

ASSOCIATED STUDENTS FACILITIES COMMITTEE

This meeting was facilitated both in-person and via an online Zoom format

Tuesday, February 1, 2024

3:30 p.m.

BMU 205

MEMBERS PRESENT: Vincent Sy, Kaylee McAllister-Knutson, Art Cox, Randy Southall, Madison Parella, Zackary Machado, Joshua Day, Lily Fletcher, Elie Wyllie

MEMBERS ABSENT: Megan Kurtz

OTHERS PRESENT: Dr. Chela Mendoza Patterson, Lexi Extein (recorder), Kendra Wright, Eliza Miller, Kyle Alsberry, Teresa Clements, Keith Crawford, Jon Simmons, Shar Krater, Katrina Leach, Vic Trujillo

- I. **CALL TO ORDER** – The meeting was called to order at 3:31 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition Statement.
- III. **AGENDA – Motion to amend the agenda, and move Business Item G before Business Item F. (Wyllie/Parella) 7-0-0 MSC.** Approval of the 2/1/24 regular meeting agenda. **Motion to approve the 2/1/24 regular meeting agenda, as presented (Parella/Wyllie) 7-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Approval of the 12/4/23 regular meeting minutes. **Motion to approve the 12/4/23 regular meeting minutes, as presented (Wyllie/Parella) 7-0-0 MSC.**
- V. **ANNOUNCEMENTS** – None.
- VI. **PUBLIC OPINION** – None.
- VII. **BUSINESS**
 - A. Action Item: Approval of Revised Resolution for Establishing Time and Location for Associated Students Facilities Committee Meetings for the Spring Semester of Academic Year 2023-24. **Action Requested: Motion to approve Revised Resolution for Establishing Time and Location for Associated Students Facilities Committee Meetings for the Spring Semester of Academic Year 2023-24, as presented (Parella/Wyllie) 7-0-0 MSC.**
 - B. Sustainability Fund Allocation Committee (SFAC) Report
 - a. Special 1/26/24 Sustainability Fund Allocation Committee Meeting
 - i. Approved the 1/26/24 Special meeting agenda. (attached, page 6).
 - ii. Approved the Minutes of the 12/09/22 Special meeting (attached, page 8).
 - iii. The following projects were approved to proceed to funding allocation deliberation
 1. B-Line Project.
 2. Biofuel Integration Project.
 - iv. The following projects over \$5,000 were approved at SFAC, pending additional approval by ASFC
 1. B-Line Project for \$18,800.
 2. Biofuel Integration Project with amendments for \$18,866.
 - C. Action Item: Approval to fund the B-Line Project for \$18,800. **Action Requested: Motion to approve funding the B-Line Project for \$18,800 (Day/Wyllie) 7-0-0 MSC.**

- D. Action Item: Approval to fund the Biofuel Integration Project for \$18,866 contingent on labor cost for who will be running it, transportation costs, location costs, and EHS hazardous waste approval. **Action Requested: Motion to approve funding the Biofuel Integration Project for \$18,866 contingent on labor cost for who will be running it, transportation costs, location costs, and EHS hazardous waste approval (Wyllie/Day) 6-1-0 MSC.**
- E. Information Item: BMU Facility Handbook – Crawford said that he is coming up with a “single source of truth” on how they manage the BMU. It’s a living document and they will update it as it goes. Wyllie asked for the processes to amend living documents. Crawford said it goes to each committee depending on what area it impacts, but he would like to make sure it is a best practice and will be updated as they see fit. McAllister-Knutson said it has been extremely helpful to have this document.
- F. Discussion Item: 12/31/24 Combined Student Union and WREC/AO Summary Income and Expense Statement – Simmons stated that we are at the 50% point on this fiscal year. They are over the benchmark for multiple areas. Interest income shows 90% because interest rates are higher due to inflation. Repair and maintenance are high due to the EMS project that is going on.
- G. Discussion Item: Introduction to Jon Simmons – Simmons introduced himself to the committee.
- H. Discussion Item: Welcome Elie Wyllie to ASFC- Sy welcomed Wyllie and she introduced herself.
- VIII. INTERIM EXECUTIVE DIRECTOR REPORT** – Dr. Patterson thanked all for being here and looks forward to seeing participating members at training.
- IX. STAFF REPORTS** – McAllister-Knutson said Clubtacular will be moved due to rain. They are hoping it will be next Wednesday. Simmons said that wifi upgrades are going on right now and hopefully it will be an improvement for everyone across campus. They are working on card access updates on the doors, specifically the BMU. They have some lighting projects going on as well that will happen over the summer. EMS systems are in phase 3 and they will start working on that this summer. The MAC flooring is moving forward after commencement.
- X. VP APPOINTEES’ REPORT**- Machado said nothing to report.
- XI. CHAIR REPORT** – Sy thanked everyone for coming and restated he hopes that all members will join us in person.
- XII. ANNOUNCEMENTS** – McAllister Knutson said thank you for getting the committee meeting going so quickly. Dr. Patterson said that she was at the new student welcome for students of color and there are a variety of events that will be taking place, and she would love to see support from all, noting that Diversity is one of the Associated Students’ core values.
- XIII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None.
- XIV. ADJOURNMENT** – The Chair, Sy, adjourned the meeting at 3:49 p.m.