

ASSOCIATED STUDENTS FACILITIES COMMITTEE

This meeting was facilitated both in-person and via an online Zoom format

Friday, April 7, 2023

12 p.m.

BMU 205

MEMBERS PRESENT: Michelle Davis, Art Cox, Randy Southall, Kaylee McAllister-Knutson, Mia Sanchez-Bejar, Telma Cruz (Zoom), Megan Kurtz, Melanie Lopez

MEMBERS ABSENT: Katie Chai

OTHERS PRESENT: Curtis Sicheneder, Lexi Extein (recorder), Kyle Alsberry, Katrina Robertson (Zoom), Teresa Clements, Leah Mercer, Kendra Wright, Eliza Miller, Jon Slaughter, Hugh Hammond, Sharleen Krater, Krystal Alvarez, Keith Crawford, Makenna Hazel, Kathy Dailey, Jenna Wright, Rick Scott, Emily Vanness, Nate Soleck, Kelly Clack, Noah Williams, Dustin Bohn, Roland McNutt, Steve Wildbaber, Victoria Tobol, Kelly Greenberg, Kayla Herron, Owen Boggeln, Brendan Ivey, Morgan Murray, Kevin Nguyen, Carlyn Laughlin, Blake Ellis, Josh Trout, Kira Culp, Scott Harris, Tessa Coffee, Ellie Coffee. Dave Steindoof, Nathan Carney, Christopher Sortor, Amanda Harwood, Abbie Staab, Nicolette Aarons, Jonathan Clark, Cassie Faith, Keith Bunney, Annie Layon, Carter Anderson, Grace Stark, Soleil Weed, Carlos Carrio, Evelyn Sheffield, Martin Roland, Maxwell Abele, Grado Worton, Megan Looney, Katelyn McCasland, Nathan Gyugi, Brian Solecia, Sam Solecia, Ella Solecia, Thad Walker, Michael Tippet, Bob Puac, Jamie Engel, Sam Steadman, Alex Coggmajor, Ellie Stenv, Estrella Garcia, Yeng Yang, Andrea Staples, Phil Swingle, Tay Engstrom, Frances Daly, Rolan McNutt, Windy Van, Kimberly Scott, Betina Wild Haber, Augie Shumway, Ander Munson Clark, Rowan Shumway, Piper Stalman, Bryce, Mull, Wyatt Albert, Cindy Stallman, Samantha Perez, Hannah Simon, Jamie Dirlam, Kelly Munson, Lindsay Amundson, Lilita Wood, Barb Cross, Jacob Kersey, Amy Eisenbauer, Angela Murray, Ted Murray, Victoria Steindorf, Deidra Anderson, Chester Anderson, Matteo Long, Mallory Hedges, Lia Vanmoest, David Tinoco, John Awis, Will Clark, Angie Solecki, Simea Guillen, Carlos David, Brianna Hamilton, Eron Estrada, Clements Strigl, Erica Thau, Skyler Mira, Whitney Garcia, Reid Cross, Matthew Duret, Lee Altiz, Aidan Schmeer, Marci Martini, Kaylee Martini, Savannah Cole, Cheyenne Arrington, Kelsey Torres, Abbie Morrissey, Aliza Young, Allie Lopez, Almendra Lawrence, Amanda Dubner, Anna Paladini, Austin Landry, Autumn Wiggins, Austin Alaniz-Wiggins, Bethany Pinegar, Cara Befort, Casey Brown, Chang Lee, Chantyl Estes, Charlie Foor, Claire Hall, Clinton Hollister, Dan Frisella, Danielle Anderson, Danielle Fierro, Elena Burge, Ellsworth Faris, Fiona Ivey, Ellen41, G.P., Gemma Rice, Hall, iPhone, Jacob Ferreyra Jasmine Saephan, Jaxon Elmore, Joe Durant, Jeff DeFranco, Jeff Venturino, Jennifer Gruber, Janice Stryker, John Gratton, Joshua Kyeyune, Kailee Schroeder, Karen Betenbaugh – SAVE AO, Karina Villa, Kathy Staychock, Katie Parsons, Kristin Chelotti, Kristina Barger, kwhitmore, Lauren Lazzarini, Lilita Wood, Mary Cox, Meno Reiner, Olivia Caselles, Patricia Herron, Peak Adventures, rasta, Rhianna's Phone, Riley Elliot, Save Adventure Outings

