



Associated Students

of CSU, Chico

**Estimated Budget Results
Year Ending June 30, 2019**

**Approved Budget Results
Year Ending June 30, 2020**

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ALL AREAS

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2020**

OVERVIEW OF APPROVED BUDGETS BY FUND

The overview of Approved budgets by fund reflects the Associated Students' entire budget in an income statement format. This statement provides a one-page view of the Associated Students financial budget as a whole.

During the 2019-20 year, the Associated Student's total revenues and income are projected to be approximately \$21,679,502. This includes \$9,357,904 in business sales, \$9,486,446 in return of surplus-student fees, and \$2,835,152 in other income.

Operating expenses for the 2019-20 year are projected to be approximately \$21,479,427. Included in the operating expenses is \$3,114,951 in cost of sales, \$12,014,072 in personnel costs, and \$6,350,404 in other operating expenses.

The total increase in net assets of the Associated Students for the 2019-20 year is projected to be \$200,075.

Associated Students, CSU, Chico
Overview of Approved Budgets by Fund
For the Year Ending June 30, 2020

	Total A S Budget	Activity Fee Fund	Student Union Fund BMU	Wildcat Recreation Center	Corporate Services Fund	Auxiliary Activities Fund Total	Auxiliary Activities	
							Wildcat Store	Dining Services
Revenues and Income								
Sales Net of Discounts	9,357,904	0	0	0	0	9,357,904	0	9,357,904
Fees	9,486,446	2,249,866	3,216,425	4,020,155	0	0	0	0
Interest Income	258,000	75,000	98,000	0	0	85,000	85,000	0
Other Income	2,577,152	890,362	262,720	295,890	22,802	1,105,378	824,195	281,183
Total Revenues and Income	21,679,502	3,215,228	3,577,145	4,316,045	22,802	10,548,282	909,195	9,639,087
Operating Expenses								
Cost of Sales	3,114,951	0	0	0	0	3,114,951	0	3,114,951
Salaries and Wages	9,061,250	1,060,560	1,536,556	1,845,034	1,106,963	3,512,137	0	3,512,137
Officer Compensation/Scholarships	108,757	80,029	13,519	0	13,519	1,690	845	845
Employee Benefits	2,952,822	455,016	573,713	523,696	471,113	929,284	0	929,284
Professional Services	456,146	20,113	49,069	100,697	243,116	43,151	1,400	41,751
Audit	58,325	14,825	0	0	43,500	0	0	0
Corporate Services Reimbursement	0	323,271	642,812	462,546	(2,079,398)	650,769	63,529	587,240
Insurance	199,678	31,115	45,098	59,677	7,441	56,347	13,360	42,987
Financial Aid Set Aside	259,055	259,055	0	0	0	0	0	0
Operating Supplies	525,612	13,000	18,750	145,497	0	348,365	0	348,365
Repairs, Maint, Recycling	432,730	10,624	124,760	133,500	9,974	153,872	6,349	147,523
Utilities	706,484	10,157	152,453	318,300	5,342	220,232	56,146	164,086
Rent	99,957	34,179	(539,390)	18,979	0	586,189	399,597	186,592
Contributions to University	517,836	0	0	0	0	517,836	319,129	198,707
AF Custodialship Reimburse	13,250	13,250	0	0	0	0	0	0
Professional Development & Dues	178,645	46,275	29,600	38,700	28,070	36,000	0	36,000
Employee Training & Staff Conferenc	32,700	12,700	0	0	20,000	0	0	0
Food Costs	15,400	15,000	0	0	400	0	0	0
Telephone & Communications	108,690	12,650	34,244	22,881	15,025	23,890	8,500	15,390
Postage & Freight	5,180	750	550	450	3,430	0	0	0
Office Supplies	34,505	7,000	7,475	5,600	14,430	0	0	0
Sustainability Programs	97,181	0	97,181	0	0	0	0	0
Printing and Copies	8,000	8,000	0	0	0	0	0	0
Depreciation	929,191	16,732	339,090	358,078	56,004	159,287	13,384	145,903
Advertising & Publicity	59,625	5,500	9,550	32,525	0	12,050	0	12,050
Staff Recognition & Student Awards	9,500	4,000	0	0	5,500	0	0	0
Programming	1,031,771	658,571	293,750	72,700	0	6,750	0	6,750
Software Maint & Equip Purchase	136,500	8,000	44,000	55,500	29,000	0	0	0
Other	325,686	62,495	4,365	21,685	29,373	207,768	100	207,668
Total Operating Expenses	21,479,427	3,182,867	3,477,145	4,216,045	22,802	10,580,568	882,339	9,698,229
Inc (Dec) in Unrestricted Net Assets	200,075	32,361	100,000	100,000	0	(32,286)	26,856	(59,142)

A S S O C I A T E D
S T U D E N T S

PAY SCHEDULE

PAY SCHEDULE

The pay schedule reflects the current pay grades, effective October 1, 2017. The pay schedule is required by the Associated Students retirement provider, CalPERS. The pay schedule must be adopted annually by the Board of Directors and meet the requirements of California Code of Regulations 570.5, Requirement for a Publicly Available Pay Schedule.

