

BOARD OF DIRECTORS

This meeting was facilitated both in-person and via an online Zoom format

Monday, February 1, 2023

2:30 p.m.

BMU 205

Members Present: Krystal Alvarez, Johnathan Montes, Michelle Davis, Autumn Alaniz-Wiggins, Dr. Tracy Butts, Allison Wagner, Jade Tsao

Members Absent: Dr. Isaac Brundage, Ann Sherman

Others Present: Jamie Clyde, Karen Bang (recording), Hugh Hammond, Thang Ho, Katrina Robertson, Jon Slaughter, Tom Rider, Shar Krater, Lexi Extein, Kendra Wright, Leah Mercer, Curtis Sicheneder, Keith Crawford, Anna Paladini, Charlie Foor, Sarah Wilson

- I. **CALL TO ORDER** – The Chair, Alvarez, called the meeting to order at 2:30 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition Statement.
- III. **AGENDA** – Approval of the 2/1/23 regular meeting agenda. **Motion to approve the 2/1/23 regular meeting agenda (Davis/Montes) 7-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the 11/28/22 and 12/5/22 regular Board meetings. **Motion to approve the minutes of the 11/28/22 and 12/5/22 regular Board meetings, as presented (Wagner/Alaniz-Wiggins) 7-0-0 MSC.**
- V. **ANNOUNCEMENTS** – Alaniz-Wiggins said Happy Black History Month. Alvarez welcomed everyone to the spring semester.
- VI. **PUBLIC OPINION** – Limited to items on the agenda, three minutes per speaker, five minutes for entire topic – None
- VII. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee
 1. GAC Actions of 12/7/22 – Tsao reviewed the items approved.
 - a. Approved the 12/7/22 regular meeting agenda.
 - b. Approved the minutes of the 11/16/22 regular meeting, as presented.
 - c. Approved the Revised Resolution for Establishing Time and Location for Associated Students Government Affairs Committee Meetings for Academic Year 2022-23, as presented.
 - d. Approved revisions to Associated Students Corporate Codes – Events and Diversity Programming Allocation Council Policy, including title change to Student Organization Event Allocation Fund Policy.
 - e. Approved revisions to Associated Students Corporate Codes – Duties for all Senators, Commissioners and Executive Vice President, effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator.
 - f. Approved revisions to Associated Students Corporate Codes – Duties for Director of Social Justice and Equity, effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in a peer-mentoring program facilitated by the Connection Coordinator supporting underserved, underrepresented, or intercultural students.
 - g. Approved revisions to Duties for Director of University Affairs, including title change to Director of Academic Affairs, effective beginning the 2023-24 elected representative term. Also, addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator.
 2. GAC Actions of 1/25/23

- a. Approved the 1/25/23 regular meeting agenda.
 - b. Approved the minutes of the 11/30/22 and 12/7/22 regular meetings, as presented.
- B. Associated Students Facilities Committee – No meetings held. Davis said their first meeting of the semester will be held this Friday.
- C. Associated Students Businesses Committee
- 1. ASBC Actions of 1/23/23 – Montes reviewed the approved items.
 - a. Approved the 1/23/23 regular meeting agenda.
 - b. Approved the minutes of the 11/10/22 regular meeting, as presented.
 - c. Approved Revised Resolution for Establishing Time and Location for Associated Students Businesses Committee Meetings for the Spring Semester of Academic Year 2022-23, as presented.
 - d. Approved revisions to Associated Students Corporate Codes – Duties for the Associated Students Vice President of Business and Finance, effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator.

