Associated Students
California State University Chico

MEETING MINUTES

BOARD OF DIRECTORS

This meeting was facilitated both in-person and via an online Zoom format.

Wednesday, April 23, 2:30 p.m. **BMU 205**

Members Present: Chris Sullivan, Aishwarya Gowda, Dev Kachiwala, Aaron Schwartz, Jamie Clyde, Jaiden Grivette, Isaac Brundage, Rishika Tyagi, Tracy Butts
Members Absent: None
Others Present: Eliza Miller (recording), Ben Spiess, Tom Rider, Jon Simmons, Kendra Wright, Leah Mercer, Anna Paladini, Windy Van Dam, Katrina Leach, Luke Bagwell, Keith Crawford, Emily Berry, Katey Von Mosch, Delaney Love, Abraham Trujillo, Charlie Arroway, Christina Jewel, C. Flannigan, Ember Funk, Kaylee Mcallister Knutson, Kelsey Torres, Kim Canisso, Kristin Chelotti, Sarah Wilson, Zion Fozo.

I. **CALL TO ORDER** – The Chair, Sullivan, called the meeting to order at 2:33pm

II. **MECHOOPDA LAND RECOGNITION -** The meeting started with reading the Mechoopda Land Recognition Statement.

III. **AGENDA** – Approval of the 4/23/25 Regular Meeting Agenda. **Motion to Approve 4/23/25 Regular Meeting Agenda as presented. (Grivette/Kachiwala) Motion to amend the presented agenda by moving item IV, Closed Session, to item V, moving Announcements and Public Opinion up. (Gowda/Tyagi) 8-0-0 Roll call vote: Sullivan - Yea, Gowda – Yea, Kachiwala – Yea, Clyde – Yea, Schwartz- Yea, Brundage – Yea, Grivette – Yea, Tyagi – Yea. Approval of agenda as amended (8-0-0 MSC) Roll call vote: Sullivan - Yea, Gowda – Yea, Kachiwala – Yea, Clyde – Yea, Schwartz- Yea, Brundage – Yea, Grivette – Yea, Tyagi – Yea.**

IV. **APPROVAL OF MINUTES** – Approval of the 4/9/25 meeting minutes. **Motion to Approve the 4/9/25 meeting minutes, as presented (Schwartz/Kachiwala) 8-0-0 MSC Roll call vote: Sullivan - Yea, Gowda – Yea, Kachiwala – Yea, Clyde – Yea, Schwartz- Yea, Brundage – Yea, Grivette – Yea, Tyagi – Yea.**

V. **ANNOUNCEMENTS—** Schwartz condemned the board for voting to send back the resolution on reimaging academic affairs at the previous meeting and asked everyone to get serious about completing and passing this resolution before the end of the year.

VI. **PUBLIC OPINION – None**

VII. **STANDING COMMITTEE REPORTS –** Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee
1. 4/18/25 GAC Regular Meeting
   a. Approved Minutes of the 4/4/25 Regular Meeting (attached, page 6)
   b. Approved Activity Fee Budget (including Capital Expenditures), estimated results 2024-25 and proposed budget 2025-26, as presented. (previously distributed)
   c. Approved revisions to Scholarship Committee Code (attached, page 9)
   d. Approved revision to Government Affairs Committee Code (attached, page 11)

B. Associated Students Facilities Committee
1. 4/18/25 ASFC Regular Meeting
   a. Approved Minutes of the 4/4/25 Regular Meeting (attached, page 14)
   b. Approved Student Union Budget(including Capital Expenditures), estimated results 2024-25 and proposed budget 2025-26, as presented. (previously distributed)

C. Associated Students Businesses Committee
1. 4/22/25 ASBC Regular Meeting

a. Approved Minutes of the 4/8/25 Regular Meeting (attached, page 16)

VIII. BUSINESS

A. Action Item: Bookstore RFP recommendation. **Action requested: Motion to approve Bookstore RFP recommendation, as presented (Tyagi/Kachiwala) 8-0-0 MSC Roll call vote: Sullivan - Yea, Gowda – Yea, Kachiwala – Yea, Clyde – Yea, Schwartz- Yea, Brundage – Yea, Grivette – Yea, Tyagi – Yea**

