed Meals, continued

Year Ended June 30, 2023

FIXED PERCENTAGE METHOD

	January 2023			February 2023			March 2023		
	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed
<u>Breakfast</u>									
Free	169	-	169	287	-	287	256	-	256
Reduced	21	-	21	36	-	36	32	-	32
Base	99	-	99	168	-	168	150	-	150
Total	289	-	289	491	-	491	438	-	438
<u>Lunch</u>									
Free	184	-	184	330	-	330	294	-	294
Reduced	23	-	23	41	-	41	37	-	37
Base	107	-	107	192	-	192	171	-	171
Total	314	-	314	563	-	563	502	-	502
<u>Supplement</u>									
Free	101	-	101	256	-	256	238	-	238
Reduced	13	-	13	32	-	32	30	-	30
Base	58	-	58	149	-	149	139	-	139
Total	172	-	172	437	-	437	407	-	407
<u>Breakfast</u>									
Free	275	-	275	231	-	231	-	-	-
Reduced	34	-	34	29	-	29	-	-	-
Base	161	-	161	134	-	134	-	-	-
Total	470	-	470	394	-	394	-	-	-
<u>Lunch</u>									
Free	317	-	317	270	-	270	-	-	-
Reduced	40	-	40	34	-	34	-	-	-
Base	185	-	185	158	-	158	-	-	-
Total	542	-	542	462	-	462	-	-	-
<u>Supplement</u>									
Free	243	-	243	170	-	170	-	-	-
Reduced	30	-	30	21	-	21	-	-	-
Base	142	-	142	99	-	99	-	-	-
Total	415	-	415	290	-	290	-	-	-

See independent auditor's report.

AUDITED ENROLLMENT, ATTENDANCE AND FISCAL REPORT FOR CHILD CARE AND DEVELOPMENT PROGRAMS

Fiscal Year Ending	June 30, 2023
Contract Number	CCTR-2019
Vendor Code	04-E547-00-2

Full Name of Contractor Associated Students of California State University, Chico

Section 1 - Number of Counties Where Services are Provided

Number of counties where the agency provided services to certified children (Form AUD 9500.1): 0

Number of counties where the agency provided mental health consultation services to certified children (Form 9500.2): 1

Number of counties where the agency provided services to non-certified children (Form AUD 9500.3): 0

Number of counties where the agency provided mental health consultation services to non-certified children (Form 9500.4): 0

Total enrollment and attendance forms to attach: 1

Note: For each of the above categories, submit one form for each service county for the fiscal year.

Section 2 - Days of Enrollment, Attendance and Operation

	Column A Cumulative FY CDNFS 9500	Column B Audit Adjustments	Column C Cumulative FY per Audit	Column D Adjusted Days per Audit
Total Certified Days of Enrollment	0	0	0	0.0000
Total Certified Days of Enrollment with Mental Health Consultation Services	2,548	0	2548	0.0000
Days of Attendance (including MHCS)	2,480	68	2548	N/A
Total Non-Certified Days of Enrollment	0	0	0	0.0000
Total Non-Certified Days of Enrollment with Mental Health Consultation Services	0	0	0	0.0000
Days of Operation	173	0	173	N/A

Full Name of Contractor

Associated Students of California State University, Chico

Contract Number

CCTR-2019

Section 3 - Revenue

	Column A Cumulative FY CDNFS 9500	Column B Audit Adjustments	Column C Cumulative per Audit
Restricted Income - Child Nutrition Programs	9,162	(1,005)	8157
Restricted Income - County Maintenance of Effort (WIC Section 10308.5)	0	0	0
Restricted Income - American Rescue Plan Act (ARPA)	0	0	0
Restricted Income - Other: CCAMPIS Grant	62,606	0	62606
Restricted Income - Subtotal	71768	(1,005)	70763
Transfer from Reserve	0	0	0
Waived Family Fees for Certified Children	6,652	0	6652
Interest Earned on Child Development Apportionment Payments	0	0	0
Unrestricted Income - Fees for Non-Certified Children	0	0	0
Unrestricted Income - Head Start	0	0	0
Unrestricted Income - Other:	0	0	0
Total Revenue	71768	(1005)	70763

Comments:

Attendance days should match enrolled days when there are no unexcused absences, so 68 days of attendance were added in the Audit Adjustments column to match enrollment as there were no unexcused absences.

