

## **BOARD OF DIRECTORS**

*This meeting was facilitated both in-person and via an online Zoom format*

**Monday, October 23, 2023**

**2:30 p.m.**

**BMU 205**

**Members Present:** Johnathan Montes, Vincent Sy, Dr. Tracy Butts, Mia Arisman, Allison Wagner, Christian Sullivan

**Members Absent:** Autumn Alaniz-Wiggins (excused), Dr. Isaac Brundage, Jamie Clyde

**Others Present:** Curtis Sicheneder, Lexi Extein (recording), Kyle Alsberry, Kendra Wright, Katrina Robertson, Thang Ho, Tom Rider, Kristin Chelotti, Keith Crawford, Steve Novo, Windy Van Dam, Shar Krater, Sarah Wilson, Brooke McCall, Charlie Foor, Amanda Dubner, Teresa Clements,

- I. **CALL TO ORDER** – The Vice-Chair, Wagner, called the meeting to order at 2:30 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition Statement.
- III. **AGENDA** – Approval of the 10/23/23 regular meeting agenda. **Motion to approve the 10/23/23 regular meeting agenda, as presented (Sullivan/Montes) 5-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the 10/9/23 regular meeting. **Motion to approve the minutes of the 10/9/23 regular meeting, as presented (Sy/Arisman) 5-0-0 MSC.**
- V. **ANNOUNCEMENTS** – None
- VI. **PUBLIC OPINION** – Limited to items on the agenda, three minutes per speaker, five minutes for entire topic – None
- VII. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
  - A. Government Affairs Committee
    1. GAC Actions of 10/20/23 – Wagner reviewed the approved items. She said they also talked about a statement that Government Affairs was releasing addressing the Israel-Hamas conflict, and noted that GAC approved it. The document was presented to the Board.
      - a. Approved the 10/20/23 regular meeting agenda.
      - b. Approved Minutes of the 10/6/23 regular meeting, as presented.
  - B. Associated Students Facilities Committee
    1. ASFC Actions of 10/23/23 – Sy reviewed the approved items.
      - a. Approved the 10/23/23 regular meeting agenda.
      - b. Approved Minutes of the 10/9/23 regular meeting, as presented.
      - c. Approved increasing previously approved budget of \$100,000 by \$250,000 for the BMU Door Security Project, for a total revised cost of \$350,000, as presented.
      - d. Approved increasing previously approved budget of \$455,000 by \$250,000 for the WREC Pool Deck Project, for a total revised cost of \$705,000, as presented.
  - C. Associated Students Businesses Committee – No meetings were held.
- VIII. **BUSINESS**
  - A. Information Item: Chartwells update – Rider shared regarding Chartwell's recent trip to campus. He noted the proposal they provided in April was from numbers in February and March. They now have the AS's year-end financials and other information and will be providing more current information. He said they came to campus on October 4 and heard from a variety of campus constituents such as Housing, Basic Needs, Athletics, faculty members, representatives of the University Farm, community business owners and some of our own AS

government students. They will be back on November 7 and 8 to conduct student focus groups at various locations. Rider said he, Montes and Alaniz-Wiggins plan to take a field trip to San Francisco State to eat at a Chartwells campus and check out their set up. He said he requested that the Chartwells proposal be centered around the AS core values. Starting with Wellness, Chartwells suggested teaching kitchens, instructional opportunities, collaboration with various areas of campus, nutrition information and allergy free menus. Regarding Diversity, they promote Cultural Teaching Kitchen Series, Heritage Month celebrations, provide annual funding to reduce food insecurity, food donation technology, and support of the Food Pantry. For Sustainability they have a commitment to sustainably sourced products, have a waste management system to share, and a "How Good" menu rating system that ranks them on various metrics. They would also work to make Éstom Jámani in to a green restaurant certified facility. Regarding Service, Rider said they suggested changes to our spaces to promote a sense of community, extend services hours and use of kiosk technology. He said they talked a lot about partnerships and various internships. For Program recommendations, they would cover all parts of Dining, and suggested keeping Urban Roots relatively the same as it's unique to Chico. The Marketplace would be a re-design of space to allow for revolving concepts. Rider reviewed the various national and regional brands and noted in-house Chartwell brands and Chico-specific brands would also be used. He said in the first proposal they recommended putting in a national brand, such as Starbucks, where the current deli is located, then filling in with regional and local brands. With the remodel there would be options to change concepts. They recommend changing out Common Grounds with a digital food hall, with self-service options. Butte Station would become a frictionless retail market. They suggest changing Wildcat Den to Wildcat Roasters Company and in conjunction with the College of Business, student interns would get hands-on experience to launch, market and grow a coffee shop designed by students. They recommended placing something like a Shake Smart in the new Behavioral and Social Sciences building location. In Éstom Jámani they recommended refreshing the area and making it a social house with the intent to promote community. He noted the various events they'd promote. Rider reviewed the technological pieces they'd bring to campus. He said Corinne Knapp of University Housing & Food Services and Sarah Rumiano of Procurement and Contracts met with Chartwells to discuss meal plans. Rider said Chartwells has been requested to provide pricing and information regarding an anytime dining facility, as opposed to an all you can eat facility, and explained anytime dining means a student has the option to come in as many times as they want and eat whatever they want and noted this is now the modern way of organizing residence halls. He said it saves on food costs, is healthier for students and presents a feeling of community so that they can hang out without feeling that they need to purchase food to be there. Rider said they are looking forward to gaining student input and as additional information is provided, he will update the Board. He said he hopes the Board will be able to vote on this by the end of the fall semester or the very beginning of the spring semester so they can use all of spring and summer to create a contract and get everything done properly.

