

ASSOCIATED STUDENTS BUSINESSES COMMITTEE

This meeting was facilitated both in-person and via an online Zoom format.

Wednesday, November 29, 2023

3:30 p.m.

BMU 205

Members Present: Johnathan Montes, Jaiden Grivette, Jesse Martin, Anita Barker, Michelle Korte, Stacie Corona, Megan Odom, Zackary Machado

Members Absent: None

Others Present: Dr. Chela Mendoza Patterson, Karen Bang, (recording), Katrina Robertson, Tom Rider, Kyle Alsberry, Steve Novo, Corinne Knapp, Windy Van Dam, Saul Garfia Pinon, Christina Jewell, Craig Clavano

- I. **CALL TO ORDER** – The Chair, Montes, called the meeting to order at 3:30 p.m.
- II. **MECHOOPDA LAND RECOGNITION:** The meeting began with the reading of the Mechoopda Land Recognition Statement.
- III. **AGENDA** – Approval of the 11/29/23 regular meeting agenda. **Motion to approve the 11/29/23 regular meeting agenda, as presented (Grivette/Barker) 7/0/0 MSC.** Corona joined the meeting at 3:31 p.m.
- IV. **APPROVAL OF MINUTES** – Minutes of the 11/15/23 regular meeting. **Motion to approve the minutes of the 11/15/23 regular meeting, as presented (Corona/Odom) 8/0/0 MSC.**
- V. **ANNOUNCEMENTS** – None
- VI. **PUBLIC OPINION** – Limited to items on the agenda, three minutes per speaker, five minutes for entire topic – None
- VII. **BUSINESS**
 - A. **Discussion Item: 9/30/23 Auxiliary Activities Fund Capital Expenditure Report** – Robertson reviewed the report with the committee, explaining items that were budgeted for last spring; however, there were no expenditures during this first quarter. She said that no expenditures are planned.
 - B. **Discussion Item: Local Agency Investment Fund (LAIF) for quarter ending 9/30/23** – Robertson provided an overview, explaining this report is for the whole AS; however, ASBC reviews the Auxiliary Business section. She said Auxiliary Business earned \$65,976.70 in interest for the quarter, with an annualized return on investment at 3.58%.
- VIII. **AUXILIARY BUSINESSES DIRECTOR REPORT** – Rider said he's seen the October numbers, and noted it's the first full month and a good one to predict and see where we're at. He said overall, they were down \$17,472, which is fantastic. YTD that's a positive \$327,852. Rider said they've been diving deep into food costs and made some immediate changes which will save some money. He explained leverage of buying power and also noted that the UC Office of the President Buying Group last month negotiated a savings on dairy products, so we'll see savings in that category in November. • Rider said he and Knapp met with Chartwells via Zoom regarding meal plan pricing

and it was discovered that we are behind the market by approximately 30% compared to other schools. He said a follow-up meeting is scheduled to further discuss price increases and Jamie Clyde and Sara Rumiano will also be attending the meeting. • Rider said a RFP for the bookstore will be published; however, he found out today that there's a Master Services Agreement between Follett and the CSU system so may be able to negotiate a strategy for incentive to not do a RFP. He said the AS is at the end of their extension with Follett so something has to be done for next year. • Rider said the Swipe Against Hunger is happening today at Éstom Jámani. He explained that donated swipes are turned into vouchers and given to the Food Pantry for distribution to students in crisis. He said they've averaged 800 vouchers per year, and explained that Leah who runs the Food Pantry told him yesterday that it's not enough and she'd like to buy swipes from ASDS. He said after collecting today's swipes, he'll figure out what she wants and bill her for the voucher. • Rider said on Sunday, 12/10 at 8 p.m. at Éstom Jámani Dining they will be serving a pre-finals late night breakfast. He said this will be the third time they've done this, and it's very popular with the students. He noted that employees can volunteer to assist at the event. • Rider noted that today is Bang's final ASBC meeting as she'll be retiring soon. He acknowledged her contributions to the AS and thanked her for her assistance throughout the years.

- IX. CHICO STATE WILDCAT STORE DIRECTOR REPORT** – Novo thanked Bang, noting she has been a great partner to work with over the years. He said Follett is having an in-store Customer Appreciation Sale next Monday through Friday. He also noted other upcoming sales in the bookstore.
- X. INTERIM EXECUTIVE DIRECTOR REPORT** – Dr. Patterson said a press release will be sent out in the morning regarding the hiring of Jon Simmons from FMS as the new AS Associate Executive Director. She said she's really excited because she's currently been doing both positions. • Dr. Patterson said she was happy to see that Bang was still here when she came back to the AS as Interim Executive Director and congratulated her regarding her upcoming retirement.
- XI. VP APPOINTEES' REPORT** – Machado reported on the 11/27/23 Associated Students Facilities Committee (ASFC) meeting. He said a B-Line Project in the amount of \$18,800 and a Biofuel Integration Project in the amount of \$18,866 were approved to be acknowledged and moved to the Sustainability Fund Allocation Committee (SFAC) for further discussion and deliberation, as long as the project applications meet the SFAC ranking criteria. He also noted that Maddie Parella was appointed as Vice Chair for ASFC, there was a presentation from Marketing, and the 9/30/23 Income and Expense Statement was also reviewed. Machado thanked Bang for her help this semester.
- XII. CHAIR REPORT** – Montes said this is the last ASBC meeting for the semester and thanked Bang for assisting him the past 1 ½ years in his role as the VP of Business and Finance.
- XIII. ANNOUNCEMENTS** – Montes said Executive Order N-1-22 was passed by Governor Newsom, sunseting the Zoom option for in-person meetings. He noted that all committee members are to attend meetings in-person unless they are sick or have a compelling reason to have to attend via Zoom. He said if they need to attend via Zoom, they should contact him to discuss the situation.
- XIV. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – Bang thanked everyone, noting it has been great to work with students, faculty and staff the past 25+ years, and said she'll also miss this beautiful campus. She said she estimated that she has taken ASBC minutes for approximately 360 meetings over the years.
- XV. ADJOURNMENT** – The Chair, Montes, adjourned the meeting at 3:55 p.m.