

BOARD OF DIRECTORS

This meeting was facilitated both in-person and via an online Zoom format.

Wednesday, December 4, 2024

2:30 p.m.

BMU 205

Members Present: Chris Sullivan, Dr. Tracy Butts, Aishwarya Gowda, Dev Kachiwala, Jamie Clyde, Aaron Schwartz, Jaiden Grivette, Rishika Tyagi

Members Absent: Dr. Isaac Brundage

Others Present: Eliza Miller (recording) Jon Simmons, Hugh Hammond, Thang Ho, Shar Krater, Kendra Wright, Leah Mercer, Tom Rider, Katrina Leach, Keith Crawford, Emily Berry, Delaney Love, Anna Paladini, Jasmine Garcia, Katey VonMosch, Adin White, Ethan Kahn, Ishika Chhetri, Windy VanDam, Brooke McCall, Stacie Corona, Jasmine Saephan, Colin Chambers, Christina Jewell, Charlie Foor, Teresa Clements, Sarah Wilson, Amanda Dubner.

- I. **CALL TO ORDER** – The Chair, Sullivan, called the meeting to order at 2:35pm
- II. **MECHOOPDA LAND RECOGNITION** - The meeting started with reading the Mechoopda Land Recognition Statement.
- III. **AGENDA** – Approval of the 12/4/24 Regular Meeting Agenda. **Action Requested: Motion to approve the 12/4/24 Regular Meeting Agenda (Schwartz/Gowda) 6-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Approval of the minutes of the regular meeting of 11/13/24. **Motion to approve the minutes of the regular meeting of 11/13/24, as presented (Schwartz/Tyagi) 7-0-0 MSC.** Grivette entered the meeting at 2:37.
- V. **ANNOUNCEMENTS**—None
- VI. **PUBLIC OPINION** – None
- VII. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee
 1. GAC Actions of 11/20/24
 - a. Approved the 11/20/24 regular meeting agenda
 - b. Approved Minutes of the 11/6/24 regular meetings, as presented (attached, page 7)
 - c. **Consent Agenda: 2024-25 Associated Students Committee/Council Appointment Approvals**

Removal of Zack Machado as the Director of Academic Affairs Student Appointment to the Legislative Affairs Council.

Confirmation of appointments to the Legislative Affairs Council
Director of Academic Affairs student appointment Approval: Abigail Scully

Confirmation of appointments to the Social Justice and Equity Committee
Executive Vice President Student Appointment Approval: Shaheera Abbasi

Approved the Consent Agenda, as presented.
 - B. Associated Students Facilities Committee
 1. ASFC Actions of 11/21/24
 - a. Approved the 11/21/24 Regular Meeting Agenda
 - b. Approved the 11/7/24 Meeting Minutes (attached, page 11)
 - c. Approved changes to AS Corporate Policy: BMU Marquee Policy, including name change to AS Digital Advertising Policy (attached, page 13).

C. Associated Students Businesses Committee

1. ASBC Actions of 11/15/24

- a. Approved the 11/15/24 regular meeting agenda.
- b. Approved Minutes of the 05/03/24 Regular Meeting, as presented (attached, page 15).
- c. Approved Revised Resolution for Establishing Time and Location for Associated Students Businesses Committee Meetings for the academic year 2024-25, as presented (attached, page 17).

VIII. BUSINESS

- A. Action Item: Updated Publicly Available Pay Schedule as required by Cal PERS. **Motion: Approval of the Updated Publicly Available Pay Schedule as required by Cal PERS, as presented (attached, page 18) (Schwartz/Tyagi)** Mercer reminded the committee of the requirement to post the presented schedule as discussed at the previous meeting. **7-0-0 MSC. This vote was taken by roll call: Sullivan- Yea, Gowda- Yea, Kachiwala- Yea, Clyde- Yea, Schwartz- Yea, Grivette- Yea, Tyagi- Yea.**
- B. Action Item: Proposed Compensation Changes. **Motion: Approval of Proposed Compensation Changes, as presented (attached, page 22).** Mercer reiterated the goals and needs for these changes as presented at the previous meeting. **(U) 7-0-0 MSC This vote was taken by roll call: Sullivan- Yea, Gowda- Yea, Kachiwala- Yea, Clyde- Yea, Schwartz- Yea, Grivette- Yea, Tyagi- Yea.**
- C. Action Item: ABC Licensing. **Motion: Approval of AS to pursue ABC licensing and Authorize the Auxiliary Business Director to sign all related licenses and agreements on behalf of the AS Board of Directors, as presented (attached, page 24). (Schwartz/Tyagi)** Sullivan recognized Tom Rider Rider refreshed the committee on the requests for two licenses and the indemnification of a representative to sign on behalf of the AS. Schwartz asked if the proposal was still to indemnify Rider to sign on behalf of the AS for these particular licenses. Rider confirmed that the proposal and documentation for that had been drawn up by our legal counsel. Dr. Butts joined the meeting at 2:48 pm. **8-0-0 MSC. This vote was taken by roll call: Sullivan- Yea, Gowda- Yea, Kachiwala- Yea, Clyde- Yea, Schwartz- Yea, Grivette- Yea, Tyagi- Yea, Butts – Yea.**
- D. Action Item: Revisions to AS Human Resources Policy 005 – Time off for Volunteer Activities, including a name change to “Time off for Elective Activities.” **Motion: Approval of Revisions to AS Human Resources Policy 005 – Time off for Volunteer Activities, including a name change to “Time off for Elective Activities,” as presented. (Gowda/Schwartz).** Mercer shared an updated version of the policy revisions from the previous BOD meeting addressing minor grammatical changes. Tyagi left the meeting at 2:54pm. Mercer reminded the Board that the proposed changes aim to help clarify what these time off hours are for. Schwartz asked if these hours were treated like PTO or vacation hours. Mercer clarified that this a separate bank of hours that does not accrue or get paid out when an employee leaves the organization. Tyagi re-entered the meeting at 2:57. **7-0-1 MSC This vote was taken by roll call: Sullivan- Yea, Gowda- Yea, Kachiwala- Yea, Clyde- Abstain, Schwartz- Yea, Grivette- Yea, Tyagi- Yea, Butts - Yea.** Clyde left the meeting at 3:00pm.
- E. Action Item: Revisions to AS Human Resources Policy 001 – Cell Phone Allowance. **Motion: Approval of Revisions to AS Human Resources Policy 001 – Cell Phone Allowance, as presented. (Gowda/Schwartz)** Mercer shared a new cover letter from the previous meeting that adds a cost estimate for the proposed changes. Schwartz inquired as to the cost benefit of providing phone plans rather than this allowance. Mercer and Leach clarified that administratively, providing phones with service to all those who would be authorized under these changes would be substantially more costly to the organization from an administrative perspective than the proposed taxable allowances. Additionally, it would add equipment that the AS would need to manage. **6-0-1 MSC. This vote was taken by roll call: Sullivan- Yea, Gowda- Yea, Kachiwala- Yea, Schwartz- Abstain, Grivette- Yea, Tyagi- Yea, Butts - Yea.**

