

**ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES**

Wednesday, December 12, 2018

8 a.m.

BMU 205

Members Present: Alisha Sharma, Sam Akinwande, Jared Geiser, Zach Scott, Milton Lang, Alex Williams, Teddy Delorenzo, Jeni Kitchell, Trevor Guthrie

Members Absent: None

Others Present: David Buckley, Karen Bang (recording), Jamie Clyde, Susan Jennings, Shar Krater, Thang Ho, Leah Railey, Tom Rider, Jon Slaughter, Colette Young, Katrina Robertson, Adela Gutierrez, Anthony Ruiz

I. CALL TO ORDER – The Chair, Sharma, called the meeting to order at 8:01 a.m.

II. AGENDA – Sharma noted that Item VI. C. would be moved to be Item A. **Motion to approve the 12/12/18 revised agenda (Scott/Akinwande) 9/0/0 MSC.**

III. APPROVAL OF MINUTES – None

IV. ANNOUNCEMENTS - None

V. STANDING COMMITTEE REPORTS – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee – Geiser reviewed the items with the Board and explained the revisions made to the 2019 Election Procedures and Timelines at the 12/11 meeting, which were distributed to the Board.

1. GAC Actions of 12/4/18

- a. Approved the 12/4/18 agenda.
- b. Approved Minutes of the 11/27/18 regular meeting.

2. GAC Actions of 12/11/18

- a. Approved the 12/11/18 agenda.
- b. Approved Minutes of the 12/4/18 meeting.
- c. Approved DAC allocation for \$4,000 for the 'Undocuweek and the 4th Annual Dreaming Without Boundaries Conference' event by L.E.A.D. to be held 2/25/19 – 3/1/19 in various BMU locations, as presented.
- d. Approved EFAC allocation by DAC for \$3,440 for the 'New Music Symposium' event by the Student Composer Forum to be held 2/28/19 at 7:30 p.m. in Rowland Taylor Recital Hall and 3/1/19 at 3 p.m. in Rowland Taylor Recital Hall and 7:30 p.m. in Zingg Recital Hall, as presented.
- e. Approved appointment of Anthony Ruiz as the Commissioner of Student Organizations and Programs, as presented.
- f. Approved appointment of Emonnie Jones to the Senator of the College of Behavioral and Social Sciences (BSS) position, as presented.
- g. Approved revisions to Associated Students Corporate Codes – Duties for the Director of University Affairs, as presented.
- h. Approved revisions to Associated Students Corporate Codes – Duties for the Commissioner of Diversity Affairs, as presented.
- i. Approved revisions to Associated Students Corporate Codes – Duties for Commissioner of Student Organizations and Programs, including title change to Duties for Commissioner of Student Organizations and Resources, as presented.
- j. Approved 2019 Election Procedures and Timelines, as revised.
- k. Approved Resolution for Establishing Time and Location for Government Affairs Committee Meetings for the spring semester of 2019, as presented.

B. Bell Memorial Union Committee – Scott reviewed the items with the Board.

1. BMUC Actions of 12/11/18

- a. Approved the 12/11/18 agenda.
- b. Sustainability Fund Allocation Committee (SFAC) Report – 12/4/18
 - Approved the agenda.
 - Approved the minutes of the 4/13/18 meeting.
 - The following projects were approved to proceed to funding allocation deliberation:

- 1) Event Hydration Stations Project.
 - 2) This Way to Sustainability XIV Project.
 - 3) Food Waste Reduction, Rescue, and Gleaning Grant Project.
 - 4) The Big Chico Creek Watershed Tour Project.
 - 5) Ethnobotanical Garden and Riparian Restoration of Big Chico Creek on Chico State Campus Project.
 - The following project under \$5,000 was approved at SFAC:
 - 1) The Big Chico Creek Watershed Tour Project in the amount of \$4,940.
 - The following projects over \$5,000 were approved at SFAC, pending additional approval by BMUC:
 - 1) Event Hydration Stations Project in the amount of \$5,695.
 - 2) This Way to Sustainability XIV in the amount of \$10,500, amended to ensure that food at the conference would be provided by AS Dining.
 - 3) Food Waste Reduction, Rescue, and Gleaning Grant in the revised amount of \$16,684, omitting budget item, "Hospitality for meeting events" and budget item, "Outreach, Presentation, and Conference."
 - 4) Ethnobotanical Garden and Riparian Restoration of Big Chico Creek on Chico State Campus Project in the amount of \$7,146.75.
 - c. Approved funding Event Hydration Stations Project in the amount of \$5,695.
 - d. Approved funding This Way to Sustainability XIV in the amount of \$10,500, ensuring that food at the conference would be provided by AS Dining.
 - e. Approved funding Food Waste Reduction, Rescue, and Gleaning Grant in the amount of \$16,684, omitting budget item, "Hospitality for meeting events" and budget item, "Outreach, Presentation and Conference".
 - f. Approved funding Ethnobotanical Garden and Riparian Restoration of Big Chico Creek on Chico State Campus Project in the amount of \$7,146.75.
 - g. Approved purchase of WREC pool tarp at an increased amount of \$11,800, instead of the \$11,000 originally budgeted.
- C. Associated Students Businesses Committee – Williams reviewed the items with the Board. She said all eligible students for the Follett Bookstore scholarships have been notified.
1. ASBC Actions of 12/3/18
 - a. Approved the 12/3/18 agenda.
 - b. Approved Minutes of the regular meetings of 10/29/18 and 11/5/18.
 2. ASBC Actions of 12/10/18
 - a. Approved the 12/10/18 agenda.

VI. BUSINESS

- A. Action Item: Approval of revisions to Associated Students Corporate Codes – Duties for the Director of University Affairs. **Motion to approve revisions to Associated Students Corporate Codes – Duties for the Director of University Affairs (Akinwande/Guthrie).** Sharma explained that these duties are being revised so that only the Director of Legislative Affairs and the President attend CSSA, effective fall 2019. The Director of University Affairs would no longer be attending CSSA, so their duties are being updated. Sharma said there are two committees as a whole, University Affairs and Legislative Affairs, and either can sit on them. She said only the President is allowed on the Board. **9-0-0 MSC.**
- B. Action Item: Approval of CSSA student travel. **Motion to approve CSSA student travel, as presented (Akinwande/Williams).** Sharma said this ties in with Item VI. A. **9-0-0 MSC.**
- C. Action Item: Approval of Officer Stipends/Scholarships. **Motion to approve Officer Stipends/Scholarships, as presented (Scott/Akinwande).** Sharma said this item was discussed at GAC and the sentiment from students at large and other officers is that they would like to move towards scholarships instead of stipends for student officers. She noted that in Buckley's email to the Board yesterday that it was highlighted that when he spoke with the AS attorney, he was advised that changing officers to employees is a separate conversation. She said she would like the Board to vote today regarding the stipends/scholarships issue, and deal with the other later. Delorenzo questioned if the motion is to formalize or maintain the current scholarship setup and Buckley said technically a motion isn't needed because it's already a procedure, but the Board can affirm it. Scott said the aspect of choice is the most important part of this and doesn't think people should be excluded right from the start. Geiser said it's important to allow the opportunity for all students. Buckley said they can't create disparity regarding how people are being paid, by offering both choices and have to choose either one or the other. He

noted that a fellowship (mentioned in his email) is like a scholarship. **Motion to reaffirm that the Board is going forward with scholarships as compensation for AS officers (Geiser/Scott) 8-0-1 MSC.** Sharma said students now have a choice; they can either run even though their financial aid may be impacted, or not run at all.