Full Name of Contractor Associated Students of California State University, Chico **Contract Number** CCTR-2019

Section 4 - Reimbursable Expenses

	Column A Cumulative FY CDNFS 9500	Column B Audit Adjustments	Column C Cumulative per Audit
Direct Payments to Providers (FCCH only)	0	0	0
1000 Certificated Salaries	189,049	0	189049
2000 Classified Salaries	77,165	0	77165
3000 Employee Benefits	103,335	0	103335
4000 Books and Supplies	7,792	(1,005)	6787
5000 Services and Other Operating Expenses	0	0	0
6100/6200 Other Approved Capital Outlay	0	0	0
6400 New Equipment (program-related)	0	0	0
6500 Equipment Replacement (program-related)	0	0	0
Depreciation or Use Allowance	0	0	0
Start-up Expenses (service level exemption)	0	0	0
Budget Impasse Credit	0	0	0
Indirect Costs (Include in Administrative Cost)	24,446	0	24446
Non-Reimbursable (State Use Only)	0	0	0
Total Reimbursable Expenses	401,787	(1,005)	400782
Total Administrative Cost (included in section 4 above)	24,446	0	24446
Total Staff Training Cost (included in section 4 above)	0	0	0

Approved Indirect Cost Rate: 8.0%

NO SUPPLEMENTAL REVENUE / EXPENSES Check this box and omit page 4.

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Full Name of Contractor

Associated Students of California State University, Chico

Contract Number

CCTR-2019

Section 5 - Supplemental Revenue

	Column A Cumulative FY CDNFS 9500	Column B Audit Adjustments	Column C Cumulative per Audit
Enhancement Funding	0	0	0
Other: Early Head Start Partnership	147,715	0	147,715
Other: Auxiliary Organization Contribution	94,302	1,183	95,485
Total Supplemental Revenue	242017	1,183	243200

Section 6 - Supplemental Expenses

	Column A Cumulative FY CDNFS 9500	Column B Audit Adjustments	Column C Cumulative per Audit
1000 Certificated Salaries	95,636	(1)	95,635
2000 Classified Salaries	9,218	0	9,218
3000 Employee Benefits	44,880	0	44,880
4000 Books and Supplies	54,514	1,183	55697
5000 Services and Other Operating Expenses	26,829	0	26,829
6000 Equipment / Capital Outlay	0	0	0
Depreciation or Use Allowance	0	0	0
Indirect Costs	10,941	0	10,941
Non-Reimbursable Supplemental Expenses	0	0	0
Total Supplemental Expenses	242018	1,182	243200

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Full Name of Contractor

Associated Students of California State University, Chico

Contract Number

CCTR-2019

Section 7 - Summary

	Column A Cumulative FY CDNFS 9500	Column B Audit Adjustments	Column C Cumulative per Audit
Total Certified Days of Enrollment (including MHCS)	2548	0	2548
Days of Operation	173	0	173
Days of Attendance (including MHCS)	2480	68	2548
Restricted Program Income	71768	(1005)	70763
Transfer from Reserve	0	0	0
Waived Family Fees for Certified Children	6652	0	6652
Interest Earned on Child Development Apportionment Payments	0	0	0
Direct Payments to Providers	0	0	0
Start-up Expenses (service level exemption)	0	0	0
Total Reimbursable Expenses	401787	(1005)	400782
Total Administrative Cost	24446	0	24446
Total Staff Training Cost	0	0	0

Total Certified Adjusted Days of Enrollment (including MHCS): 2,548

Total Non-Certified Adjusted Days of Enrollment (including MHCS): 0

Independent auditor's assurances on agency's compliance with contract funding terms and conditions and program requirements for programs that transferred to the California Department of Social Services on July 1, 2021 pursuant to WIC Section 10203(b):

Eligibility, enrollment and attendance records are being maintained as required (Select YES or NO from the drop-down box):

Reimbursable expenses claimed on page 3 are eligible for reimbursement, reasonable, necessary, and adequately supported (select YES or NO from the drop-down box):

Include any comments in the comments box on page 2. If necessary, attach additional sheets to explain adjustments.

