

ASSOCIATED STUDENTS FACILITIES COMMITTEE

This meeting was facilitated both in-person and via an online Zoom format

Friday, April 28, 2023

12 p.m.

BMU 205

MEMBERS PRESENT: Michelle Davis, Randy Southall, Kaylee McAllister-Knutson, Mia Sanchez-Bejar, Art Cox, Melanie Lopez, Telma Cruz

MEMBERS ABSENT: Katie Chai (excused), Megan Kurtz

OTHERS PRESENT: Curtis Sicheneder, Lexi Extein (recorder), Karen Bang, Shar Krater, Kyle Alsberry, Katrina Robertson, Kendra Wright, Keith Crawford, Vincent Sy, Charlie Foor, Atlas Jackmon, Leah Mercer, Windy Van Dam, Amanda Dubner, Teresa Clements, Christina Hammans, Victor Trujillo

- I. **CALL TO ORDER** – The meeting was called to order at 12:00 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition Statement.
- III. **AGENDA** – Approval of the 4/28/23 regular meeting agenda. **Motion to approve the 4/28/23 regular meeting agenda, as presented (Sanchez-Bejar/Lopez) 5-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Approval of the 4/7/23 and 4/14/23 regular meeting minutes. **Motion to approve the 4/7/23 and 4/14/23 regular meeting minutes, as presented (Lopez/Cruz) 5-0-0 MSC.**
- V. **ANNOUNCEMENTS** – Davis welcomed Vincent Sy, the new Chair to the meeting.
- VI. **PUBLIC OPINION** – None
- VII. **BUSINESS**
 - A. **Action Item: AS Staff Lunchroom** - Davis explained that this is coming to the committee as an action item due to time constraints. She wants the committee to vote on it by end of semester and this is the last meeting of the semester. Davis asked for a motion to open this item up for discussion, **Motion to open this item up for discussion (Lopez/Cruz).** Davis explained the Associated Student's Wellness Committee has come to them with a request to create a staff breakroom. They sent out a survey to AS employees and found there is a strong desire to have a place to relax, reset and disconnect with their work lives, store lunches, and cook healthy meals. They noted in the request that they understand the organization has some budgetary restrictions, so if the committee chooses to approve their request it will come at no additional cost to the AS. They propose we will furnish the breakroom with furniture we already own. First proposed room is BMU 211. The second proposed room is BMU 304. Davis asked for comments on which space would be better as a breakroom after displaying pictures of both rooms for the committee. Southall asked what the proposed rooms are currently being used for and Davis said both of the proposed spaces are currently reservable spaces for any student organizations on campus and for members of the community. Davis stated that we currently have other rooms that can be reserved in the BMU. Sicheneder said that Conference Services ran a report that showed BMU 211 over the course of a year, was reserved over 100 times. We have BMU 301 and BMU 309 which used to house the Zen Den and CAVE, that are now vacant and can be used as reservable spaces. If they were to make BMU 211 or BMU 304 a breakroom, BMU 301 and BMU 309 would now be available for renting out to accommodate the need. BMU 211 and BMU 304 have been suggested to be breakrooms due to them both already having a sink. Southall asked how they would furnish the break room. Davis said all furniture used for the breakroom would be furniture the AS already owns, such as some furniture in The Well that isn't being utilized. Southall asked if a breakroom exists currently and Sicheneder said there used to be one but there hasn't been one for quite some time. Employees have been eating at their desks, and other areas not specifically dedicated to having a

meal and recharging. He also said that he came to this committee due to them being very conscious this would be eliminating a space for the students. He stated this committee, if they choose to approve it, can put any parameters that they would like. McAllister-Knutson asked that although this is labeled the AS lunchroom, if Student Life & Leadership (SL&L) would be authorized to utilize the space as well. Davis said it would be up to the committee, but she personally would be open to allowing those that share the BMU space specifically to use it as well. Sicheneder said he believes that was the intent. McAllister-Knutson said that when staff on AS and SL&L both lost the space they could have lunch, it was difficult. She stated she is a salaried employee, and lucky to be so, but she has noticed those employees that are hourly are still being asked to work during breaks or lunches because there is no separate place for them to go. She said it can be hard to cook, or reheat anything due to the way things are set up currently. She believes if this passes, staff will be grateful, and suggests for accessibility reasons they utilize BMU 211. Davis acknowledged that it seems like there's a preference for BMU 211 from both McAllister-Knutson and the Wellness Committee who originally brought this suggestion to her. Cox asked about the fridge and microwave. Sicheneder stated the AS already has both in the building currently, they would just need to move locations. He stated that BMU 304 is currently used for job interviews with presentations and a variety of other reasons. Southall asked which room is larger and Davis said BMU 304 is slightly larger. Southall asked for clarifications on the elevator issues. Sicheneder said it has needed maintenance in the past. McAllister-Knutson asked where this request originated and Davis stated the Wellness Committee had a preference for BMU 211. Cruz asked if there were sinks in both rooms and Davis stated yes both spaces have sinks. McAllister-Knutson gave an example of why sinks are important to have in breakrooms. Davis said their consensus is BMU 211. **Vote was taken to approve BMU 211 as the new AS lunchroom 5-0-0 MSC.**