Agency: Associated Students of CSU, Chico

Job Title Description	Pay Grade Effective Date	Pay Grade	Time Base	Minimum	Maximum
Cook I	10/1/2017	2	Hourly	\$12.37	\$18.55
Residence Hall Line Supervisor	10/1/2017	2	Hourly	\$12.37	\$18.55
CDL Kitchen Coordinator	10/1/2017	2	Hourly	\$12.37	\$18.55
BMU Custodian	10/1/2017	3	Hourly	\$13.54	\$20.31
Catering Assistant	10/1/2017	3	Hourly	\$13.54	\$20.31
CDL Office Assistant	10/1/2017	3	Hourly	\$13.54	\$20.31
Cook II	10/1/2017	3	Hourly	\$13.54	\$20.31
Custodian - Floater	10/1/2017	3	Hourly	\$13.54	\$20.31
Dining Services Marketing Coordinator	10/1/2017	3	Hourly	\$13.54	\$20.31
Dish Room Supervisor	10/1/2017	3	Hourly	\$13.54	\$20.31
Human Resources Assistant	10/1/2017	3	Hourly	\$13.54	\$20.31
Office Operations Coordinator [GAC]	10/1/2017	3	Hourly	\$13.54	\$20.31
Residential Relief Supervisor	10/1/2017	3	Hourly	\$13.54	\$20.31
Retail Service Supervisor	10/1/2017	3	Hourly	\$13.54	\$20.31
WREC Custodian	10/1/2017	3	Hourly	\$13.54	\$20.31
Bakery Supervisor	10/1/2017	4	Hourly	\$14.82	\$22.23
Coffee Shop Supervisor	10/1/2017	4	Hourly	\$14.82	\$22.23
Cook III	10/1/2017	4	Hourly	\$14.82	\$22.23
Dining Services Custodial Supervisor	10/1/2017	4	Hourly	\$14.82	\$22.23
Residential Production Supervisor	10/1/2017	4	Hourly	\$14.82	\$22.23
Sutter Hall Cafe Supervisor	10/1/2017	4	Hourly	\$14.82	\$22.23
BMU Conference Services Coordinator	10/1/2017	5	Hourly	\$16.44	\$24.66
CDL Teacher	10/1/2017	5	Hourly	\$16.44	\$24.66
Convenience Store[s] Supervisor	10/1/2017	5	Hourly	\$16.44	\$24.66
Dining Services Accounting Assistant II	10/1/2017	5	Hourly	\$16.44	\$24.66
FSO Accounting Tech II	10/1/2017	5	Hourly	\$16.44	\$24.66
Kitchen Supervisor	10/1/2017	5	Hourly	\$16.44	\$24.66
Procurement Coordinator	10/1/2017	5	Hourly	\$16.44	\$24.66
WREC Weekend Facility Supervisor	10/1/2017	5	Hourly	\$16.44	\$24.66
Administrative Office Coordinator	10/1/2017	6	Hourly	\$18.09	\$27.13
FSO Payroll Technician	10/1/2017	6	Hourly	\$18.09	\$27.13
Residential Production Manager	10/1/2017	6	Hourly	\$18.09	\$27.13
WREC Aquatics Coordinator-Temp	10/1/2017	6	Hourly	\$18.09	\$27.13
Adventure Outings Operations Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
Adventure Outings Program Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
Audio/Visual Technical Lead-Temp	10/1/2017	7	Hourly	\$20.22	\$30.33
BMU Assistant Facilities Manager	10/1/2017	7	Hourly	\$20.22	\$30.33
BMU Building Maintenance Specialist	10/1/2017	7	Hourly	\$20.22	\$30.33
CAVE Program Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
CDL Head Teacher	10/1/2017	7	Hourly	\$20.22	\$30.33
CDL Site Supervisor	10/1/2017	7	Hourly	\$20.22	\$30.33
CDL Teacher - Family Service Worker	10/1/2017	7	Hourly	\$20.22	\$30.33
Dining Services Residential Assistant Mgr	10/1/2017	7	Hourly	\$20.22	\$30.33
FSO Accountant - Accounts Payable	10/1/2017	7	Hourly	\$20.22	\$30.33
Human Resources Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
Marketing/Public Relations Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
Program Coord, BMU/AS Programs & Govt Affairs	10/1/2017	7	Hourly	\$20.22	\$30.33
Program Coordinator, WLI	10/1/2017	7	Hourly	\$20.22	\$30.33
Recycling Operations & Warehouse Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
Student Programs and Events Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
Sustainability Program Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
WREC Aquatics Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
WREC Assistant Facilities Manager	10/1/2017	7	Hourly	\$20.22	\$30.33
WREC Building Maintenance Specialist	10/1/2017	7	Hourly	\$20.22	\$30.33
WREC Operations Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
WREC Programs Coordinator	10/1/2017	7	Hourly	\$20.22	\$30.33
Audio/Visual Technical Manager	10/1/2017	8	Hourly	\$22.42	\$33.63
IT Support Analyst	10/1/2017	8	Hourly	\$22.42	\$33.63
Sous Chef	10/1/2017	8	Hourly	\$22.42	\$33.63
BMU Conference Services Manager	10/1/2017	8	Semi-Monthly	\$1,943.00	\$2,914.50
FSO Accounting Supervisor	10/1/2017	8	Semi-Monthly	\$1,943.00	\$2,914.50
FSO Accounting Supervisor - Payroll & Benefits	10/1/2017	8	Semi-Monthly	\$1,943.00	\$2,914.50
Residential Dining Manager	10/1/2017	8	Semi-Monthly	\$1,943.00	\$2,914.50
Retail Manager	10/1/2017	8	Semi-Monthly	\$1,943.00	\$2,914.50
Adventure Outings Program Director	10/1/2017	9	Semi-Monthly	\$2,155.50	\$3,232.50
Catering Manager	10/1/2017	9	Semi-Monthly	\$2,155.50	\$3,232.50
CAVE Program Director	10/1/2017	9	Semi-Monthly	\$2,155.50	\$3,232.50
CDL Program Director	10/1/2017	9	Semi-Monthly	\$2,155.50	\$3,232.50
WREC Assistant Director - Programs	10/1/2017	9	Semi-Monthly	\$2,155.50	\$3,232.50