Audit Report Page 32

**CHILD CARE AND DEVELOPMENT PROGRAMS
 CERTIFIED CHILDREN RECEIVING MENTAL HEALTH
 CONSULTATION SERVICES DAYS OF ENROLLMENT
 AND ATTENDANCE**

Fiscal Year Ending
Contract Number
Vendor Code

June 30, 2023
CCTR-2019
04-E547-00-2

Full Name of Contractor Associated Students of California State University, Chico

Service County: Butte

	Column A Cumulative FY CDNFS 9500MHCS	Column B Audit Adjustments	Column C Cumulative per Audit	Column D Adjustment Factor	Column E Adjusted Days per Audit
Infants (up to 18 months) Full-time-plus	0	0	0	2.9792	0.0000
Infants (up to 18 months) Full-time	555	0	555	2.5400	1,409.7000
Infants (up to 18 months) One-half-time	378	0	378	1.4420	545.0760
Toddlers (18 up to 36 months) Full-time-plus	0	0	0	2.2240	0.0000
Toddlers (18 up to 36 months) Full-time	802	0	802	1.9000	1,523.8000
Toddlers (18 up to 36 months) One-half-time	783	0	783	1.0900	853.4700
Three Years and Older Full-time-plus	0	0	0	1.2800	0.0000
Three Years and Older Full-time	30	(30)	0	1.1000	0.0000
Three Years and Older One-half-time	0	30	30	0.6500	19.5000
Exceptional Needs Full-time-plus	0	0	0	1.9172	0.0000
Exceptional Needs Full-time	0	0	0	1.6400	0.0000
Exceptional Needs One-half-time	0	0	0	0.9470	0.0000

Full Name of Contractor

Associated Students of California State University, Chico

Contract Number

CCTR-2019

	Column A Cumulative FY CDNFS 9500MHCS	Column B Audit Adjustments	Column C Cumulative per Audit	Column D Adjustment Factor	Column E Adjusted Days per Audit
Dual Language Learner Full-time-plus	0	0	0	1.3980	0.0000
Dual Language Learner Full-time	0	0	0	1.2000	0.0000
Dual Language Learner One-half-time	0	0	0	0.6500	0.0000
At Risk of Abuse or Neglect Full-time-plus	0	0	0	1.3980	0.0000
At Risk of Abuse or Neglect Full-time	0	0	0	1.2000	0.0000
At Risk of Abuse or Neglect One-half-time	0	0	0	0.6500	0.0000
Severely Disabled Full-time-plus	0	0	0	2.3774	0.0000
Severely Disabled Full-time	0	0	0	2.0300	0.0000
Severely Disabled One-half-time	0	0	0	1.1615	0.0000
TOTAL CERTIFIED DAYS OF ENROLLMENT WITH MENTAL HEALTH CONSULTATION SERVICES	2548	0	2548	N/A	4351.5460
DAYS OF ATTENDANCE	2,480	68	2548	N/A	N/A

Enter the sum of Total Certified Days of Enrollment with Mental Health Consultation Services from all Form AUD 9500.2(s) in the Total Certified Days of Enrollment with Mental Health Consultation Services line of AUD 9500, Section 2.

Enter the sum of Days of Attendance from all Form AUD 9500.1(s) and Form AUD 9500.2(s) in the Days of Attendance line of AUD 9500, Section 2.

**California Department of Education
 Audited Enrollment, Attendance and Fiscal
 Report for California State Preschool Program**

Section 1 - Number of Counties Where Services are Provided

- Number of counties where the agency provided services to certified children (Form 1): **0**
 - Number of counties where the agency provided mental health consultation services to certified children (Form 2): **1**
 - Number of counties where the agency provided services to non-certified children (Form 3): **0**
 - Number of counties where the agency provided mental health consultation services to non-certified children (Form 4): **0**
- Total enrollment and attendance forms to attach: **1**

Section 2 - Days of Enrollment, Attendance and Operation

Enrollment and Attendance Form Summary	Column A Cumulative FY per CPARIS	Column B Audit Adjustments	Column C Cumulative FY per Audit	Column D Adjusted Days per Audit
Total Certified Days of Enrollment	0	0	0	0.0000
Total Certified Days of Enrollment with Mental Health Consultation Services	4,223	0	4,223	0.0000
Days of Attendance (including MHCS)	4,218	0	4,218	N/A
Total Non-Certified Days of Enrollment	0	0	0	0.0000
Total Non-Certified Days of Enrollment with Mental Health Consultation Services	0	0	0	0.0000

Days of Operation	Column A Cumulative FY per CPARIS	Column B Audit Adjustments	Column C Cumulative FY per Audit	Column D Adjusted Days per Audit
Days of Operation	173	0	173	N/A

