

ASSOCIATED STUDENTS FACILITIES COMMITTEE

This meeting was facilitated both in-person and via an online Zoom format

Tuesday, October 18, 2022

12:30 p.m.

BMU 205

MEMBERS PRESENT: Michelle Davis, Art Cox, Randy Southall, Kaylee McAllister-Knutson, Melanie Lopez, Mia Sanchez-Bejar, Katie Chai

MEMBERS ABSENT: None

OTHERS PRESENT: Jamie Clyde, Curtis Sicheneder, Eliza Miller (recording), Shar Krater, Hugh Hammond, Karen Bang

- I. **CALL TO ORDER** – The Chair, Davis, called the meeting to order at 12:32 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition Statement.
- III. **AGENDA** – Davis removed Item VII. E. – Information Technology Furniture, from the agenda. **Motion to approve removing Information Item VII.E. from the agenda (Chai/Sanchez-Bejar) 5-0-0 MSC. Motion to approve the revised regular meeting agenda, as presented (Chai/Lopez) 5-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Approval of the minutes of the regular meeting of 5/11/22. **Motion to approve the minutes of the regular meeting of 5/11/22, as presented (Chai/Sanchez-Bejar) 5-0-0 MSC.**
- V. **ANNOUNCEMENTS** – Sicheneder announced that the Bike Hub is sponsoring the Fall 2022 Bike Auction this Friday at the SSC Plaza with proceeds going to the Adventure Outings Get Outdoors Fund (Chai left the meeting at 12:35 p.m.).
- VI. **PUBLIC OPINION** – None
- VII. **BUSINESS**
 - A. Action Item: Approval of Resolution for Establishing Time and Location for Associated Students Facilities Committee Meetings for the academic year 2022-23 – Due to a quorum not being present, this item will be placed on the 11/1/22 ASFC agenda for approval (Chai returned to the meeting at 12:38 p.m.).
 - B. Discussion Item: Committee Purpose and Goals – Davis asked the group to start off with introductions and introductions were made around the table and the gallery. Davis provided background about the composition and purpose of the committee. She also provided information regarding committee procedures.
 - C. Information Item: Use of The Well by students not paying the Union Fee – Sicheneder said all regularly enrolled students pay the Union fee, a portion of which goes to the WREC. He said non-regularly enrolled students who don't pay the Union fee must pay each semester to utilize the WREC and noted it has been brought up that it may be appropriate for students who don't pay the Union fee to similarly pay a nominal semester fee of \$25 to utilize The Well. Lopez asked what students would be affected by this fee and Clements clarified that it would affect Open University, adjunct grad students and Continuing Education students. Clyde asked how this might affect stateside staff and Clements said that that would need to be discussed further as there are currently no plans for allowing stateside staff to use The Well.
 - D. Information Item: Adventure Outings vans – Sicheneder said Adventure Outings (AO) put \$65,000 in their budget for a new van for AO for this year. He said since budget planning, laws regarding 12-passenger vans have changed and now require a 15-hour course at \$1,500 each for all drivers, who need class B

licenses to drive the larger occupancy vans. As a result, AO is considering moving forward with 10-passenger vans instead, which will require the purchase of an additional van. Sicheneder said he would like to request an additional \$46,000 for a total of \$111,000 to purchase the two vans. Chai asked for clarification about the original plan for one van. Sicheneder responded that the reduction in seats means that the second van would be necessary to accommodate current operations. He said this item would be brought back for the committee's approval at the next meeting.

- E. Information Item: Information Technology furniture – Removed from the agenda.
- F. Discussion Item: 6/30/22 Combined Student Union and WREC/AO Summary Income and Expense Statement – Sicheneder said this overview shows the entire 2021-22 fiscal year. He explained that the Union expensed 86% of the total budget and generated 90% of the anticipated income. He expressed that these are both good results and explained that the largest driver of income is the Union fee. Sicheneder said the next financials presented to the committee will be for the current fiscal year.
- G. Discussion Item: Local Agency Investment Fund (LAIF) and Certificates of Deposit for quarter ending 6/30/22 – Clyde reviewed the LAIF information with the committee. She explained that utilization of student fee funds must be secure, so the returns are on the lower side at .75%.
- H. Discussion Item: 6/30/22 Student Union Fund Capital Expenditure Report – Clyde reviewed with the committee the process for planning for large capital purchases. She explained that the committee last year voted to approve the projects listed on the budget presented. Throughout last year the BMU spent just over \$300,000 on capital purchases and the WREC just over \$130,000. Clyde also explained that if these planned purchases aren't made during the year they are budgeted, there is a one-year grace period to get those projects done and reported to the committee, but if it extends beyond that, they would need to come back to be approved again.

- VIII. **ASSOCIATE EXECUTIVE DIRECTOR REPORT** – Sicheneder shared with the committee that The Well's hours have shifted to be earlier in the day, per the way the space was being utilized by students. He said AO is recruiting for an Operations Coordinator position.
- IX. **EXECUTIVE DIRECTOR REPORT** – Clyde said there are a few recruitments ongoing, including the Sustainability Coordinator, Assistant Director of Marketing, and Epicenter, and we are in the tail end of recruiting for the Aquatics Coordinator.
- X. **CHAIR REPORT** – Davis presented on the WREC Oasis project, which was recently approved by the Board of Directors (BOD) as ASFC was not yet up and running. She said this project was inspired by CSU Northridge's outdoor wellness center. The plan is for it to be located right outside of the WREC and offer space for self-directed relaxation and group wellness programming. She said this project will be largely funded through HEERF funding, with a supplemental contribution of \$412,000 from the AS. The HEERF funding must be utilized by April, prompting the need for the project to move through BOD prior to ASFC coming together. McAllister-Knutson asked if the access to the space was restricted to students, or if it would be a public space. Davis said the area would be fenced and students would access the WREC Oasis via the main entrance of the WREC. Sanchez-Bejar asked when it would be done, and Sicheneder replied that he anticipates it being done during spring 2023. Cox said this project was shelved the previous spring and questioned why it has returned. Clyde explained that the process has been very complex, different funding sources were explored as costs increased throughout the process, but she is happy that it has returned in this form. Sicheneder added that it has been value engineered to better meet budget constraints while still offering the intended aesthetic.
- XI. **ANNOUNCEMENTS** – None
- XII. **PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XIII. **ADJOURNMENT** – The Chair, Davis, adjourned the meeting at 1:16 p.m.