Agency: Associated Students of CSU, Chico

Job Title Description	Pay Grade Effective Date	Pay Grade	Time Base	Minimum	Maximum
BMU Facilities Manager	10/1/2017	10	Semi-Monthly	\$2,390.50	\$3,584.50
Executive Chef	10/1/2017	10	Semi-Monthly	\$2,390.50	\$3,584.50
FSO Financial Services Assistant Director	9/16/2018	10	Semi-Monthly	\$2,390.50	\$3,584.50
WREC Assist Director - Member Services	10/1/2017	10	Semi-Monthly	\$2,390.50	\$3,584.50
Assistant Director of AS Programs & Government Affairs	10/1/2017	11	Semi-Monthly	\$2,650.50	\$3,975.50
Associate Director of Dining Services	10/1/2017	11	Semi-Monthly	\$2,650.50	\$3,975.50
Associate Director of Programs, Events & Leadership Education	2/16/2019	11	Semi-Monthly	\$2,650.50	\$3,975.50
AS Programs & Government Affairs Director	10/1/2017	12	Semi-Monthly	\$2,939.50	\$4,408.50
Human Resources Director	10/1/2017	12	Semi-Monthly	\$2,939.50	\$4,408.50
IT Director	10/1/2017	12	Semi-Monthly	\$2,939.50	\$4,408.50
Wildcat Recreation Center Director	10/1/2017	12	Semi-Monthly	\$2,939.50	\$4,408.50
Dining Services Director	10/1/2017	13	Semi-Monthly	\$3,258.00	\$4,887.00
FSO Financial Services Director	10/1/2017	13	Semi-Monthly	\$3,258.00	\$4,887.00
Associate Executive Director	10/1/2017	14	Semi-Monthly	\$3,907.00	\$5,860.50
Executive Director	10/1/2017	15	Semi-Monthly	\$5,060.50	\$7,590.50

"Effective Date" is the date that pay grade became effective for that position.

A S S O C I A T E D
S T U D E N T S

ACTIVITY FEE FUND

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2020**

NOTES TO THE ACTIVITY FEE FUND

The following pages reflect the Activity Fee Fund Overview budget summary, actual experience for the 2017-18 year, estimated results for the 2018-19 year and the approved budget for the 2019-20 year. These budgets are based upon a net income of \$2,472,151; \$2,481,715, and \$2,455,741, respectively. The fee revenue for 2017-18 is based upon actual receipts. The fee revenues for estimated results 2018-19 and approved 2019-20 were calculated using a fee of \$136 and a student head count of 17,100 and a fee of \$138 and an estimated student head count of 17,100 respectively. The Government Affairs Committee (GAC) estimates increasing net assets by \$162,738 in 2018-19. The approved budget for 2019-20 indicates a potential increase in net assets of \$32,361.

In November of 2017, the Government Affairs Committee approved revisions to Activity Fee Net Assets Reserve Policy that would maximize the long-term health of the fund by setting an improved level for Activity Fee net assets. As of June 30, 2018 the revised reserves for this fund was fully funded with excess net assets above reserves of \$2,555,589.

Considering the estimated changes to the net assets as noted above, the excess net assets were \$2,555,589 at June 30, 2018 and should be approximately \$2,662,539 at June 30, 2019. With the forecasted operational costs associated with the increase in minimum wage and other factors (enrollment, inflation, cost savings), a new long term strategy is for the Activity Fee to use its excess reserves if needed for a few years and then set a timeline for a probable increase. Still, based on the current programming, budget estimates and conservative projections, a fee increase will most likely not be necessary to maintain existing programs and operations at their proposed levels until after the 2025-26 fiscal year.

The most recent change to the Activity Fee that extended the annual CPI increase to campus-based fees indefinitely was approved in April 2007.

