

## **BOARD OF DIRECTORS**

*This meeting was facilitated both in-person and via an online Zoom format*

**Monday, February 15, 2023**

**2:30 p.m.**

**BMU 205**

**Members Present:** Krystal Alvarez, Johnathan Montes, Michelle Davis, Autumn Alaniz-Wiggins, Dr. Tracy Butts, Allison Wagner, Jade Tsao, Ann Sherman

**Members Absent:** Dr. Isaac Brundage

**Others Present:** Jamie Clyde, Karen Bang (recording), Hugh Hammond, Thang Ho, Katrina Robertson, Shar Krater, Kendra Wright, Leah Mercer, Curtis Sicheneder, Teresa Clements, Keith Crawford, Anna Paladini, Charlie Foor, Sarah Wilson, Kyle Alsberry, Windy Van Dam, Saul Garfia Pinon, Amanda Dubner, Kristin Chelotti

- I. **CALL TO ORDER** – The Chair, Alvarez, called the meeting to order at 2:32 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition Statement.
- III. **AGENDA** – Approval of the 2/15/23 regular meeting agenda. **Motion to approve the 2/15/23 regular meeting agenda (Davis/Montes) 8-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the 2/1/23 regular Board meeting. **Motion to approve the minutes of the 2/1/23 regular Board meeting, as presented (Wagner/Tsao) 8-0-0 MSC.**
- V. **ANNOUNCEMENTS** – Robertson introduced newly hired Saul Garfia Pinon, Accounting Technician in AS Financial Services and a Chico State alumnus.
- VI. **PUBLIC OPINION** – Limited to items on the agenda, three minutes per speaker, five minutes for entire topic – None
- VII. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
  - A. Government Affairs Committee
    1. GAC Actions of 2/8/23 – Tsao reviewed the approved items.
      - a. Approved the 2/8/23 regular meeting agenda.
      - b. Approved the 1/25/23 regular meeting minutes.
  - B. Associated Students Facilities Committee
    1. ASFC Actions of 2/3/23 – Davis reviewed the items approved by the committee.
      - a. Approved the 2/5/23 regular meeting agenda.
      - b. Approved the minutes of the 11/15/22 and 11/29/22 regular meetings, as presented.
      - c. Approved Revised Resolution for Establishing Time and Location for Associated Students Facilities Committee Meetings for the Spring Semester of Academic Year 2022-23, as presented.
      - d. Sustainability Fund Allocation Committee (SFAC) Report -12/9/22
        - Approved the agenda.
        - Approved Minutes of the 4/13/22 Special meeting.

The following projects were approved to proceed to funding allocation deliberation:

  - 1) Ozzi Reusable Container Re-Supply project.
  - 2) Water Filtration System at the University Farm project.
  - 3) Skateboard/Scooter Rack project.
  - 4) Restoring Native Plants at Big Chico Creek project.

The following projects under \$5,000 were approved for funding:

  - 1) Ozzi Reusable Container Re-Supply project, for \$4,853.06.
  - 2) Water Filtration System at the University Farm project for \$3,000.
  - 3) Skateboard/Scooter Rack project for \$4,913.40.

- 4) Restoring Native Plants at Big Chico Creek project for \$4,999.
  - e. Approved revisions to Associated Students Corporate Codes – Duties for the Associated Students Vice President of Facilities and Services, effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator.
- C. Associated Students Businesses Committee
- 1. ASBC Actions of 2/6/23 – Montes reviewed the approved item from the meeting.
    - a. Approved the 2/6/23 regular meeting agenda.

