

*This meeting was facilitated via an online Zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions*

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO  
BELL MEMORIAL UNION COMMITTEE MEETING  
MEETING MINUTES**

**Monday, March 22, 2021**

**2:30 p.m.**

**Via Zoom**

**MEMBERS PRESENT:** Kaylee Biedermann, Ange Bledsoe, Kaitlyn Xiong, Annabel Grimm, John Thomas Barron, III, Art Cox, Triston Haverty, Victorina Jeffers, Kiley Kirkpatrick

**MEMBERS ABSENT:** Ronin Beck, Chase Arrington (both excused)

**OTHERS PRESENT:** Jamie Clyde, Karen Bang (recording), Curtis Sicheneder, Leta Stock, Shar Krater, Susan Jennings, Katrina Robertson, Eliza Miller, Thang Ho

- I. **CALL TO ORDER** – The Chair, Biedermann, called the meeting to order at 2:37 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition statement.
- III. **AGENDA – Motion to approve the 3/8/21 agenda, as presented (Haverty/Barron) 7-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 3/8/21. **Motion to approve the minutes of the regular meeting of 3/8/21, as presented (Kirkpatrick/Haverty) 7-0-0 MSC.**
- V. **ANNOUNCEMENTS** – Biedermann welcomed Kirkpatrick to the committee. Kirkpatrick said she is the current Commissioner of Community Affairs and is running for the VP of Facilities and Services position in the upcoming election. Biedermann said WREC 2.0 now has more group classes available.
- VI. **BUSINESS**
  - A. Action Item: Approval of revisions to Associated Students Corporate Codes: Deletion of Rainbo Warehouse-Use Policy. **Motion to approve revisions to Associated Students Corporate Codes – Deletion of Rainbo Warehouse Use Policy, as presented (Barron/Xiong) 7-0-0 MSC.**
  - B. Information Item – BMU Roof – Sicheneder said infrared testing of the roof was finalized and the Initial soft cost estimate came in at \$890,000, which is more than the \$500,000 that was allotted for the reconditioning of the roof. The third party contractor is preparing the hard cost estimate. Sicheneder said he would like to put \$1 million toward this repair work. Biedermann asked if this would come back for approval. Jennings said it's in the revised budget at \$1,000,000 and will come to BMUC for their approval through the budget process.
  - C. Information Item: Budget Introduction – Sicheneder explained that today's presentation regarding the 2020-21 and 2021-22 budgets doesn't involve numbers. He reviewed the BMU and WREC programs that will be in the Union budget. Major components of the budget are debt service, repairs and maintenance, payroll, programming, capital improvements and revenue. The Income and Expense Statement areas were also reviewed. Sicheneder noted that student fees are a major portion of the revenue that is included. He explained the budget would be provided to the committee at the April 5 meeting, and is scheduled to be approved in mid-April. He explained that they will be reviewing the 2020-21 Estimated Results, 2021-22 Proposed Budget, as well as Capital Improvements. Sicheneder reviewed the following new items with the committee: Minimum wage increase, COVID-19 cleaning and PPE, WREC 2.0, unexpected (roof), Master Facility Plan, Facility Condition Report, major revenue losses, and loss of Recycling. He also provided an overview of all the items that impact the budget. Clyde said the reason this introduction is presented without the numbers is to give the committee an understanding of the purpose of the budget, and the accountability that goes along with that budget. She said we're very conservative, especially since we're using student dollars. Clyde said a budget is a snapshot in time and decisions are based on what we think the year will look like. If we don't bring in the revenue, we don't have the expense. Sicheneder said they don't always have 100% staffing, and that's one of the ways they're conservative. He said they estimated very low income for Conference Services as that's an unknown area at this time and they're being very cautious.

- VII. EXECUTIVE DIRECTORS REPORT** – Clyde said there's a lot going on right now. She said they're getting closer to the tail end of the rebranding and logo search, which will go to the Board for final review and approval. She noted that since we've moved into the red tier, we have some ability to look at our operations being a bit more flexible. This gives us the ability to open up the WREC at a lower capacity, but we also want to make sure that the tier doesn't go backwards. She said it was a lot of work to set up WREC 2.0 in the parking structure and they're keeping it through the end of the semester so that students wouldn't lose the ability to use WREC 2.0 if the tier goes back. She said they will move back into the WREC after the end of the semester. • Clyde said that starting on March 29 they will allow groups to come into the BMU, although the BMU won't actually be open. According to the higher education guidance, 25% capacity is allowed to in the current tier and three rooms have been identified that can be used due to their size. Student clubs and organizations will be brought in to the building at designated times. She said this is another great service we can provide for students. Clyde said they are also looking at how we'll be repopulating both the career staff, and student staff. She said they usually hire 800 students but will probably hire only 400. She is working with the AS Human Resources Office regarding the finding/hiring/onboarding/training of staff. She said the plan is to have all of our services available on campus and face-to-face in some way, shape or form by August 1. Clyde said they are also looking at how each office works and utilizing this time to decide what works best. They are creating a student centered one stop shop for when students return, with all AS services to be available in one area. She said so far, 20 people have been moved elsewhere. • Clyde said the Strategic Plan is currently being worked on, and will be taken to the Board this Friday. She also noted that Elections will be from 8 a.m. April 7 through 8 a.m. April 8. Biedermann said each student that votes gets \$15 to allocate to campus clubs of their choice.
- VIII. WREC DIRECTORS REPORT** – Sicheneder said the intent is to close WREC 2.0 after the last day of finals, close for two weeks, and then reopen in the WREC four days a week, Monday through Thursday during the summer. He noted that Adventure Outings will be able to do some local, one day trips, and they hope to do four of those before the end of the semester.
- IX. VP APPOINTEE'S REPORT** – Barron said ASBC met this morning; noting it's budget season for them as well.
- X. CHAIR'S REPORT** – Biedermann said SFAC proposals will be sent to the SFAC committee on April 1, Rubrics due back to Eliza by 5 p.m. on Tuesday, April 6. The SFAC Deliberation meeting will be held on April 16 from 2 to 5 p.m. There were no proposals over \$5,000. Miller said proposals are due by noon on March 30.
- XI. ANNOUNCEMENTS** – Biedermann said she and Kirkpatrick are part of an organization called Pinky Swear Foundation, which offers aid for kids that have cancer. They're doing a fundraiser this week called "It takes two," can donate \$2, and it will all be donated to the Foundation. Jeffers expressed appreciation for the opening of some rooms in the BMU. She said she and Kendra Wright have been working with student organizations to make this happen, and said she is excited to be back working with their AS partners. Sicheneder reminded that when reviewing the SFAC allocations, to look at them with a critical eye. He said while we want to give the funds out, we need to look at the likelihood of the project being successful.
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – Camaren Clyde shared the new puppy they adopted two days ago. Krater said she rented some equipment from Adventure Outings for Spring Break and noted they had great prices and great customer service.
- XIII. ADJOURNMENT** – The Chair, Biedermann, adjourned the meeting at 3:17 p.m.