VIII. BUSINESS

- A. Action Item: Approval of Revised Resolution for Establishing Time and Location for Associated Students Board of Directors Meetings for the Spring Semester of Academic Year 2022-23. **Motion to approve Revised Resolution for Establishing Time and Location for Associated Students Board of Directors Meetings for the Spring Semester of Academic Year 2022-23, as presented (Tsao/Wagner) 7-0-0 MSC.**
- B. Action Item: Approval of revisions to Associated Students Corporate Codes – Associated Students Procurement, Purchasing and Accounts Payable Policy – Clyde said this is an existing policy with some updates being added in order to allow for a more unified approach towards purchasing. She said Item VI. C. 3., Use of Cost-Saving Mechanisms, was added since previously presented to the Board. **Motion to approve revisions to Associated Students Corporate Codes – Associated Students Procurement, Purchasing and Accounts Payable Policy, as presented (Montes/Alaniz-Wiggins) 7-0-0 MSC.**
- C. Action Item: Approval of revisions to Associated Students Corporate Codes – Duties for all Senators, Executive Vice President and Vice President of Business and Finance effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator. **Motion to approve revisions to Associated Students Corporate Codes – Duties for all Senators, Executive Vice President and Vice President of Business and Finance effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator, as presented (Davis/Wagner) 7-0-0 MSC.**
- D. Approval of revisions to Associated Students Corporate Codes – Duties for Director of Social Justice and Equity, effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in a peer-mentoring program facilitated by the Connection Coordinator supporting underserved, underrepresented, or intercultural students. **Motion to approve revisions to Associated Students Corporate Codes – Duties for Director of Social Justice and Equity, effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in a peer-mentoring program facilitated by the Connection Coordinator supporting underserved, underrepresented, or intercultural students (Alaniz-Wiggins/Wagner) 7-0-0 MSC.**
- E. Action Item: Approval of revisions to Associated Students Corporate Codes – Duties for Director of University Affairs, including title change to Director of Academic Affairs, effective beginning the 2023-24 elected representative term. Also, addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator. **Motion to approve revisions to Duties for Director of University Affairs, including title change to Director of Academic Affairs, effective beginning the 2023-24 elected representative term. Also, addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator (Wagner/Alaniz-Wiggins) 7-0-0 MSC.**
- F. Discussion Item: Associated Students Executive Orders 2022-06, 2022-07 and 2022-08 – Alvarez reviewed EO's 2022-06 and 2022-07 with the Board. Regarding EO 2022-08: Approval of moving forward with Chico State Wildcat Store RFP, Clyde said this EO will not come back to the Board. She explained that she was approached by Humboldt State a few days before winter break regarding them going into a RFP process with

their bookstore and seemed to be in a similar situation to us. She said it was considered that this could be an opportunity to possibly join forces with them and be part of their RFP process for a possible contract with Follett or another provider. After discussing the pros and cons with Alvarez, the EO was prepared. Clyde said she found out not too far into the process that in the future there's going to be a joint procurement, which we've done before; which is different groups look at the entire CSU system and put together a proposal. She said we can join in to that pre-done contract versus going out on our own. Clyde said the advantage of a joint procurement is that a pretty good contract is usually negotiated due to the larger buying power of the 23 campuses. She noted that Humboldt is going into the process by themselves. Clyde said because it's expected within the next year that a contract would be looked at for the whole CSU system, we will pause and not move any further into the process until further information is provided. She noted we have time to do so as we still have one year left on our contract with Follett.

