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**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Tuesday, November 3, 2020

2 p.m.

Via Zoom

MEMBERS PRESENT: Kaylee Biedermann, Ange Bledsoe, Annabel Grimm, Victorina Jeffers, Ronin Beck, John Thomas Barron, III, Chase Arrington, Kaitlyn Xiong, Art Cox

MEMBERS ABSENT: Triston Haverty (excused)

OTHERS PRESENT: Jamie Clyde, Karen Bang (recording), Curtis Sicheneder, Shar Krater, Hugh Hammond, Katrina Robertson, Susan Jennings, Eliza Miller, Amy Heckerroth, Thang Ho

- I. **CALL TO ORDER** – The Chair, Biedermann, called the meeting to order at 2:04 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition statement.
- III. **AGENDA – Motion to approve the 11/3/20 agenda, as presented (Arrington/Beck) 7-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 10/20/20. **Motion to approve the minutes of the regular meeting of 10/20/20, as presented (Beck/Arrington) 7-0-0 MSC.**
- V. **ANNOUNCEMENTS** – Biedermann said she got her onboarding paperwork for her internship and will start training soon. She reminded everyone to get their flu shot and that the BMU is still open for voting – today is Election Day.
- VI. **BUSINESS**
 - A. Action Item: Approval of Electric Tractor Project in the amount of \$15,000 (and \$10,000 being matched by FMS) to be acknowledged and moved to the SFAC Committee for further discussion and deliberation. All projects over \$5,000 must still come back to BMUC if approved at SFAC - Biedermann said because this project is over \$5,000 it's being acknowledged by BMUC so it can move on to SFAC for review and possible approval. Sicheneder asked if it then comes back to BMUC for approval and Biedermann said that it would. She explained the SFAC/BMUC approval process. Sicheneder asked if BMUC would be provided with the entire proposal if it returns to BMUC for approval and Biedermann said it would be included with the agenda packet. **Motion to Approve of Electric Tractor Project in the amount of \$15,000 (and \$10,000 being matched by FMS) to be acknowledged and moved to the SFAC Committee for further discussion and deliberation. All projects over \$5,000 must still come back to BMUC if approved at SFAC (Arrington/Beck) 7-0-0 MSC.**
 - B. Discussion Item: 9/30/20 Combined Student Union and WREC/AO Summary Income and Expense Statement – Sicheneder reviewed with the committee, noting the Student Union expensed 13.18% of the approved annual budget and generated 45.06% of projected income. He said the benchmark is 25%. He noted that student fees have now hit the budget. Clyde explained that when the budget was prepared in spring 2020, they used an estimate of 14,000 students. She said there are approximately 16,000 students this semester, which will cause some significant differences in the budget due to the \$2 million swing in income.
 - C. Information Item: Facility Master Plan – Sicheneder said this plan has been updated from two years ago, noting that some projects were completed, some carried forward for completion, some deleted. He provided an overview for projects from one to five years, as well as five to 10 years. He said the plan is meant as a guide, not all of it will be done, and that this will be brought back for approval at the next BMUC meeting. Sicheneder highlighted the projects they would like to complete at both the BMU and the WREC. Discussion was held regarding various items on the lists. Clyde explained that due to being on a state campus, prevailing wages have to be paid if Facilities Management Services is involved, which can cause costs to quadruple. Clyde said each of these projects come back again in the scope of the budget and explained the various Student Union funds and where they are located.

- VII. EXECUTIVE DIRECTORS REPORT** – Clyde said the AS has now had three programs approved to be held on campus which showcases to students and the campus what the AS can do, and do safely. She said we will continue to push that we can do events safely for our students and noted the Boo-Rito event on Friday was extremely successful. • Clyde said that now that Butte County is in the orange bracket, we can increase more numbers in the WREC. She said they're looking at increasing those numbers up, but will do so slowly with the hope that the better and safer that we do it, the more likelihood of it staying open. • Clyde said she would be discussing the Wildcat Book Store at the next Board meeting. She explained that Follett is renegotiating their contract with the AS, and what this means for BMUC is that Follett is negotiating a lower percentage and a minimum reduction in their guarantee, which will mean less rent for the BMU. She said this will cause increased costs to the Union due to less money coming in from the bookstore. Clyde explained that the bookstore looks at last year's sales and guarantee that 90% of the sales that come in, the AS would get commission on these sales. Follett wishes to remove the minimum guarantee and also reduce our commission. She said the AS will take a big hit due to this.
- VIII. WREC DIRECTORS REPORT** – Sicheneder said it's going really well at the WREC, noting students are happy to be there and are following the required protocol. He said this has given staff an opportunity to learn more about our procedures and what can be done better. He said before they expand they need to make sure they are capable of taking on more students. Sicheneder said about 80% of students that have registered for the WREC are showing up. For those that are unable to show up after making a reservation, they are being asked to cancel their reservation so someone else can use their spot. Biedermann said instead of 72 hours pre-registration, it's now 48 hours, which helps.
- IX. VP APPOINTEE'S REPORT** – Barron said ASBC met last week. Biedermann said Austin Lopic the VP of Business and Finance, and Chair of ASBC, has been working on getting a Chico State branded/licensed beer.
- X. CHAIR'S REPORT** – Biedermann said SFAC proposals are due November 17. She will then forward them to SFAC members to review and prepare rubrics, which are due back to her by 5 p.m. on Friday, November 20. The SFAC deliberation meeting will be from 2 to 5 p.m. on December 4. Miller said they have received two projects and are waiting for more proposals to roll in. • Biedermann said she and Sicheneder meet every other week, offset to BMUC. She said before COVID, she wanted to do some activities in the gym to inspire students to get involved and show that people go to the gym for different reasons. Biedermann said she and Sicheneder are working on some ideas. Sicheneder said Miller has been pushing the marketing of SFAC so that students will become aware of it. He has reached out to campus staff that are in the sustainability world so they can also push the information out to students. He suggested to the committee to let students know so that they can provide proposals.
- XI. ANNOUNCEMENTS** – Biedermann said don't forget to vote. She requested that some of the WREC TV's be switched to the news today due to it being Election Day. Sicheneder said he would do so.
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XIII. ADJOURNMENT** – The Chair, Biedermann, adjourned the meeting at 2:55 pm.