ASSOCIATED STUDENTS CSU, CHICO
ACTIVITY FEE FUND
Actual & Budgeted Income and Expenses
For the Years Ended June 30

	Actual Experience 2018	Original Budget 2019	Estimated Results 2019	Approved Budget 2020
INCOME				
Income Sources				
Activity Fees	2,216,902	2,188,678	2,216,071	2,249,866
AFFA Income	85,000	85,000	85,000	85,000
Indirect Income	41,354	35,000	40,000	36,000
Interest/Investments	57,991	30,000	80,000	75,000
Miscellaneous Income	20,712	10,486	10,452	9,875
Transfer from Wildcat Store	50,192	50,192	50,192	0
TOTAL INCOME	2,472,151	2,399,356	2,481,715	2,455,741
ALLOCATED FUNDS				
University Service Fees/Expenses				
Copyright Fees	3,473	3,500	3,500	3,600
Indirect Costs to RF	15,752	17,500	17,000	12,500
VPBF Custodial Fee	2,250	2,250	2,250	2,250
Student Organization Banking	0	11,550	11,000	11,000
FASA Expense	250,254	246,720	254,756	259,055
Campus IT Charges	22,504	21,898	13,945	14,363
Total University Service Fees	294,233	303,418	302,451	302,768
Contract Programs				
CCLC	40,000	40,000	40,000	40,000
CLIC	48,431	48,500	48,500	48,500
CLIC Rent	30,000	30,000	30,000	30,000
GSEC	0	45,000	46,775	45,000
STAR Center	0	0	0	40,000
Student Shuttle Program	219,300	230,000	232,000	232,000
<i>SFAC Contribution to Shuttle Program</i>	0	0	(20,000)	0
Total Contract Programs	337,731	393,500	377,275	435,500
Corporate Services				
Financial Services Office	157,364	174,383	181,769	183,701
Administration & HR Offices	76,821	90,995	92,070	91,272
Information Technology Office	77,089	106,441	64,825	74,175
Total Corporate Services	311,274	371,819	338,664	349,148
AF Operational Costs				
AF Administration	87,163	158,930	102,982	156,888
Corporate Insurance	32,810	29,455	29,221	31,115
Depreciation	26,194	12,100	16,069	16,732
Risk Management	83	200	200	250
Small Equipment	0	2,000	2,000	2,500
Utilities	10,686	10,157	10,157	10,157
Custodial	7,436	6,374	6,374	6,374
Bank Charges	8	200	200	200
Other Expense-PR Health & CalPERS	241,786	0	0	0
Total AF Operational Costs	406,166	219,416	167,203	224,216

ASSOCIATED STUDENTS CSU, CHICO
ACTIVITY FEE FUND
Actual & Budgeted Income and Expenses
For the Years Ended June 30

	Actual Experience 2018	Original Budget 2019	Estimated Results 2019	Approved Budget 2020
Government Affairs				
GAO Administration	276,422	235,271	246,849	215,270
Officer's Scholarship & Expense Budgets	5,031	82,410	71,501	92,934
Elections Budget	2,592	5,577	5,577	5,844
Total Government Affairs	<u>284,045</u>	<u>323,258</u>	<u>323,927</u>	<u>314,048</u>
Annual Program Allocations				
Event Funding Allocation Council	13,372	35,000	35,000	35,000
Activity Fee Reserves	533	27,358	27,701	28,123
Diversity Affairs Council	30,369	35,000	35,000	35,000
Revenue Sharing	40,791	67,000	59,116	65,000
Traditional Programming	12,389	22,350	23,500	23,500
Dream Center Allocation	3,129	0	0	0
Total Annual Program Allocations	<u>100,583</u>	<u>186,708</u>	<u>180,317</u>	<u>186,623</u>
Campus Programs				
CDL Career Employee S/B	641,201	747,869	771,620	777,772
CDL Operational Costs	394,102	266,242	355,222	290,620
Less CDL Grant Activity & Other Income	(678,631)	(526,870)	(740,221)	(717,374)
GSEC	42,727	0	0	0
KCSC	19,275	24,992	24,259	25,762
Program Space Rent	8,358	4,179	4,179	4,179
Total Campus Programs	<u>427,032</u>	<u>516,412</u>	<u>415,059</u>	<u>380,959</u>
Community Programs				
CAVE Career Employee S/B	128,208	151,979	164,409	168,788
CAVE Operational Costs	97,544	118,962	109,822	103,444
Less CAVE Fee 4 Service Activity	(72,046)	(60,939)	(60,150)	(42,113)
Total Community Programs	<u>153,706</u>	<u>210,002</u>	<u>214,081</u>	<u>230,119</u>
TOTAL ALLOCATIONS	<u>2,314,770</u>	<u>2,524,533</u>	<u>2,318,977</u>	<u>2,423,381</u>
Available for Reserves	<u>157,381</u>	<u>(125,177)</u>	<u>162,738</u>	<u>32,361</u>

A S S O C I A T E D
S T U D E N T S

AUXILIARY ACTIVITIES FUND

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2020**

AUXILIARY ACTIVITIES FUND: AN OVERVIEW

Since 1942, the Associated Students have provided the University community (students, faculty, staff and guests) with bookstore and campus dining services.

Operating under the broad policies and procedures set by the Associated Students Business Committee (ASBC), the commercial enterprises provide quality products and services at competitive prices, are responsive to the needs of the campus, and remain financially self-supporting.

Each year as a part of the budget process, the businesses project estimated results of operations for the next year using guidelines established by ASBC. These estimates are presented in an operational income statement format.