- G. Discussion Item: 10/31/22 and 11/30/22 Dining Services Financials – Montes provided an overview of the October financials. Net Loss for October at (\$201,640) with a Net Loss YTD of (\$86,314). He next reviewed November financials. Net Loss for November at (\$246,853) with a Net Loss YTD of (\$333,167).
- H. Discussion Item: 10/31/22 and 11/30/22 AS Wildcat Store Financials – Montes first reviewed October. Net Decrease for the month of (\$25,425), Net Decrease YTD of (\$47,074). For November, Net Decrease for the month of (\$32,040), Net Decrease YTD of (\$79,114). Commission Income YTD at \$207,890.
- I. Discussion Item: 10/31/22 and 11/30/22 Follett Wildcat Store Financials – Montes provided an overview of each area of the store and noted for October that overall, they ended the month down 10.6%. YTD down 2.2% to last year. For November overall, they ended the month down 4.0%, YTD down 2.3%.
- J. Director of University Affairs Report – Wagner said she had nothing to report.
- K. Director of Social Justice and Equity Report – Alaniz-Wiggins said Social Justice and Equity Committee's first meeting of the spring semester is this Friday and they're in the thick of it with Black History month, their first big event, and the first big spending of her budget by inviting Hardy Brown to speak. She said she would be providing a list of events, also noting that Black History decorations have been purchased for the BMU. Alaniz-Wiggins said she's working with Eliza Miller regarding establishing the second floor public arts as a space for students of underrepresented or cultural environments to put in applications to have their art up.
- L. University Vice Presidents' Reports – Absent, no report.
- M. Faculty Representative Report – Dr. Butts said Happy Black History Month. She said the College of Humanities and Fine Arts did a campus announcement highlighting some of the incredible achievements of some of their black alumni, faculty, staff and donors in honor of Black History Month. She said they're going to try continuing with this for the rest of the months throughout the year such as Women's History Month in March, etc. Trying to bring awareness. • Dr. Butts said posting of the fall schedule has been delayed until February 20 to provide an opportunity to look at maximizing course offerings for the upcoming academic year. She said this would bring offerings in alignment with student population and enrollment and noted they are trying to avoid schedule changes by delaying posting of the final schedule.
- N. Executive Director's Report – Clyde said we received our first funding from last year for the bookstore. She explained that Federal monies came in to help support campuses in areas where lost revenue had occurred, noting the AS and University Housing were two of the main areas that experienced those losses. She said we receive some funding last year that helped offset bookstore losses. She said going into last academic year we still received a loss in the bookstore of about \$180,000 and have received those funds from HEERF to balance us out, which put us at a net zero. She said bills were paid but no additional money was added to the bottom line. Clyde said the reality is that the bookstore in its current business model is unsustainable with the low amount of dollars coming in and enrollment the way it is. She said HEERF dollars have kept us afloat the last two years but the bookstore is hemorrhaging money and we can't carry on a loss. She explained that these aren't COVID losses but mostly enrollment losses, which will continue. Clyde said we'll have to make some sort of change going into next year and noted there are some opportunities to re-look at the contracts we have with campus. She said we're giving more money to the campus than we're necessarily bringing in and she is working with VP Sherman, Dr. Brundage and President Hutchinson regarding the various contracts and how revenue dollars are split. She said hopefully a system-wide contract for the bookstore will assist and said the good news is that we got the \$180,000 which clears us for last year for the bookstore. • Clyde welcomed everyone back and said she looks forward to seeing the student representative's at Saturday's training.

- O. President's Report – Alvarez welcomed everyone back. She said this past weekend Josh Rubinoff, the Commissioner of Legislative Affairs, Michelle Davis, the VP of Facilities and Services, and herself attended CSSA January Plenary in San Jose. She said the Student Trustee Search Committee, which she chairs, met and also that she has appointed Davis to the interview panel which will meet on February 25. • Alvarez said the CSUC Board of Trustees has launched the search for the next chancellor and provided an overview of the process. • Alvarez said the Presidential Search Committee will be holding a campus wide forum tomorrow in the BMU auditorium regarding what students/faculty/staff would like to see for the next campus president. Alvarez said she and Davis will be the two students on the Presidential Search Committee.

IX. ANNOUNCEMENTS – Alvarez said Happy Wednesday.

X. PUBLIC OPINION – Krater gave a shout out to Daisy Rolon of AS OPS and their crew, noting that the recent Bubbly and Bingo event was so popular that they maxxed out at 349 students and had to turn 50 students away.

XI. ADJOURNMENT – The Chair, Alvarez, adjourned the meeting at 3 p.m.