- B. **Information Item: Revisions to Associated Students Corporate Codes- Sustainability Fund Allocation Policy** – Davis stated she will be requesting a motion to move this to an action item due to time constraints. Krater said she has worked with Sustainability in the past, and decided it was time to review the policy for updates. She stated the first page has general updates to ensure the policy was inclusive of language and such. She gave a history of the SFAC Committee. She explains the suggested change is adding “or less” so that the number of monies allocated to ASFC can be adjusted properly. Other adjustments include making the document read: Bell Memorial Union, and under AS Student Government: AS Operations (OPS), AS Sustainability, AS Marketing and Design, Wildcat Recreation Center, including Adventure Outings, Bike Hub, and The Well. Krater stated we are just cleaning up the policy to match our current programs. This includes making it read AS First Year Leadership Opportunity as well. Krater recommends adding “Submitted projects must show benefit to the Associated Students through its programs, facilities and operations.” She stated this is because since this was created in 2006, the hope was Chico State students would have the opportunity to identify a project, get funding for that project through SFAC and seeing that project to fruition. Krater stated it has come to their attention their inability to assist students due to projects getting quite large, the rotation of responsibility for the project being passed from one to another year after year. This would help them identify projects with students and see the project through to success. Davis requested a motion to suspend the rules to move this information item to an action item due to time constraints for the committee. **Motion to suspend the rules to move this information item to an action item due to time constraints for the committee (Cruz/Sanchez) 5-0-0 MSC. Motion to approve the revisions to the Associated Students Corporate Codes- Sustainability Fund Allocation Policy (Lopez/Cruz) 5-0-0 MSC.**
- C. **Information Item: Golden 1 Credit Union ATM** – Davis stated she will be requesting a motion to move this to an action item due to time constraints. Sicheneder stated during budget talks, they talked about the ATMs going away after reaching the end of a long contract. Three of the four banks with ATMs stated usage was down, and the banks were uninterested in re-signing a contract. Golden 1 Credit Union, requested to be a stand-alone ATM. He is requesting the right for the AS to look at viable locations within the union, and should they find somewhere that fits, to explore an agreement that would allow Golden 1 to stay. **Davis motioned to suspend the rules to move this information item to an action item due to time constraints for the committee (Lopez/Sanchez) 5-0-0 MSC. Davis took a vote to approve exploring the possibility for Golden 1 Credit Union to stay if appropriate space is found in the BMU 5-0-0 MSC.**

VIII. **INTERIM EXECUTIVE DIRECTOR REPORT** – Sicheneder thanked the committee for a great year. He stated they have accomplished a lot, and have seen The Well and The Patio come to fruition. These were projects proposed by the committee prior and he looks forward to seeing what the next committee has coming. He stated they have done all of this while two members down and fighting quorum. Furthermore, they passed a modified budget and set some expectation with Adventure Outings. He thanks the committee for their hard work.

- IX. CHAIR REPORT** – Davis stated she is hosting a Final Exam Study Hall on May 11th during Dead Week in BMU 203 from 12-3 p.m. with snack and refreshments provided. She thanked all on the committee for their help. She stated it has been an honor chairing the committee this past year.
- X. TRANSITION** - Davis passed the gavel to Vincent Sy.
- XI. ANNOUNCEMENTS** – Krater said they have International Festival tomorrow and it starts at 11 a.m. on Trinity Lawn. It is a huge fundraiser for student clubs and organizations who represent their cultures and OPS has been working extremely hard on it so please stop by. Krater stated Jackmon is looking forward to working with Sy. Krater stated that while SFAC funding was successful in the fall, and we have seen all four projects come to fruition, we paused it for the Spring. She looks forward to hitting the ground running in the fall once Sy gets quorum. McAllister-Knutson said that we also have the Global Student Society's International Prom tonight and it received SOEAF funding. She stated it will be extremely cool, and gives both local and international students the chance to experience that.
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – McAllister-Knutson said the committee did great. Sicheneder said Davis and him have worked together for quite a long time, and she has pushed a lot of things to fruition through ASFC. He stated do not let the soft external demeanor fool you, she has keen insight, she's tough and she works hard. He has no doubt she is going to be successful. Krater thanked Southall and FMS for all of their support.
- XIII. ADJOURNMENT** – The Chair, Sy, adjourned the meeting at 12:29 p.m.