

BOARD OF DIRECTORS

This meeting was facilitated both in-person and via an online Zoom format.

Wednesday, April 17, 2024

8:30 a.m.

BMU 205

Members Present: Johnathan Montes, Dr. Tracy Butts, Mia Arisman, Allison Wagner, Christian Sullivan, Jamie Clyde, Vincent Sy, Autumn Alaniz-Wiggins

Members Absent: Dr. Isaac Brundage

Others Present: Dr. Chela Mendoza Patterson, Jon Simmons, Eliza Miller (recording), Kendra Wright, Kyle Alsberry, Thang Ho, Shar Krater, Leah Mercer, Tom Rider, Katrina Leach, Anna Paladini, Katey VonMosch, Amanda Dubner, Brooke McCall, Windy Van Dam, Christina Jewell, Ramani Thugapati, Jasmine Saephan, Kristin Chelotti, Steve Novo, Dr. Cirilo Cortez, Teresa Clements, Lexi Extein, Richard Oliver, Cassie Flanagan, Craig Clavano, Curtis Sicheneder

CALL TO ORDER – The Chair, Alaniz-Wiggins, called the meeting to order at 8:31 a.m.

- I. **MECHOOPDA LAND RECOGNITION** - The meeting started with reading the Mechoopda Land Recognition Statement.
- II. **AGENDA** –Approval of the 4/17/24 Regular Meeting Agenda. Action Requested: **Motion to approve 4/17/24 regular meeting agenda, as presented (Sullivan/Montes) 8-0-0 MSC.**
- III. **APPROVAL OF MINUTES** – Approval of the minutes of the regular meeting of 3/27/24 **Motion to approve the minutes of the regular meeting of 3/27/24, as presented (Wagner/Arisman) 8-0-0 MSC.**
- IV. **ANNOUNCEMENTS- None**
- V. **PUBLIC OPINION – None**
- VI. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee
 1. GAC Actions of 4/15/24
 - a. Approved the 4/15/24 regular meeting agenda.
 - b. Approve the Minutes of the 3/25/24 regular meeting, as presented (attached, page 6).
 - c. Approved the Activity Fee Fund, estimated results 2023-24 and proposed budget 2024-25, as presented (previously distributed).
 - B. Associated Students Facilities Committee
 1. ASFC Actions of 4/11/24
 - a. Approved the 4/11/24 regular meeting agenda.
 - b. Approved Minutes of the 3/28/24 regular meeting, as presented (attached, page 9).
 - C. Associated Students Businesses Committee
 1. ASBC actions of 4/12/24
 - a. Approved the 4/12/24 regular meeting agenda.
 - b. Approved Minutes of the 3/29/24 regular meeting, as presented (attached, page 11).
- VII. **BUSINESS**
 - A. Action Item: Termination of Post-retirement Health Benefits. **Action Requested: Motion to Approve Termination of Post-retirement Health Benefits, as presented (Montes/Arisman) 8-0-0 MSC**

