

## Section 2 - Schedule of Events

This Request for Proposal schedule is as follows:

RFP Distributed	September 5, 2023
Tours and Stakeholder Meetings	September 25- October 6, 2023
Questions Due on RFP	4:00 pm PST on October 13, 2023
Response to Questions Provided	October 18, 2023
Latest Addendum Issued by	October 20, 2023
Proposals Due	4:00 pm PST on October 27, 2023
Bidder Interviews	Week of November 13, 2023
Preferred Bidder Notified	December 15, 2023

### 2.1 Questions and Addendums

Questions will only be accepted when sent to [tkcrawford@csuchico.edu](mailto:tkcrawford@csuchico.edu). Responses to questions will be posted to [as.csuchico.edu/rfp](https://as.csuchico.edu/rfp). Addendums will also be posted to [as.csuchico.edu/rfp](https://as.csuchico.edu/rfp)

### 2.2 Schedule Updates and Additional Steps

The dates up to and including the “Proposals Due” date may be adjusted upon advance written notice. Dates after the receipt of proposals may be adjusted without written notice. Additional RFP steps may be included at the discretion of Associated Students of CSU, Chico.

### 2.3 TOURS AND STAKEHOLDER MEETINGS

Tours and stakeholder meetings with shortlisted responders will be held September 25, 2023 through October 6, 2023. These on-campus events will consist of presentations and/or Q&A sessions with various stakeholders including University Housing, campus Administrators, and various student organizations. This is the opportunity for those responding to identify and discuss particular Chico State needs and preferences before submitting their final proposal. Specific dates for these forums will be coordinated with AS of CSU, Chico and responders to this RFP.

### 2.4 BIDDER INTERVIEWS

Interviews will be conducted during the week of November 13, 2023 with the AS of CSU, Chico Dining Services RFP Evaluation Team. This will be the final opportunity for responders to convey particular details of their proposals to the selection committee prior to the final award being voted upon and announced.

**PROPOSALS NOT RECEIVED BY THE DATE AND TIME SPECIFIED WILL BE REJECTED**

**End of Section 2**