A S S O C I A T E D
S T U D E N T S

WILDCAT STORE

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2020**

**ASSOCIATED STUDENTS, CSU, CHICO
WILDCAT STORE
ACTUAL AND ESTIMATED OPERATIONAL RESULTS
FOR THE YEARS ENDED JUNE 30**

	Actual 2018		Original Budget 2019		Estimated Results 2019		Approved Budget 2020	
	Amount	%	Amount	%	Amount	%	Amount	%
INCOME								
Contract Commission Income	971,505	75.36%	840,000	74.11%	874,355	72.04%	750,000	82.49%
Contract One-Time Bonus Amort	175,000	13.58%	175,000	15.44%	175,000	14.42%	0	0.00%
Contract Utility Reimbursement	69,376	5.38%	70,000	6.18%	70,000	5.77%	70,000	7.70%
Other Income	8,046	0.62%	4,428	0.39%	4,418	0.36%	4,195	0.46%
Interest Income	65,159	5.05%	44,000	3.88%	90,000	7.41%	85,000	9.35%
Total Income	1,289,086	100.00%	1,133,428	100.00%	1,213,773	100.00%	909,195	100.00%
EXPENSES								
Professional Services	1,274	0.10%	1,600	0.14%	1,400	0.12%	1,400	0.12%
Financial Services Office	31,737	2.46%	33,000	2.91%	33,000	2.72%	33,000	2.72%
Administration Expenses	25,652	1.99%	29,806	2.63%	29,778	2.45%	30,529	2.52%
Utilities	52,657	4.08%	56,146	4.95%	56,146	4.63%	56,146	4.63%
Postage & Freight	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Telephone	8,370	0.65%	8,500	0.75%	8,500	0.70%	8,500	0.70%
Operating Supplies	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Repairs and Maintenance	46,097	3.58%	6,349	0.56%	6,349	0.52%	6,349	0.52%
Depreciation	17,059	1.32%	17,087	1.51%	16,753	1.38%	13,384	1.10%
Advertising	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Insurance	13,985	1.08%	12,711	1.12%	12,585	1.04%	13,360	1.10%
Rent - Equipment	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Rent BMU	311,191	24.14%	398,733	35.18%	398,733	32.85%	399,597	32.92%
Contributions to University	344,402	26.72%	334,299	29.49%	328,641	27.08%	319,129	26.29%
Wildcat and Credit Card Fees	36	0.00%	100	0.01%	100	0.01%	100	0.01%
Other Expenses	773	0.06%	795	0.07%	795	0.07%	845	0.07%
Total Expenses	853,233	66.18%	899,126	79.32%	892,780	73.57%	882,339	72.70%
NET INCOME BEFORE TRANSFERS	435,853	33.82%	234,302	20.68%	320,993	26.43%	26,856	27.30%
TRANSFERS								
Transfer to Other Funds	(236,865)	-18.37%	(236,865)	-20.90%	(236,865)	-19.51%	0	0.00%
Total Transfers	(236,865)	-18.37%	(236,865)	-20.90%	(236,865)	-19.51%	0	0.00%
AVAILABLE FOR RESERVES	198,988	15.45%	(2,563)	-0.22%	84,128	6.92%	26,856	27.30%

A S S O C I A T E D
S T U D E N T S

DINING SERVICES

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2020**

**DINING SERVICES
ASSOCIATED STUDENTS, CSU, CHICO
ACTUAL AND ESTIMATED OPERATIONAL RESULTS
FOR THE YEARS ENDING JUNE 30**

	Actual 2018		Original Budget 2019		Estimated Results 2019		Approved Budget 2020	
	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent
OPERATING INCOME								
Residential Dining Revenue	4,704,242	53.20%	5,074,301	54.55%	5,028,064	56.37%	5,326,575	56.92%
Cash Operations Sales	4,139,099	46.80%	4,227,157	45.45%	3,891,424	43.63%	4,031,329	43.08%
Total Operating Income	<u>8,843,341</u>	<u>100.00%</u>	<u>9,301,458</u>	<u>100.00%</u>	<u>8,919,488</u>	<u>100.00%</u>	<u>9,357,904</u>	<u>100.00%</u>
COST OF SALES								
Residential Dining Costs	1,389,690	29.54%	1,528,434	30.12%	1,547,191	30.77%	1,562,663	29.34%
Cash Operations & Catering	1,593,062	38.49%	1,622,579	38.38%	1,502,548	38.61%	1,552,288	38.51%
Total Cost of Sales	<u>2,982,752</u>	<u>33.73%</u>	<u>3,151,013</u>	<u>33.88%</u>	<u>3,049,739</u>	<u>34.19%</u>	<u>3,114,951</u>	<u>33.29%</u>
OPERATING MARGIN	<u>5,860,589</u>	<u>66.27%</u>	<u>6,150,445</u>	<u>66.12%</u>	<u>5,869,749</u>	<u>65.81%</u>	<u>6,242,953</u>	<u>66.71%</u>
OPERATING EXPENSES								
Salary, Wages & Benefits								
Salaries & Wages Career	1,209,243	13.67%	1,284,176	13.81%	1,123,119	12.59%	1,353,939	14.47%
Wages Student & Casual	1,870,126	21.15%	1,976,914	21.25%	2,106,100	23.61%	2,158,198	23.06%
Employee Benefits	663,807	7.51%	896,557	9.64%	797,772	8.94%	929,284	9.93%
Total Salary, Wages & Benefits	<u>3,743,176</u>	<u>42.33%</u>	<u>4,157,647</u>	<u>44.70%</u>	<u>4,026,991</u>	<u>45.14%</u>	<u>4,441,421</u>	<u>47.46%</u>
Other Operating Expenses								
Professional Services	37,640	0.43%	43,002	0.46%	60,597	0.68%	41,751	0.45%
Financial Services Office	217,033	2.45%	240,505	2.59%	240,796	2.70%	243,461	2.60%
Administration & HR Offices	205,268	2.32%	252,568	2.72%	238,330	2.67%	258,573	2.76%
Information Technology Office	35,173	0.40%	48,566	0.52%	74,467	0.83%	85,206	0.91%
Utilities	151,117	1.71%	156,909	1.69%	156,909	1.76%	164,086	1.75%
Telephone	15,393	0.17%	14,351	0.15%	15,216	0.17%	15,390	0.16%
Operating Supplies	252,772	2.86%	296,460	3.19%	260,184	2.92%	273,593	2.92%
Local/Auto & Truck	3,100	0.04%	1,742	0.02%	1,750	0.02%	1,850	0.02%
Travel & Meetings	16,080	0.18%	28,600	0.31%	33,000	0.37%	36,000	0.38%
Repairs and Maintenance	122,235	1.38%	127,411	1.37%	141,034	1.58%	147,523	1.58%