- B. Action Item: Revisions to the Records Retention Policy **Action Requested: Motion to Approve Revisions to the Records Retention Policy, as presented (Arisman/Sullivan) 8-0-0 MSC**
- C. Info Item: Review of Associated Students Budget (including Pay Schedule), estimated results 2023-24, and proposed budget 2024-25 as presented (under separate cover). - Leach shared a review of the budget packet distributed to the board. She shared that each area has already reviewed its respective budget and will vote on them this week. She also shared that to keep the current level of operations going into next year, we are looking to dip into reserves a small amount. Leach added some factors to the decisions made in the 2024-25 Budget, such as a 24% increase in insurance costs. The 2023-24 estimated results are 21.2M in revenue and 20.7m in expenses, and an overall increase in assets of 479k for the proposed 2024-25 budget projected revenue is 23.2m and 23.4m in expenses. Leach reviewed capital expenditures for 2023-24 and 2024-25. Leach reviewed the revised 23/24 and estimated 2024-25 budgets for each area individually. Leach covered the net asset reserves overall for the organization, as well as the individual areas. Clyde asked about the requirements for the net asset reserves and what amounts must be held. Leach clarified the policy amounts by area. The requirement for the activity fee is 633k. For Dining, the requirement is 869k. The Wildcat Store requirement is 2.5M, and the union requires 4.6M. Alaniz-Wiggins asked how these requirements are determined. Leach answered that it is based on the reserves policy. Dr. Patterson asked about assets for businesses in the future since they do not receive fee income. Leach clarified that we don't project out as far out with the businesses, but they are fully funded through 2024-25. Clyde added that she felt the net asset reserves paint a slightly better picture of the business than it really is, as the reserves in dining being over one million dollars would not go as far in Dining as one might think and encouraged the room to look at the Asset Reserves Policy to improve that situation. Leach covered the corporate services area reimbursements overall and by area. She clarified for the committee that the goal for corporate services is to net zero, as each area should reimburse those departments for the services they provide to the organization. She concluded by reviewing area reimbursements for costs like, but not limited to, utilities, Government Affairs services, and insurance.
- D. Discussion Item: 2/29/24 Dining Services Financials. - Montes provided an overview of the February financials. Net loss for February at (\$26,457) with a net increase YTD of \$86,314.
- E. Discussion Item: 2/29/24 AS Wildcat Store Financials.- Montes provided a review of the February AS financials related to the Wildcat Store. The net increase for the month was \$4,857, and the net increase YTD was \$12,016. Commission Income YTD is at \$241,060.
- F. Discussion item: 2/29/24 Follett Wildcat Store Financials- Montes provided an overview of each area of the store and noted for February that overall, they ended the month up 12.8%. YTD down 17.7% to last year.
- G. Director of Academic Affairs Report - Arisman shared that they met with Scott Kodai to review the Chico State app that is being created and give feedback on what features students would like. She also shared that she is working with Dr. Ryan Patton to survey students about class schedules. The vacancy for the senators is closing tomorrow.
- H. Director of Social Justice and Equity Report - Sullivan attended a student panel reflecting on their attendance at the APAHE conference this semester. He shared that the SJEC committee is meeting next Thursday, and many cultural events are coming up. FASO's 30th anniversary is coming up, and the international festival is May 4th on Trinity Lawn. They are looking for volunteers.
- I. University Vice Presidents' Reports – Clyde shared that there have been many conversations about fees. She has been discussing these fees with Cabinet to develop a plan to address future budgets. With the reductions in enrollment, all fee-based programs are facing a decline in funding, which poses major challenges. She shared that all the VP of Business and Finance candidates have visited campus, and we are awaiting a decision. Clyde and Tom Rider have been working on some scenarios for the Follett contract that will soon be coming up for renewal. She concluded her report by sharing that there has been lots of conversation around auxiliaries and shared her appreciation to Leach for all the hours she puts in on the budget. Clyde shared with the board that we always have clean audits due to Leach's hard work.
- J. Faculty Representative Report – Dr. Butts shared that Clint Smith came to campus last week as the culmination of the Book in Common programming for this year. She shared that next year's book in common is Héctor Tobar's *Our Migrant Souls: A Meditation on Race and the Meanings and Myths of 'Latino.'* Dr. Butts added that as we head to the end-of-year celebrations, many colleges are experiencing challenges with financial aid reporting as they attempt

to give out year-end awards. Conversations are happening between financial aid and the colleges to attempt to navigate these challenges.

- K. Interim Executive Director's Report – Dr. Patterson shared that the AS distributed the incoming book in common to any pro staff that wanted a copy. She has already started reading it and is finding it enjoyable. Dr. Patterson shared that yesterday she participated in a student affairs strategic planning exercise as part of the campus strategic planning for next year. In reference to the budget planning process, she added that enrollment will continue to be a problem moving forward due to a reduction in the number of students graduating High School and other factors.
- L. President's Report – Alaniz-Wiggins shared updates on her participation in Hill Day in Washington, D.C., last week. She shared that Eid is on Glenn Lawn today and Queer prom is in the BMU auditorium later this week. The theme for this year is Barbie. Senior send-off and the time capsule ceremony are next week. She also shared that she participated in a local high school multicultural night yesterday, and she encouraged the other officers at the table to participate in programs like that to encourage local high schoolers to get involved. Montes asked about Eid, and Alaniz Wiggins shared the intention of Eid as a celebration and the end of the month of Ramadan.

VIII. ANNOUNCEMENTS – None.

- IX. **PUBLIC OPINION** – Jon Simmons shared that the BMU condition assessment has been completed, and we have about 28 million in maintenance that will need to be taken care of by 2028. Anna Paladini shared that Earth Day is coming up on Monday, and we will be hosting a large community event on Trinity Lawn.

- X. **ADJOURNMENT** – The Chair, Alaniz-Wiggins, adjourned the meeting at 9:35am