## VIII. BUSINESS

- A. Action Item: Approval of revision to Associated Students Corporate Codes – Duties for Vice President of Facilities and Services effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator. **Motion to approve revision to Associated Students Corporate Codes – Duties for the Vice President of Facilities and Services effective beginning the 2023-24 elected representative term. Addition to Duties and Responsibilities: Shall participate in the peer-mentoring program facilitated by the Connection Coordinator, as presented (Davis/Wagner) 8-0-0 MSC.**
- B. Discussion Item: Student Safety Forum – Alvarez said the majority of the Government Affairs Committee (GAC) attended or were a part of the Safety Forum held following the 1/25/23 GAC meeting. She requested feedback today regarding how Board members thought the Student Safety Forum went. Wagner said she felt the AS is kind of leaning itself a lot with University Administration by attending these events which she said isn't a bad thing, but stated it's important for the AS to distinguish itself from University decisions and opinions as we're ultimately representing the students. She said we're supposed to be neutral to the University perspective as we don't have a stake in their staff matters. Wagner said it seems to her the University is doing a lot of controversial things and expressed concern that our students would think the AS is for the University, instead of for the students. She said we need to make sure that we're solely only for the students. Alvarez asked if there was anything else they wanted to see during the forum. Davis said she was only able to attend the first hour due to a class she had to attend. She said the whole time she attended, it was the presentation which had a lot of great information but could have been condensed to allow more time for student feedback and questions during the first hour. Alvarez expressed that there were some parts where some Administration folks laughed or joked about a few things being discussed, such as student safety, which didn't seem appropriate. She said it didn't seem useful to the event and with everything that has been going on in the nation, it's not a laughing matter. Wagner said Administration should be taking this matter seriously. Alaniz-Wiggins said that her position description includes being a liaison to students and found it interesting that this was the first Safety Forum she was invited to. She noted she hasn't received any follow-up emails regarding the Safety Forum. She did note that her role has been added to an ad hoc committee for Campus Safety and will be updating her duties to reflect this. From specific Administration, she said there has been no contact with her. Alaniz-Wiggins said that as a student she can reach out only so much; she needs Administration to reach out to her as well. Sherman said she was only able to attend the beginning of the Safety Forum and said she agrees with what has been said this afternoon. She said she was horrified that someone was laughing; however, noted also that laughter may be a nervous reaction, especially for someone that is new to campus. She said Dr. Brundage is working on additional safety materials, has a lot to offer and they've been talking about the follow-up. Sherman questioned if the Safety Forum was captured on video. Wright said recording of the meeting was not posted but Bang is taking minutes today. She also said that minutes from the GAC meeting are available and that minutes from previous meetings are included on the AS website. Sherman said she would be happy to discuss this further with Alvarez.
- C. Discussion Item: 12/31/22 Activity Fee Fund Budget vs. Actual – Wright said because we're at the end of quarter two, the goal is to be at 50% or under. She said Total Revenues were at 46.89%, Total Other Expenses at 33.92%. AF Operational Expenses were just a bit over at 54.60%. She noted that Involvement Coordinators, front desk staff, are now being paid via Government Affairs and revisions will be made to the budget. Total Expenses at 35.08%; Net Increase (Decrease) of -4.62%. Wright noted that expenses are less than revenue.
- D. Discussion Item: 12/31/22 Combined Student Union and WREC/AO Summary Income and Expense Statement – Davis said the Student Union has expensed 35.18% of the approved annual budget and generated 50.67% of projected income. She reviewed various areas of the financials with the Board.