- I. **CALL TO ORDER** – The Chair, Davis, called the meeting to order at 12:03 p.m. Davis then explained how the ASFC committee meetings run.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition Statement.
- III. **AGENDA** – Approval of the 4/7/23 regular meeting agenda. **Motion to approve the 4/7/23 regular meeting agenda, as presented (Sanchez-Bejar/Lopez) 6-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – None
- V. **ANNOUNCEMENTS** –
- VI. **PUBLIC OPINION** – Christopher Sorter thanked all that showed up to meeting. He acknowledged he is at meeting in support of Adventure Outings. This was followed by Ellie Coffee, who stated she would like to speak during the second section of public opinion. This closes public opinion.

VII. BUSINESS**A. Information Item: Budget preview.**

- a. Sicheneder explained they did a no-number budget last meeting in order to explain the budget in a logical manner. He explained that today they will look at the budget introduction with numbers. He continues that the committee will have a week, and then will vote to pass the proposed budget or not. Sicheneder explains that if it does not pass at ASFC, they will have to present a different budget. He stated that if this budget passes it will go to the Board of Directors for approval alongside the rest of the budgets for the Associated Students. The budget includes budgets for all the areas the Student Union Fund serves, including: the WREC, Adventure Outings, Bike Hub, Risk Management, BMU, Facilities, which includes Custodial and Maintenance for both buildings, Marketing, the Well, Administration, O.P.S., Leadership Programs, Conference Services, Theatre Tech, Art Gallery and Sustainability. He notes that Sustainability is its own fee. Sicheneder explained that during the no numbers budget discussion, they talked about the four columns, with the majority of focus being on the column on the right, the Proposed Budget. He goes on to explain the other columns, with the first being their Actual Experience 2022, followed by the Original Budget for 2023. There is also Estimated Results 2023, which is an assumption of what the total will be at end of this fiscal year based on current numbers and trends. The Proposed Budget 2024 is the far-right column, and is what the meeting about today will focus on. The overall budget for 2023 was expected to go into reserves by 3 million dollars. The original budget assumes all positions being filled. In February they looked, with at least 6 months of data, and were able to see that we are only expected to go 2 million dollars into reserves this fiscal year, not the originally expected 3 million dollars. This is due to projects originally budgeted for not being completed, and positions expected to be filled staying open. The Proposed Budget for 2024 expects to go 4.2 million dollars into reserves. He explains that it's safe to imagine we will not use the entire expected 4.2 million dollars in reserves. Sicheneder then continues to explain the lens they are looking at the Proposed Budget today through, is expecting enrollment to be at 12,000 next year. This means they are taking a conservative approach when creating the budget by using that 12,000 enrollment number. He continued to explain that there is a general increase in overall cost due to national inflation. Sicheneder explained they are taking an approach with Capital Expenditures that is infrastructure based to keep buildings up and running. The Student Union Labor budget has been reduced by 10% in this proposed budget, excluding Sustainability due to it being a stand-alone fee. Travel and Professional Development has been eliminated from this Proposed Budget. Sicheneder stated the contributions to our contract programs (CLIC, CCLC, GSEC, KCSC, and STAR) had been reduced by 25% to reflect downturn in enrollment in this proposed budget as well. The Proposed Budget for 2024 would include having the Adventure Outings program being sunset in July 2023 in order to right-size the Student Union Budget due to declined enrollment. Sicheneder stated that if this budget were to be passed, Adventure Outings staff and student-staff will have the opportunity for other Associated Student employment if wanted. Taking these steps is estimated to save the Associated Students \$500,000 in totality. Sicheneder moved on to looking at Income and explained there are only so many ways income comes in, and that it is not very flexible. Looking at our income budget, all fees that students pay that come to the Union go to campus first. He explained we then request these from the campus for our operating budget. He explained most of our numbers do not change a ton over time because of this. The biggest driver of our income is student fees. Taking our conservative approach in 2023, based on anticipated enrollment. Due to reasons discussed earlier, such as positions not being filled, we are estimated to be closer to 9 million dollars. Sicheneder stated that the Union fee is going to be closer to \$1,000 after the increasing CPI of approximately \$64 as they go into the Proposed Budget for 2024. He stated that the ATM are going away as the banks we have contracts with believe students are going cashless and they would not like to renew their contracts. Sicheneder continues that it's fair to stay that the estimated 2024 Proposed Budget Income is going to be a million less than proposed. Sicheneder moved on to Operating Expenses, and stated we will look at wages first. He explained if you add the salaries and wages in 2022 for career and student/part-time staff, along with employee benefits, we are down approximately 25% due to open positions and conservative budgeting. Looking at 2023-24, wages and salaries for career and student/part-time staff, along with employee benefits, we are up around 2%. This is due to more positions being filled, and we also had a retirement, and also factoring in the closure of Adventure Outings. Sicheneder moved onto Corporate Services, explaining that these are areas of the Associated Students that are central to the organization. We see they do not have own budget, but each area including the Activity Fee, Dining and the Union pay into these areas so they can have a budget because they provide services that are critical to various areas. We pay for those services to support the programs stated at the start of the session. He stated if we add up the