- F. Action Item: Appointment of Ishika Chhetri as the joint appointee to the Associated Students Businesses Committee (ASBC) and the Associated Students Facilities Committee (ASFC) as nominated by the Associated Students Vice President of Business and Finance and the Associated Students Vice President of Facilities and Services for Academic Year 2024-25. **Action Requested: Motion to approve appointment of Ishika Chhetri as the joint appointee to the Associated Students Businesses Committee (ASBC) and the Associated Students Facilities Committee (ASFC) as nominated by the Associated Students Vice President of Business and Finance and the Associated Students Vice President of Facilities and Services for Academic Year 2024-25. (Tyagi/Gowda) 7-0-0 MSC. This vote was taken by roll call: Sullivan- Yea, Gowda- Yea, Kachiwala- Yea, Schwartz- Yea, Grivette- Yea, Tyagi- Yea, Butts - Yea.**
- G. Information item: Audit Committee Recommendation: Engagement Extension through 6/30/25. Sullivan recognized Stacie Corona. Corona shared a memo on behalf of VP Clyde with a recommendation from the audit committee to recommend that the Board seek to extend the current contract with Aldritch while the AS goes out for an RFP for a new auditor.
- H. Discussion Item: Annual Update to AS Student Pay Grades as a result of California Minimum Wage Increase. (attached page 35). Mercer shared that the California minimum wage is going up on January 1. AS HR uses a formula approved at a previous Board to calculate Student pay grades based on minimum wage. She told the committee what the new grades will be paid beginning on January 1st 2025. Schwartz asked if we had an estimated cost to the org. Mercer shared that this increase to student wages was accounted for when the budget was approved.
- IX. CLOSED SESSION** - Pursuant to Education Code 89307(c)(1) – Personnel matter. (Time Certain 3:15pm)
The Board went into closed session at 3:17 p.m. and came out of closed session at 3:40 p.m. The Board approved the extension of the AS Executive Director 4th Amendment contract to 2/28/2025 7-0-0. Grivette left the meeting at 3:41 p.m. This vote was taken by roll call.
- I. Discussion Item: 9/30/24 Activity Fee, Student Union, Auxiliary Activities and Corporate Services Fund Capital Expenditure Reports. Leach shared the Q1 capital expenditure reports for each area.
- J. Discussion Item: 9/30/24 Combined Student Union and WREC/AO Summary Income and Expense Summary Leach shared the student Union financials for September 2024. Total Income was \$4,241,294, total expense was \$823,043, and the net increase was \$3,528,96.
- K. Discussion Item: 9/30/24 Activity Fee Budget vs. Actual. Schwartz reviewed the September financials for the activity fee fund. The YTD Income was \$383,170, the YTD expense was \$470,267, and the next expense was \$87,097.
- L. Discussion Item: Dining Services Financials 4/30/24-8/31/24 (attached, page 42). Leach shared April through August financials for Dining Services. Dining services ended the 23/24 year with a total operating income of \$8,294,985; operating expenses were \$5,404,695, and a net income of \$401,317. For the 24/25 fiscal year, as of August 30th, total operating Income was \$1,366,606, total operating expenses were \$761,499, the net income was \$480,270.
- M. Discussion Item: AS Wildcat Store Summary 4/30/24-8/31/24 (attached, page 55) Leach shared the monthly reports with the Board, focusing on the June 24 year-end totals and the most recent report August numbers. June 2024 income was \$47,466, total expense was \$48,633, and the net decrease was \$1,167. August's total income was \$56,081, August's expense were \$50,450, Net increase for the month was \$5,632
- ~~N. Discussion Item: Follett Wildcat Store Financials 4/30/24-9/30/24 (attached, page 62)~~

~~O. Discussion Item: Board Designated Fund Committee Selection.~~

~~P. Director of Academic Affairs Report~~

~~Q. Director of Social Justice and Equity Report~~

~~I. University Vice Presidents' Reports~~

~~J. Faculty Representative Report~~

~~K. Executive Director's Report~~

~~L. President's Report~~

~~**X. ANNOUNCEMENTS**~~

~~**XI. PUBLIC OPINION**~~

XII. ADJOURNMENT – The Chair, Sullivan, adjourned the meeting at 4:00pm.