B. Information Item: Associated Students Budget, estimated results 2024-2025, and Proposed Budget 2025-26 (previously distributed). - Sullivan recognized Katrina Leach, Director of AS Financial Services. She reviewed the revised budget for 24/25 and the proposed budget for 25/26. She shared that they based this revised budget on an annualized headcount of 14,209, with an estimated 1% increase in headcount for next year. This is a more conservative estimate than the 2% used by the campus, as they seek to be as conservative as possible. **Dr. Tracy Butts arrived at 2:48 pm**. She pointed to a few key highlights impacting this proposed budget for 25/26, including Inflation, a 13% increase to insurance, a minimum wage increase, and increases to IT fees. Leach reviewed the planned capital expenditures for next year. She summarized the 24-25 estimated results, sharing that overall revenue is projected to be $22.8M, and expenses are projected to be $23 million. She summarized the 25/26 proposed budget by sharing that the overall revenue is projected to be $24.9M, and expenses are projected to be 24.9M, with an overall increase in net assets of $41k. Leach covered each fee area in more detail and reviewed the net asset reserves for each area, as well as local net assets for each fee area and net assets held by CSU, Chico. Kachiwla inquired about insurance coverage and its role in paying for building repairs. Clyde shared that it depends on the repair needed, as insurance does not cover wear and tear. Leach reviewed the corporate services, which include Financial Services, IT, Administration, HR, corporate insurance, and copy machines. She also covered the reimbursements paid by each area. Leach accepted questions from the BOD. Tyagi asked why the university holds our funds before we receive them. Clyde clarified that they are technically state funds, as they are the ones to collect. Those funds are set aside for us, and we can't use them for other purposes. She added that our operating lease agreement outlines how that works, and that the University president ultimately signs off on the AS budget. Kachiwala left the meeting at 3:31. Kachiwala re-entered the meeting at 3:34 pm. Swartz inquired about the 13% increase in insurance. Sullivan recognized Keith Crawford, AS Risk Manager. Crawford shared that our insurance is part of a pool with other auxiliary companies, which pools risk and gives us better rates than if we shopped around. Schwartz requested additional information of how we estimate head count. Clyde shared that we work with the enrollment VP. The Campus is utilizing an estimate of 2% growth, but we at the AS are only projecting 1% growth to be conservative with our budgeting. She also shared that we always budget for full expenses and full staff, which is never the case. Dr. Brundage shared that this headcount estimate comes from FTEs rather than headcount. They are now projecting 3-5 years out for enrollment.

C. Information item: Revision to AS Code of Ethics - Sullivan introduced the revisions to the code of ethics. Schwartz expressed concerns about passing this document without it previously being reviewed by our legal counsel first. Clyde compared this document to the campus community agreements, which are not legally binding but more about students showing up and holding each other accountable for their actions. Schwartz would like to remove references to the Chico State Community Agreements. Schwartz expressed concerns that words like integrity and professionalism are not defined in the documents, as this document can be used as grounds to remove elected students from their positions, he feels we need clarity around these terms. Sullivan announced that the scheduled end of the meeting was approaching, but the board still needed to go to closed session, as it is a time-sensitive matter.

Motion to table the remaining agenda items of the agenda and move into the closed session (Grivette/ Brundage) 9-0-0 MSC Roll call vote: Sullivan - Yea, Gowda – Yea, Kachiwala – Yea, Clyde – Yea, Schwartz- Yea, Brundage – Yea, Grivette – Yea, Tyagi – Yea, Butts – Yea.

~~D. Information item: Revisions to AS Bylaws (under separate cover)~~

~~E. Information item: 3/31/2025 Activity Fee, Student Union, Auxiliary Activities and Corporate Services Capital Expenditure Reports (attached, page 27).~~

~~F. Information Item: Revisions to Scholarship Committee Code, as presented (attached page 9)~~

~~G. Information Item: Revision to Government Affairs Committee Code, as presented (attached, page 11)~~

A. ~~Director of Academic Affairs Report—~~

B. ~~Director of Social Justice and Equity Report—Gowda~~

C. ~~University Vice Presidents' Reports—VP Clyde VP Brundage~~

D. ~~Faculty Representative Report - Dr. Butts~~

E. ~~Executive Director's Report—Clyde~~

F. ~~President's Report –~~

~~IV. ANNOUNCEMENTS –~~

~~V. PUBLIC OPINION~~

VI. CLOSED SESSION - Pursuant to Education Code 89307(c)(1) – Personnel matter- The Board went into closed session at 4:02 pm. **Schwartz left the meeting at 4:11 pm. Dr. Brundage left the meeting at 4:18. The** Board came out of Closed Session at 4:27 pm. No action was taken during the closed session.

IX. ADJOURNMENT – The Chair, Sullivan, adjourned the meeting at 4:27 pm.