Corporate Services areas and compare from the Original Budget for 2023 to the Estimated Results for 2023, we are down \$225,000 due to vacancies and delays in filling positions for the most part. He continued that it doesn't benefit us to cut too close to what we expect the budget to be. He stated the new LOOMIS contract, implementation of Concur software, full staffing and increase in insurance are all factored into the expected expenses. Sicheneder moved onto Operational Costs which are also fixed costs. This includes: utilities, supplies, repairs and maintenance, and depreciation. He explained if we make a Capital Purchase (purchase something over \$5,000) it depreciates over time. When adding them up for 2022-23 we see it is slightly up due to some non-capital purchases. We will address those types of purchases later on. He explained in 2023-24 the same operational costs will go up 9% due to HVAC and an auditorium project. Sicheneder continued to speak on programming. He explained this is where the budget begins to get more flexible. He stated the Associated Students have an obligation to program for students. This includes the Art Gallery, the Well, WREC, BMU, Sustainability and Contract programs mentioned earlier. In the 2022-23 estimated Results, we are up slightly, mainly due to Sustainability and that position only recently being filled. Because Sustainability's fund rolls into the budget, they did not have someone in that roll last fiscal year and into this fiscal year. The money was sitting in the programming funds. Looking forward to 2023-24 we see a large drop due to labor for that position being filled. Sicheneder stated small equipment is shown as we don't depreciate certain items, just take them directly from budget. He stated we are only going to request fees from the university to pay for our operational needs. He explains that's why there's zeros at the bottom because it's our goal to balance the budget. Next he addressed Capital Purchases, and stated this is when things cost more than \$5,000. Capital purchases can vary widely depending on what projects we are working on. He stated that alongside the HVAC updates, we recently had an unanticipated bill from the university for IT infrastructure we needed to pay. The main drivers for the 2023-24 capital expenditures were our elevator issues and the WREC deck repair. Sicheneder then talked about how student fees go to the university and emphasized that we only request the operating dollars that we need. He explains we believe 11.8 million dollars will come in from the student fees for 2022-23. 11.5 million dollars is expected for 2023-24. That leaves the Student Union Budget with 4.4 million dollars available for disbursements. Sicheneder stated we now look at disbursements, which includes: insurance costs, financial aid, BMU bond and WREC bond payments, and other transfers. He explained the repairs and maintenance costs vary slightly. The goal of the budget being presented is the hope to get the reserves necessary use of 2023-24 to 3 million dollars. Sicheneder points out the 4.2 million dollars budgeted to use in reserves for 2023-24. If we continue at this rate, we will run out of money in 2025-26. If they can get the 4.2 million dollars down to 3 million dollars, we can push off asking for a fee increase for longer. He stated we do not want to be asking less students for more money. Even if we asked for fee increase we would need a supportive president, 1 or 2 years to promote it, get it on a ballot and there's no guarantee it will be passed. Sicheneder explained that it is clear based on what he has just presented that reductions are required. He continued, the consequences of this budget are unfortunate, they are necessary to continue to grant the Associated Students time to monitor enrollment and see if things can change. He anticipated questions, so wants to state what is going to happen to Bike Hub, Climbing Wall, and equipment. If passed the Bike Hub may have a new administrative home, but it will continue to exist. The climbing gym has not been under Adventure Outing supervisory due to an unfilled position since the start of this semester, so it will still exist. Like stated earlier, Sicheneder said that Adventure Outings staff and student staff would be offered position if they wanted one; it may be in the equipment room, but it's too early to say. This position would not have student dollars attached to labor. He explained there's many what-ifs, and explained he would like to revisit Adventure Outings at 13,000 enrollment. Sicheneder stated they need to see if there's enough enrollment for Adventure Outings to operate. He proposed keeping the equipment for another year, and looking at enrollment this fall and the following fall to see if we have high enough enrollment to bring Adventure Outings back. Davis asked why Adventure Outings is being chosen to cut versus other entities. Sicheneder acknowledged the retention, community and connectiveness and though he does not have the data to support it, he believes G.P.A., graduation and leadership opportunities Adventure Outing provides to Chico State students. Sicheneder explains that despite this, it is a very expensive program and its price-per-student is high. It's trips this year only had 163 unique users. He explained that although it's safety record is good, it is a high risk environment. Adventure Outings has had struggled to fill the full-time position due to great resignation and people wanting to be paid more. He stated it was selected because the Associated Students needed a large number to move the needle. Sicheneder said if it had been a smaller cut that's shared more widely, it was felt that we would be losing 20-25% of student labor and would be losing more jobs. Larger areas would have less opportunity, including less hours at the WREC and less hours at the BMU. Student funding reduction could lead to programs