Section 3 - Revenue

Restricted Income	Column A – Cumulative FY per CPARIS	Column B – Audit Adjustments	Column C – Cumulative FY per Audit
Child Nutrition Programs	17,785	(1,951)	15,834
County Maintenance of Effort (EC Section 8260)	0	0	0
Other: CCAMPIS Grant	62,606	0	62,606
Other:	0	0	0
TOTAL RESTRICTED INCOME	80,391	(1,951)	78,440

Transfer from Reserve	Column A – Cumulative FY per CPARIS	Column B – Audit Adjustments	Column C – Cumulative FY per Audit
Transfer from Preschool Reserve	0	0	0

Other Income	Column A – Cumulative FY per CPARIS	Column B – Audit Adjustments	Column C – Cumulative FY per Audit
Waived Family Fees for Certified Children	30,982	0	30,982
Interest Earned on Child Development Apportionment Payments	0	0	0
Unrestricted Income: Fees for Non-Certified Children	0	0	0
Unrestricted Income: Head Start	0	0	0
Other:	0	0	0
Other:	0	0	0

Section 4 - Reimbursable Expenses

Cost Category	Column A – Cumulative FY per CPARIS	Column B – Audit Adjustments	Column C – Cumulative FY per Audit
Direct Payments to Providers (FCCCH only)	0	0	0
1000 Certificated Salaries	175,529	0	175,529
2000 Classified Salaries	97,704	0	97,704
3000 Employee Benefits	102,725	0	102,725
4000 Books and Supplies	16,575	(1,951)	14,624
5000 Services and Other Operating Expenses	0	0	0
6100/6200 Other Approved Capital Outlay	0	0	0
6400 New Equipment (program-related)	0	0	0
6500 Equipment Replacement (program-related)	0	0	0
Depreciation or Use Allowance	0	0	0
Start-up Expenses (service level exemption)	0	0	0
Indirect Costs (include in Total Administrative Cost)	24,971	0	24,971
TOTAL REIMBURSABLE EXPENSES	417,504	(1,951)	415,553

Does the agency have an indirect cost rate approved by its cognizant agency (Select YES or NO)? Yes No

Approved Indirect Cost Rate 8.0 %

Specific Items of Reimbursable Expenses	Column A – Cumulative FY per CPARIS	Column B – Audit Adjustments	Column C – Cumulative FY per Audit
Total Administrative Cost (included in Reimbursable Expenses)	24,971	0	24,971
Total Staff Training Cost (included in Reimbursable Expenses)	0	0	0

NO SUPPLEMENTAL REVENUE / EXPENSES Check this box and omit page 4.

Section 5 - Supplemental Funding

Supplemental Revenue	Column A – Cumulative FY per CPARIS	Column B – Audit Adjustments	Column C – Cumulative FY per Audit
Enhancement Funding	0	0	0
Other: Butte Co Office of Ed-Steps to Quality Funding	12,256	0	12,256
Other: Auxiliary Organization Contribution	94,302	2,128	96,430
TOTAL SUPPLEMENTAL REVENUE	106,558	2,128	108,686

Supplemental Expenses	Column A – Cumulative FY per CPARIS	Column B – Audit Adjustments	Column C – Cumulative FY per Audit
1000 Certificated Salaries	48,818	0	48,818
2000 Classified Salaries	9,218	0	9,218
3000 Employee Benefits	21,583	0	21,583
4000 Books and Supplies	12,497	2,128	14,625
5000 Services and Other Operating Expenses	14,442	0	14,442
6000 Equipment / Capital Outlay	0	0	0
Depreciation or Use Allowance	0	0	0
Indirect Costs	0	0	0
Non-Reimbursable Supplement Expenses	0	0	0
TOTAL SUPPLEMENTAL EXPENSES	106,558	2,128	108,686

Section 6 - Summary

Description	Column A – Cumulative FY per CPARIS	Column B – Audit Adjustments	Column C – Cumulative FY per Audit
Total Certified Days of Enrollment (including MHCS)	4,223	0	4,223
Days of Operation	173	0	173
Days of Attendance (including MHCS)	4,218	0	4,218
Total Certified Adjusted Days of Enrollment	N/A	N/A	0.0000
Total Non-Certified Adjusted Days of Enrollment	N/A	N/A	0.0000
Restricted Program Income	80,391	(1,951)	78,440
Transfer from Preschool Reserve Account	0	0	0
Interest Earned on Apportionment Payments	0	0	0
Direct Payments to Providers	0	0	0
Start-up Expenses (service level exemption)	0	0	0
Total Reimbursable Expenses	417,504	(1,951)	415,553
Total Administrative Cost	24,971	0	24,971
Total Staff Training Cost	0	0	0
Non-Reimbursable Cost (State Use Only)	N/A	N/A	0