- B. Information Item: Resolution to enter into transaction with the California Department of Education (CDOE) for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2024-25, the Continuing Funding Application, and all related contract documents – Krater said this is regarding the Child Development Lab and said the CDOE signs an agreement with them every year. She said they are waiting for the 2024-25 template to be delivered so that this item can be approved by the Board and then finalized.
- C. Discussion Item: 6/30/23 Activity Fee Fund Budget vs. Actual – Robertson reviewed this report with the committee, noting the main driver of income for Activity Fee is fees from students. Total revenues were at 99.46%, total expenses were at 112.87%. She said the auditors requested that we change how we record our CalPERS pension and explained the revision that was made.
- D. Discussion Item: 6/30/23 Combined Student Union and WREC/AO Summary Income and Expense Statement – Robertson said the Student Union expensed 96.68% of the approved annual budget and generated 98.30% of projected income. She explained those items that were over the benchmark, all due to conservative budgeting coming out of the pandemic. She said the largest driver for income is student fees. Total salary and wages came in at 106.96% of budget while student labor came in at 82.94% of target. She said Ordinary Income was at 100.47%, total expenses were at 96.68%. Like Activity Fee, Student Union also had a portion for CalPERS unfunded liability. She said they had originally budgeted to go into reserves by zero; however, they were able to put \$145,000 into reserves.
- E. Discussion Item: 6/30/23 Corporate Services Budget vs. Actual Income and Expenses – Robertson noted this area is comprised of the Financial Services Office, HR Office, Administrative Office, IT Department and Corporate Insurance. She said Total Income and Total Expenses equal each other because we are reimbursed by the other areas of the AS. Robertson said we are at 101.61% of budget. She said they budget exactly what they know corporate insurance will be, but noted it has gone up drastically the last few years.

- F. Discussion Item: Associated Students Executive Order 2023-04 – Wright noted this Executive Order was for student appointments to the Social Justice and Equity Committee as well as the Legislative Affairs Council.
  - G. Director of Academic Affairs Report – Arisman reported that the Student Academic Senate meeting was held on 10/13/23 and the only actions included approval of the agenda and the Resolution for their meeting times of 11 to 11:30 a.m. bi-weekly on Fridays. She invited all to attend.
  - H. Director of Social Justice and Equity Report – Sullivan said they held their Social Justice and Equity Committee meeting this morning. He said they approved the agenda as well as the Resolution for the time/place for their meetings. Meetings will be held in BMU 205 bi-weekly on Mondays from 11-11:30 a.m. He invited all to attend.
  - I. University Vice Presidents' Reports – Absent
  - J. Faculty Representative Report – Dr. Butts reminded to check on your peers. She said throughout campus they've seen an uptick in drop request forms, with many citing mental health and being overwhelmed. She also discussed student engagement in various events on campus. She said part of what they lost during the pandemic were the conversations students would normally have in person with each other, now they're not sure what to do in regards to such things as registering for next semester, etc. Dr. Butts said on Friday, 10/27/23 the Glass Arts Club is having a glass pumpkin patch sale on Trinity Lawn. Registration for the spring semester was discussed.
  - K. Interim Executive Director Report – Sicheneder said regarding the Associate Executive Director search, that seven candidates were initially interviewed and five made it through that cut. He said they will next do extensive Zoom interviews and plan on having two to three candidates to bring to campus. Sicheneder thanked all involved with Chico Preview and said it was a very successful event. He said that Krater will provide information regarding the Sustainability Fund Allocation Committee. Lastly, he said the Skate Spooktacular will be held on Friday, 10/27/23 from 7 to 9 p.m. at the WREC.
  - L. President Report – Wagner said Alaniz-Wiggins is at the GI 2025 Conference to discuss the graduation initiative to close the equity gap.
- IX. ANNOUNCEMENTS** – Krater thanked Montes for helping out with the Associate Executive Director recruitment. She noted that the Barbie movie will be shown Thursday night on Glenn Lawn. She said Campus Sustainability Day is Wednesday and they'll be using the Glenn Lawn for showcasing sustainability. Rider said Bug Night will be Thursday night in the dining hall.
- X. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XI. ADJOURNMENT** – The Vice-Chair, Wagner, adjourned the meeting at 3:05 p.m.