- E. Discussion Item: 12/31/22 Dining Services Financials – Montes reviewed Dining Overall with the Board, noting Income for December at \$652,878, YTD at \$4,313,103. Net Income for December at (\$10,750), YTD at (\$349,242).
- F. Discussion Item: 12/31/22 AS Wildcat Store Financials – Montes reviewed, explaining that Income was at \$26,878, Expenses and Transfers at \$67,806, Net Decrease for the month of (\$40,928) and Net Decrease YTD at (\$215,342).
- G. Discussion Item: 12/31/22 Follett Wildcat Store Financials – Robertson said December sales were down 32.7% for the month to last year, but up .1% for the year. She reviewed various areas of the bookstore and noted that overall, they were down 7.6% for the month.
- H. Discussion Item: 12/31/22 Corporate Services Budget vs. Actual Income and Expenses – Robertson reviewed each area with the Board. She noted that they are a zero budget; what we bring in, gets allocated to various areas of the AS. Total Income at 49.63%. Total Expenses at 49.88% (Sherman left the meeting at 2:59 p.m.).
- I. Discussion Item: 12/31/22 Activity Fee, Student Union, Auxiliary Activities and Corporate Services Fund Capital Expenditure Reports – Robertson reviewed each area with the Board, explaining the various purchases (Alvarez passed the gavel to Tsao at 3:04 p.m. and stepped out of the meeting).
- J. Director of University Affairs Report – Wagner said Student Academic Senate discussed the upcoming election, the College of Communication & Education Senator appointment, and the last GAC and Board Meetings. She said they've received a lot of applicants for the open senator position.
- K. Director of SJ&E Report – Alaniz-Wiggins said the time and location for the Social Justice and Equity (SJ&E) Committee hasn't been officially established yet; however, they've set some goals for the semester. She said the Victory in Unity event was a success, a lot of people attended and it was a great use of the SJ&E budget. Alaniz-Wiggins said she was happy to see the President and President's Cabinet, and some from the Board of Education and Board of Trustees at the event. She also noted upcoming events.
- L. University Vice Presidents' Reports – Absent
- M. Faculty Representative Report – Dr. Butts expressed appreciation for the Board's comments today concerning campus safety issues and the AS' position. She said she had a conversation this morning with Harrison Hoang, the College of Humanities & Fine Arts Senator regarding what to do when there's a campus lockdown situation. She shared that a conversation as a campus hasn't been held regarding protocol of what to do and noted this is giving her room for thought for how to prepare everyone for these kinds of situations. Dr. Butts said Hoang would be included in continuing conversations with her and the associate dean of their college regarding this issue and how best to reach out to others. She said she suggested he also reach out to the VP of Student Affairs, as well as the head of UPD.
- N. Executive Director's Report – Clyde said the AS management group has also been having a lot of safety conversations. She said an ad hoc committee comprised of Keith Crawford, Vic Trujillo and Curtis Sicheneder, met a couple of weeks ago after the lockdown and started asking some fundamental questions, trying to get to a place where there's common terminology, starting with a definition of what a lockdown is and what it means (Alvarez returned to the meeting at 3:10 p.m.). She explained the red/yellow/green code that is used at other schools. Clyde noted that the BMU, WREC and Sutter Dining are highly populated areas. In addition, there are children at the Child Development Lab. She said they went through what happened with the lockdown, made a list of questions, and will be meeting with UPD regarding next steps. • Clyde said budget season has begun; she and Robertson are working with the directors of each area regarding their budgets. She said the theme they're seeing throughout is reductions in terms of revenues and are talking a lot about our bookstore and dining. She noted the banks that have ATM machines at the BMU are feeling a negative effect of the reduced head count as well. • Clyde said the Women Like You photo is awesome and there are lots of good things planned for the event. She noted that Dr. Butts and Ann Sherman have been involved in the past with this event. Clyde said this year's Women Like You event will be held on March 3 from 11 a.m. to 2 p.m. and hopes everyone can attend (Tsao passed the gavel back to Alvarez at 3:13 p.m.).
- O. President's Report – Alvarez had no report.

**IX. ANNOUNCEMENTS** – Alvarez said Happy Wednesday! Wright said in the spirit of Women Like You, next Wednesday, February 22 is Pink Shirt Day and invited all to wear pink that day and join the group picture to be taken at 11 a.m. in front of Kendall Hall. She noted Pink Shirt Day is a National awareness day to raise awareness for anti-bullying. Alvarez said she got an interview for the Master's Program at Chico State! Alaniz-Wiggins said Happy Black History Month!

**X. PUBLIC OPINION** – None

**XI. ADJOURNMENT** – The Chair, Alvarez, adjourned the meeting at 3:15 p.m.