- D. Information Item: Follett Agreement – Buckley said a decision should formally be approved by the first spring Board meeting. He said the staff directors are leaning towards suggesting a one-year extension in order to give Follett an opportunity to implement the Discover Program. He said this program could assist students with purchasing books. Buckley noted the Board has an option to not extend the agreement, do a different extension, could go forward with a RFP, or the AS could go back into the bookstore business. He noted the contract allows for three, two-year extensions. He said Follett offered an additional \$350,000 if we did a four year extension. Buckley said it's possible the \$350,000 offer would still be on the table a year from now. Delorenzo questioned if one year is enough time for stateside to implement the Discover Program and Buckley said he has been told that by fall rush it should be ready. Kitchell agreed with this implementation timeline as well. Buckley said Follett has to be notified 120 days (by 3/1/19) before the current contract expires.
- E. Information Item: 10/31/18 Activity Fee Fund Budget vs. Actual – Geiser said the benchmark is 33.33%, total revenues at 51.26%, total expenses at 23.42%.
- F. Information Item: 10/31/18 BMU and WREC/AO Combined Budget vs. Actual Summary – Scott reviewed the information with the Board. Student Union has expensed 27.07% of the approved annual budget and generated 47.83% of projected income.
- G. Information Item: 10/31/18 Wildcat Store Financials – Williams said income for October was at \$84,205, expenses and transfers at \$117,672. Net increase was a decrease of \$33,467 for the month. Commission income \$347,290 YTD.
- H. Information Item: 10/31/18 Follett Wildcat Store Financials – Williams reviewed the financials noting that overall there was an increase for October.
- I. Information Item: 10/31/18 Dining Services Financials – Williams reviewed the Executive Summary for Dining Overall, noting Income at \$965,731, Net Income at (\$36,075). She also reviewed Sutter Dining and Cash Ops with the Board.
- J. Director of University Affairs Report – Akinwande reported they finally have a new senator for College of Behavioral and Social Science. He said if anyone wishes to attend SAS, it will be held from 2 to 3 pm every other Friday.
- K. Director of Legislative Affairs Report – Guthrie's report was included in the agenda packet.
- L. University Vice Presidents' Reports – Kitchell said the Sustainability Forum was rescheduled to January 24 at 9 a.m. in Colusa Hall. She said Cheri Chastain was hired as the University Sustainability Manager and will be a member of the SFAC. Kitchell noted that Ann Sherman, the new VP for Business & Finance will start January 14 and will be attending the next AS Board meeting. • Lang said regarding the Camp Fire, the pantry has been open quite a bit, providing food and awarding funds to students, giving over \$30,000 to students for different needs. He said the Wildcats Rise campaign has raised over \$500,000. He said they have gone through one round of funding, and those that needed additional funds were provided another round of funding. He noted the Hoag Family Foundation provided a gift of \$50,000 to the pantry. Lang said there has been a lot of discussion regarding how this fire will impact enrollment. He said there was concern about a significant impact to enrollment due to cancelling some enrollment events. However, Admissions reached out and as of now doesn't see any major impact to spring enrollment. He said as we move into next fall, things are looking good but it's still too early to tell regarding the impact the fire will have. Lang said as students move out, non-students may take their rentals so the University is looking to do a marketing campaign for students to let them know exactly what they need to do to retain their rentals. He said they are also working with property managers regarding this and the fact that price gouging is against the law. Lang said there are many new people in Chico and encouraged students to be safe and don't go places alone.
- M. Executive Director's Report – Buckley said a fire alarm in the BMU went off last week, displacing everyone from the BMU for about an hour. He noted there is a problem with the systems communication with UPD and the Fire Department which is being addressed. • Regarding the Camp Fire, Buckley said the AS still has five employees

that can't come to work due to the fire. He said 12 to 13 are still displaced; however, staff have been pleased with the support provided by the AS. Buckley said the Board will notice increased labor costs for November because following campus procedures, hourly employees that had to work during the campus closure were paid time and a half. He explained a Business Loss claim is being filed with the insurance company, especially for Dining and Conference Services. Buckley said he has been in contact with Cal OES regarding applying for FEMA funds due to the closure; however, he does not know yet if we'll get any compensation from them. He said two Paradise High School classes have been accommodated in the BMU through the end of next week. Buckley also advised that Follett is donating \$10,000 to the Wildcats Rise relief fund. He thanked Kitchell for stepping in and working with the Board this semester.

- N. President's Report – Sharma reported that when the campus closed, the Child Development Lab also had to close. She said the six student Board members are being asked to sign a document for CDOE affirming that we did not close the campus, that we received minimum daily fees and did not lose grant funds. • Sharma said spring Board meetings will be held at 2 p.m. on Wednesdays. The first CSSA meeting of 2019 will be held the week of January 14. • Sharma said a lot of officers will be attending the Student Leadership Reception and she and Guthrie will be speaking at it. • Sharma said it's important that the AS not make decisions that exclude an entire community. She said De-stress Fest is this week and Academic Senate is tomorrow.

VII. ANNOUNCEMENTS – Lang said the elected students have done an outstanding job looking out on behalf of all students.

VIII. PUBLIC OPINION – Limited to three minutes per speaker, five minutes for entire topic – None.

IX. CLOSED SESSION – Pursuant to Education Code Section 89307 (c) (1): Personnel Matters. The Board went into Closed Session at 8:54 a.m. The Board came out of Closed Session at 9:25 a.m. and Sharma reported that no action was taken during Closed Session.

X. ADJOURNMENT – The Chair, Sharma, adjourned the meeting at 9:25 a.m.