**DINING SERVICES
ASSOCIATED STUDENTS, CSU, CHICO
ACTUAL AND ESTIMATED OPERATIONAL RESULTS
FOR THE YEARS ENDING JUNE 30**

	Actual 2018		Original Budget 2019		Estimated Results 2019		Approved Budget 2020	
	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent
Laundry and Linen	73,365	0.83%	66,397	0.71%	77,445	0.87%	74,772	0.80%
Depreciation	138,822	1.57%	119,960	1.29%	117,585	1.32%	145,903	1.56%
Advertising	15,316	0.17%	15,600	0.17%	4,100	0.05%	12,050	0.13%
Insurance	44,253	0.50%	40,604	0.44%	40,441	0.45%	42,987	0.46%
Program Expense	7,406	0.08%	7,500	0.08%	4,250	0.05%	6,750	0.07%
Rent - Equip & BMU Space	165,970	1.88%	167,622	1.80%	166,122	1.86%	166,363	1.78%
Rent - Housing & Other	20,229	0.23%	20,230	0.22%	20,229	0.23%	20,229	0.22%
Contributions to University	201,129	2.27%	203,115	2.18%	195,556	2.19%	198,707	2.12%
Credit and Wildcat Card Fees	118,969	1.35%	123,723	1.33%	114,608	1.28%	117,916	1.26%
Other Operating Expenses	90,074	1.02%	114,052	1.23%	72,545	0.81%	77,236	0.83%
Total Other Operating Expenses	<u>1,931,344</u>	<u>21.84%</u>	<u>2,088,917</u>	<u>22.47%</u>	<u>2,035,164</u>	<u>22.81%</u>	<u>2,130,346</u>	<u>22.76%</u>
Total Operating Expenses	<u>5,674,520</u>	<u>64.17%</u>	<u>6,246,564</u>	<u>67.17%</u>	<u>6,062,155</u>	<u>67.95%</u>	<u>6,571,767</u>	<u>70.22%</u>
INCOME (LOSS) FROM OPERATIONS	<u>186,069</u>	<u>2.10%</u>	<u>(96,119)</u>	<u>-1.05%</u>	<u>(192,406)</u>	<u>-2.14%</u>	<u>(328,814)</u>	<u>-3.51%</u>
OTHER INCOME (EXPENSES)								
Other Income (Expense)	194,947	2.20%	191,232	2.06%	292,139	3.28%	281,183	3.00%
Sales Tax Expense	(12,185)	-0.14%	(13,485)	-0.14%	(13,380)	-0.15%	(11,511)	-0.12%
Other Exp-PR Health & CalPERS Adj	(223,962)	-2.53%	0	0.00%	0	0.00%	0	0.00%
Transfer from Wildcat Store	78,969	0.89%	78,969	0.85%	78,969	0.89%	0	0.00%
Total Other Income (Expense)	<u>37,769</u>	<u>0.42%</u>	<u>256,716</u>	<u>2.77%</u>	<u>357,728</u>	<u>4.02%</u>	<u>269,672</u>	<u>2.88%</u>
AVAILABLE FOR RESERVES	<u>223,838</u>	<u>2.52%</u>	<u>160,597</u>	<u>1.72%</u>	<u>165,322</u>	<u>1.88%</u>	<u>(59,142)</u>	<u>-0.63%</u>

A S S O C I A T E D
S T U D E N T S

STUDENT UNION FUND

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2020**

Student Union Fee and Enrollment

The current Student Union fee is \$814 annually to each student. The fee increases annually by the Consumer Price Index (CPI). The annual fee includes \$12.49, adjusted annually by CPI, to fund sustainability programs. The annual fee is projected to increase to \$830 in 2019-20.

Average enrollment for both 2018-19 and 2019-20 is expected to be at 17,100 student head count.

Building Costs and Debt Service

The original Bell Memorial Union (BMU) building was authorized by a student vote in 1964 and construction was completed in 1969. Chico was the second Union constructed in the system. In 1996, a referendum was approved by the students to increase fees to provide funding to expand and remodel the BMU. Construction began in 1998 and was completed in 2001. Bonds totaling approximately \$23,370,000 were sold to fund the BMU expansion and remodel construction costs.