Section 7 - Auditor's Assurances

Independent auditor's assurances on agency's compliance with the contract funding terms and conditions and program requirements of the California Department of Education, Early Education Division:

Eligibility, enrollment and attendance records are being maintained as required (Select YES or NO): Yes No

Reimbursable expenses claimed in Section 4 are eligible for reimbursement, reasonable, necessary, and adequately supported (Select YES or NO): Yes No

Section 8 - Comments

Include any comments in the comment box. If necessary, attach additional sheets to explain adjustments.

**California State Preschool Program – Form 2
 Certified Children Receiving Mental Health Consultation Services
 Days of Enrollment and Attendance**

Service County: Butte

Enrollment Description	Column A Cumulative FY per CPARIS June Report	Column B Audit Adjustments	Column C Cumulative FY per Audit	Column D Adjustment Factor	Column E Adjusted Days per Audit
Three Years Old Full-time-plus	0	0	0	2.2240	0.0000
Three Years Old Full-time	833	0	833	1.9000	1,582.7000
Three Years Old Part-time	715	0	715	1.2147	868.5105
Four Years and Older Full-time-plus	0	0	0	1.2800	0.0000
Four Years and Older Full-time	715	0	715	1.1000	786.5000
Four Years and Older Part-time	777	0	777	0.7193	558.8961
Exceptional Needs Full-time-plus	0	0	0	2.9320	0.0000
Exceptional Needs Full-time	175	0	175	2.5000	437.5000
Exceptional Needs Part-time	514	0	514	1.5863	815.3582
Dual Language Learner Full-time-plus	0	0	0	1.5160	0.0000
Dual Language Learner Full-time	399	0	399	1.3000	518.7000
Dual Language Learned Part-time	95	0	95	0.7193	68.3335

Enrollment Description	Column A Cumulative FY per CPARIS June Report	Column B Audit Adjustments	Column C Cumulative FY per Audit	Column D Adjustment Factor	Column E Adjusted Days per Audit
At Risk of Abuse or Neglect Full-time-plus	0	0	0	1.3980	0.0000
At Risk of Abuse or Neglect Full-time	0	0	0	1.2000	0.0000
At Risk of Abuse or Neglect Part-time	0	0	0	0.7193	0.0000
Severely Disabled Full-time-plus	0	0	0	2.9320	0.0000
Severely Disabled Full-time	0	0	0	2.5000	0.0000
Severely Disabled Part-time	0	0	0	1.5863	0.0000
TOTAL CERTIFIED DAYS OF ENROLLMENT WITH MENTAL HEALTH CONSULTATION SERVICES	4,223	0	4,223	N/A	5,636.4983

Attendance	Column A Cumulative FY per CPARIS June Report	Column B Audit Adjustments	Column C Cumulative FY per Audit	Column D Adjustment Factor	Column E Adjusted Days per Audit
DAYS OF ATTENDANCE	4218	0	4218	N/A	N/A

OTHER REQUIRED INFORMATION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Associated Students of California State University, Chico
Child Development Laboratory
Chico, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Associated Students of California State University, Chico (a nonprofit organization) Child Development Laboratory (Development Lab), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 11, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Development Lab's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Development Lab's internal control. Accordingly, we do not express an opinion on the effectiveness of the Development Lab's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Development Lab's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING
STANDARDS*, CONTINUED**

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Aldrich CPAs + Advisors LLP

San Diego, California
December 11, 2023

FINDINGS AND RECOMMENDATIONS

ASSOCIATED STUDENTS CHILD DEVELOPMENT LABORATORY

Schedule of Findings and Questioned Costs and Status of Corrective Action on Prior Year Findings

Year Ended June 30, 2023

Section I - Summary of Auditor's Results

Financial Statements

Type of Auditor's Report Issued: Unmodified

Internal control over financial reporting:

Material weaknesses identified? No

Significant deficiency identified that is not considered to be a material weakness? None reported.

Noncompliance material to financial statements noted? No

Section II - Financial Statement Findings

None reported.

Section III - Findings and Questioned Costs for Child Development Programs

None reported.

Section IV - Status of Corrective Action on Prior Year Findings

None reported.