becoming more dangerous. McAllister-Knutson wanted to know what the cost per Adventure Outings participant is. Sicheneder said he does not have number on hand and asked for Robertson to step in. He also stated that we are looking at the program's trips here. Robertson explained that it costs \$2,000-\$3,000 per person. Sicheneder explained Adventure Outings is a highly subsidized program and we don't want to make the student pay a ton to be a part of it. Cox asked about the 2 Adventure Outings vans this committee approved in the past. Sicheneder stated they have been placed on hold. Kurtz asked about the Well, Art Gallery, ect. She also asked how the connection here works to the Contract Programs that Student Affairs is connected to. Sicheneder stated the Associated Students made a commitment to support those programs. Wright explained we have 5 contract programs:(CLIC, CCLC, GSEC, KCSC, and STAR). She said 3 out of the 5 are under the Activity Fee exclusively. She explained STAR and CCLC have set amount from both Student Union Fund and the Activity Fee. She stated this money supports programming experiences and student wages. Wright explained these Contract Programs are under a separate fee. Kurtz asked if those have all been cut 25%? Wright stated yes, and there were changes due to COVID regarding the B-Line Shuttle. Kurtz asked how that number was decided on/ Wright said we decreased enrollment by 25% so they followed suit. Sicheneder said it became apparent they needed to make changes. Cox asked if the Well is intended to stay fully funded. Sicheneder said in a year they will see what the Well does as it just got up and running. Sanchez-Bejar wanted to know what all the cuts would equal? Sicheneder stated \$500,000 including the income lost from Adventure Outings. Davis stated there will be a meeting next Friday. McAllister-Knutson explained this will go from info item to action item.

- VIII. **EXECUTIVE DIRECTOR REPORT** – Sicheneder stated we had a 5% higher turnout for voting in the Associated Students election. Congratulations to one of the committee members for being elected.
- IX. **ASSOCIATE EXECUTIVE DIRECTOR REPORT** – Robertson said that if there are any questions to email her or Sicheneder.
- X. **CHAIR REPORT** – Davis thanked everyone for coming to the meeting today. She gave her email address and asgovernment@csuchico.edu for further questions.
- XI. **ANNOUNCEMENTS** – None
- XII. **PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic –Ellie Coffee, Marissa Sammartano, Tessa Coffee, Kira Cup, Jenna Walker, Dave Steindouf, Owen Boggeln, Kayla Herron, Kathy Dailey, Cassie Faith, Steve Wildhaber, Emily Vanness, Brendan Ivey, Kelly Greenberg and Ronald McNutt all spoke out in favor of keeping Adventure Outing's as a funded program of the Associated Students. Following the completion of these statements, Wright explained we follow Gloria Romero Act, but due to high demand, we will post the Proposed Student Union Budget for 2023-24 on the Associated Students website.
- XIII. **ADJOURNMENT** – The Chair, Davis, adjourned the meeting at 1:32 p.m.