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**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Monday, April 5, 2021

2:30 p.m.

Via Zoom

MEMBERS PRESENT: Kaylee Biedermann, Ange Bledsoe, Kaitlyn Xiong, Annabel Grimm, John Thomas Barron, III, Art Cox, Triston Haverty, Victorina Jeffers, Kiley Kirkpatrick, Ronin Beck, Chase Arrington

MEMBERS ABSENT: None

OTHERS PRESENT: Jamie Clyde, Karen Bang (recording), Curtis Sicheneder, Shar Krater, Susan Jennings, Katrina Robertson, Thang Ho, Katie Peterson, Hugh Hammond, Austin Lopic

- I. **CALL TO ORDER** – The Chair, Biedermann, called the meeting to order at 2:36 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition statement.
- III. **AGENDA – Motion to approve the 4/5/21 agenda, as presented (Arrington/Kirkpatrick) 8-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 3/22/21. **Motion to approve the minutes of the regular meeting of 3/22/21, as presented (Beck/Arrington) 8-0-0 MSC.**
- V. **ANNOUNCEMENTS** – None
- VI. **BUSINESS**
 - A. **Information Item: Student Union Budget (including Capital Expenditures), estimated results 2020-21 and proposed budget 2021-22** – Sicheneder provided an overview of what is impactful and new to the budget: Minimum wage increase, COVID-19 Cleaning & PPE, WREC 2.0, Unexpected (roof), Master Facility Plan, Facility Condition Report, Major Revenue Losses, Vacant Positions, and loss of Rainbo Warehouse and Recycling. He provided a Facility Condition Report snapshot, noting this information is factored into the budget over the next 10 years. Sicheneder reviewed the Student Union Fund Totals for Actual Experience 2020, Original Budget 2021, Estimated Budget 2021 and Proposed Budget 2022. Total Income was reviewed, and he noted conservative estimates as things hopefully ramp back up after the pandemic. Local Total Expense was next reviewed, and he noted payments to the Wellness Center, CCLC and the STAR Center are lower for Estimated Results 2021 due to the pandemic and their costs being down. Capital Expenditures for 2020-21 for the Union and WREC were reviewed. Campus Building Repair and Capital Projects for 2020-21 were also reviewed. Sicheneder next reviewed and explained the Union and WREC Capital Expenditures for 2021-22, as well as Campus Building Repair and Capital Projects for 2021-22. He provided a 10 year snapshot of the Reserves and explained that in 2026-27, we would need to look at a possible fee increase to maintain our current level of operations. He explained that they budget very conservatively, but it's possible that a fee increase request could happen. Clyde said the budget process is an educated guess, noting they budgeted conservatively regarding the headcount, lower than what is actually expected for next year, which would mean more revenue. She said they also budget for full staffing, although usually not all positions are filled, which also helps the budget. Clyde explained that we're not in a place that we need to be fearful but it's a good exercise to know where those conservative approaches are coming from (Haverty joined the meeting at 2:51 p.m.).

- B. Discussion Item: 2/28/21 Combined Student Union and WREC/AO Summary Income and Expense Statement** – Sicheneder said the benchmark for February is 67%. He said the Union has expensed 37.55% of their approved annual budget and generated 74.41% of projected income.
- C. Discussion Item: AS Productions (ASPR) name change to Operational Programming Services (OPS)** – Peterson explained that this name change started a year ago, and they have already seen benefits from it. She said AS Productions helped with large scale alternative programming for students such as Nooners and Boba Bingo. She said they have transitioned to centralized large scale programming in their efforts to enhance the student experience and noted that various AS programs have been working together collaboratively to enhance the events happening on campus. For instance, CAVE and Adventure Outings worked together for an AS election event. Peterson said programmers from each area are being brought together to create meaningful connections for students when they return. She said they have also started participating in campus wide committees for events such as Cultural Heritage Month. Peterson said the OPS crew is here to enhance the vision of the AS by streamlining, centralizing, being more efficient, and creating an extraordinary experience for our students.
- VII. EXECUTIVE DIRECTORS REPORT** – Clyde said the AS is now offering the ability of student groups to meet in the BMU. She said they are working on summer plans with the goal to have all in-service operations open by June 7. She noted that Butte Station will also be opening on June 7. After the end of the semester, WREC 2.0 will be going into the WREC building and Clyde said they are working on movement within the offices in the BMU.
- VIII. WREC DIRECTORS REPORT** – Sicheneder said the AS can now approve some of their own events and have approved six events so far, mainly off-campus. He noted that WREC 2.0 will be closing up shop at 7 p.m. on the last day of finals and the WREC will then reopen approximately June 7. He said based on the current orange tier protocols, they can have up to 25% capacity.
- IX. VP APPOINTEE'S REPORT** – Barron said ASBC met this morning regarding their budget and noted that next year Dining facilities will be moving towards an online or app based system on campus. He said they are trying to stay away from cash operations due to COVID protocols, and this reduces labor costs as well. He noted they are in a net zero contract with University Housing. Lopic said we will make no money and lose no money due to this contract, and the hope is to sign the same type of net zero contract for next year. He explained that any money made will go to Housing to help reduce costs. Clyde confirmed that the plan is to have the same contract that we essentially have this year and hopefully moving forward. She noted that contract negotiations are still ongoing with Follett.
- X. CHAIR'S REPORT** – Biedermann said SFAC rubrics on the two proposals received are due tomorrow by 5 p.m. The SFAC deliberation meeting will be held on Friday, April 16 at 2 p.m. Biedermann announced that as of this morning she has a new baby sister – Adeline (AJ). Biedermann said that she was surprised during one of her classes with an award for Outstanding Leadership for the College of Behavioral and Social Sciences and thanked Jamie Clyde, noting that Clyde has been a role model for her. Clyde said she is amazing and deserves this award.
- XI. ANNOUNCEMENTS** – Sicheneder congratulated Biedermann regarding her award.
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – Peterson encouraged the students to vote on Wednesday, and congratulated Biedermann on her award as well as her two years of phenomenal leadership. She thanked everyone for being so committed during this virtual life.
- XIII. ADJOURNMENT** – The Chair, Biedermann, adjourned the meeting at 3:10 p.m.