In 2005, a referendum was approved by the students to increase fees to provide funding to construct and operate the Wildcat Recreation Center (WREC). Construction began in 2007 and was completed in 2009. Systemwide Revenue Bonds totaling approximately \$66,425,000 were sold to fund the construction costs of the WREC.

Both bond agreements require annual payments of principal and interest on the bonded debt. A bond surety reserve was purchased to secure payment on both bond issues.

Funds held by the University

Revenue Fund

Student Union fees are collected locally and are held in the Revenue Fund maintained by the University. One of the primary purposes of this fund is to collect the student fee revenue and then fund the required debt service obligation for both the BMU and WREC facilities. In addition, administrative costs and other required fund transfers are paid out of this fund. The remaining funds, referred to as Return of Surplus Funds, are those made available to the Associated Students (AS) Student Union Fund to cover the annual operating and programming costs.

Repair and Replacement Fund

The Repair and Replacement Reserve Fund is held by the University with the purpose to set aside and disburse funds for future repairs and maintenance of the BMU and WREC facilities. Funding for this purpose is transferred annually from the Revenue Fund.

Capital Projects Fund

The Capital Projects Reserve is held by the University with the purpose to set aside and disburse funds for future capital projects related to the BMU and WREC facilities. Funding for this purpose is transferred annually from the Revenue Fund.

Schedule 1, on the following page, reflects the combined activity of all Student Union funds held by the University, actual activity for 2017-18, original budget and estimated results for 2018-19 and approved budget for 2019-20.

Funds Held by the Associated Students

The AS Student Union Fund – Local Total, presented in Schedule 2, reflects combined income and expenses for the general operation and administration of the Bell Memorial Union and Wildcat Recreation Center buildings, actual activity for 2017-18, original budget and estimated results for 2018-19 and approved budget for 2019-20.

Associated Students, CSU, Chico
Student Union Funds Activity at University and Chancellors Office
For the Years Ending June 30

	Actual Experience 2018	Original Budget 2019	Estimated Results 2019	Approved Budget 2020
Receipts				
Student Union Fees	13,662,846	13,551,530	13,711,925	13,981,189
Return of Surplus Funds	(6,132,950)	(7,823,027)	(7,823,027)	(7,236,580)
Interest Income	356,898	251,596	342,622	328,917
Other Income	424,997	0	0	0
Total Receipts	<u>8,311,791</u>	<u>5,980,099</u>	<u>6,231,520</u>	<u>7,073,526</u>
Disbursements				
General Admin & Insurance Costs	16,741	22,703	23,841	23,841
Financial Aid	459,249	437,305	461,359	470,427
BMU Bond Payment	1,425,375	1,419,250	1,419,250	1,426,000
WREC Bond Payment	3,917,531	3,736,831	3,736,831	3,737,806
Repairs & Maintenance Costs	826,697	250,000	187,000	350,000
Capital Projects Costs	0	2,000,000	0	1,500,000
Total Disbursements	<u>6,645,593</u>	<u>7,866,089</u>	<u>5,828,281</u>	<u>7,508,074</u>
Net Increase (Decrease)	<u>1,666,198</u>	<u>(1,885,990)</u>	<u>403,239</u>	<u>(434,548)</u>

**AS STUDENT UNION FUND - LOCAL TOTAL
ASSOCIATED STUDENTS, CSU, CHICO
ACTUAL EXPERIENCE AND BUDGETS
FOR THE YEARS ENDING JUNE 30**

	Actual Experience 2018	Original Budget 2019	Estimated Results 2019	Approved Budget 2020
INCOME				
Return of Surplus Funds - Fees	6,132,950	7,823,027	7,823,027	7,236,580
Rent Income	197,190	174,400	169,400	174,400
Program Receipts	137,007	106,000	106,000	116,500
Reimbursements - A S Areas	798,817	888,987	887,487	902,270
Interest Income	73,165	40,000	100,000	98,000
UHFS Contract	21,930	21,930	22,000	22,000
Miscellaneous Sales / Fees	164,772	152,600	150,250	154,000
Transfer from Wildcat Store	107,704	107,704	107,704	0
Other Income	134,159	114,346	94,643	91,710
Total Income	7,767,694	9,428,994	9,460,511	8,795,460
OPERATING EXPENSES				
Salaries & Wages - Career	1,670,249	2,030,360	1,874,218	1,897,054
Salaries & Wages - Temp	1,051,990	1,379,191	1,285,378	1,484,536
Employee Benefits	809,569	1,138,922	1,063,301	1,097,409
Student Officer Scholarships	10,394	12,727	12,727	13,519
Legal and Professional	143,313	165,362	152,886	149,766
Corporate Services Reimb:				
Administration & HR Offices	370,257	502,630	489,324	493,653
GAC,ELBD,ADMIN	7,250	7,892	7,877	8,329
Financial Services Office	317,711	352,070	354,886	358,787
Information Technology Office	165,318	228,261	213,759	244,589
Utilities	599,310	640,800	664,040	689,689
Postage	746	950	950	1,000
Telephone	54,115	55,765	57,525	57,125
Supplies	1,766	2,550	2,550	2,550
Professional Development	33,010	66,150	57,275	68,300
Repairs and Maintenance	711,524	348,408	347,458	337,899
Depreciation	390,626	515,179	442,829	697,168
Advertising	25,453	32,775	35,325	42,075
Marketing and Public Relations	1,430	1,560	1,000	0
Insurance	100,634	98,023	99,656	104,775
Rent	80,749	80,749	80,749	80,749

**AS STUDENT UNION FUND - LOCAL TOTAL
ASSOCIATED STUDENTS, CSU, CHICO
ACTUAL EXPERIENCE AND BUDGETS
FOR THE YEARS ENDING JUNE 30**

	Actual Experience 2018	Original Budget 2019	Estimated Results 2019	Approved Budget 2020
Program Expenses				
Union Programming	88,107	246,050	91,510	251,750
Art Gallery	1,362	2,000	2,000	2,000
Sustainability Programs	48,601	96,795	99,157	97,181
Cross Cultural Center	40,000	40,000	40,000	40,000
WREC	75,474	77,700	62,700	72,700
Office Supplies and Copies	9,630	12,075	11,975	13,075
Small Electronics/Equipment	75,773	101,400	114,300	99,500
Operating Supplies	138,606	165,700	163,242	161,697
Recruitment	4,089	0	1,250	0
Bank Charges	124	600	200	200
Other Expenses	24,773	26,350	26,940	28,385
Other Exp-PR Health & CalPERS	515,421	0	0	0
Total Operating Expenses	<u>7,567,374</u>	<u>8,428,994</u>	<u>7,856,987</u>	<u>8,595,460</u>
Increase (Decrease) in Net Assets	<u>200,320</u>	<u>1,000,000</u>	<u>1,603,524</u>	<u>200,000</u>

A S S O C I A T E D
S T U D E N T S

CORPORATE SERVICES FUND

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2020**

Corporate Services

Corporate Services facilitates the smooth operations of all areas within the Associated Students (AS). For example, a single office performs all business services. This saves money and coordinates the business functions of the AS.

The Corporate Services budgets are unique in that they receive all funding from the other areas of the AS, except for Information Technology that receive some funding from non-AS sources in return for services. The budgets are also “break-even”, i.e. they are to receive only enough funding to cover costs. When looking at these budgets, notice each is “reimbursed” for the total cost of operations; the amount reimbursed plus income from non-AS sources equals the total cost of the operations.

The following pages include a combined schedule of the approved budgets for all Corporate Services areas and a brief description and individual budget presentation for each area. Line item explanations for budget changes greater than 10% and \$2,000 are provided for each area.

**TOTAL CORPORATE SERVICES BUDGET
ASSOCIATED STUDENTS, CSU CHICO
ACTUAL EXPERIENCE AND BUDGETS
FOR THE YEARS ENDING JUNE 30**

	Actual Experience 2018	Original Budget 2019	Estimated Results 2019	Approved Budget 2020
INCOME				
Reimbursements				
Activity Fee	357,872	401,274	367,885	380,263
Student Union	530,964	670,979	637,538	655,094
Wildcat Recreation Center	403,018	458,162	466,890	490,787
Dining Services	513,347	575,396	587,180	622,969
Wildcat Store	65,832	69,400	69,261	70,420
Contract Income				
Research Foundation to Financial Services	0	0	0	0
Research Foundation to Information Tech	108,000	0	44,000	0
Other Income	94,715	34,013	33,902	22,802
Total Income	<u>2,073,748</u>	<u>2,209,224</u>	<u>2,206,656</u>	<u>2,242,335</u>
EXPENDITURES				
Salaries and Wages - Career	997,491	1,024,094	1,021,310	1,042,110
Salaries and Wages - Casual & Student	64,600	52,774	61,809	64,853
Employee Benefits	405,210	460,676	458,280	471,113
Student Officer Scholarships	10,395	12,727	12,727	13,519
Professional Services & Supplies	266,107	303,265	310,724	286,616
Insurance	152,702	139,808	139,483	147,576
Rent	0	0	0	0
Utilities	7,431	5,342	5,342	5,342
Postage	2,510	3,480	3,130	3,430
Telephone	15,731	13,695	14,825	15,025
Travel and Conferences	12,625	20,300	20,600	23,100
Professional Dues & Subs	4,578	4,960	5,056	4,970
Meals and Refreshments	0	400	400	400
Repairs and Maintenance Equip	(925)	2,600	3,600	3,600
Software Maintenance	23,424	25,000	25,000	25,000
Equipment Purchases	5,811	3,250	3,750	4,000
Custodial	6,374	6,374	6,374	6,374
Depreciation	61,632	62,026	59,635	56,004
Other Operating Expenses	23,632	27,248	26,506	28,348
Office Supplies and Printing	12,737	14,930	13,830	14,430
Staff Appreciation Events	891	5,500	5,000	5,500
Employee Training	0	20,000	5,000	20,000
Staff Conference/Recruitment Expenses	0	0	3,500	0
Miscellaneous	792	775	775	1,025
Total Expenditures	<u>2,073,748</u>	<u>2,209,224</u>	<u>2,206,656</u>	<u>2,242,335</u>
NET INCOME (LOSS)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>