

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO  
**BOARD OF DIRECTORS MEETING MINUTES**

**Wednesday, September 5, 2018**

**8 a.m.**

**BMU 205**

**Members Present:** Alisha Sharma, Sam Akinwande, Jared Geiser, Zach Scott, Milton Lang, Alex Williams, Teddy Delorenzo, Jeni Kitchell

**Members Absent:** None

**Others Present:** David Buckley, Karen Bang (recording), Jamie Clyde, Shar Krater, Susan Jennings, Curtis Sicheneder, Leah Railey, Tom Rider, Jon Slaughter, Colette Young, Katrina Robertson, Elaine Kramer

- I. **CALL TO ORDER** – The Chair, Sharma, called the meeting to order at 8 a.m. Introductions were made.
- II. **AGENDA** – Motion to approve the 9/5/18 agenda (Scott/Geiser) 8/0/0 MSC.
- III. **MINUTES** – Minutes of the 5/9/18 regular meeting. Motion to approve the minutes of the 5/9/18 regular meeting (Scott/Geiser) 7-1-0 MSC.
- IV. **ANNOUNCEMENTS** – None
- V. **STANDING COMMITTEE REPORTS** – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
  - A. Government Affairs Committee – Geiser reviewed the items with the Board. He said CSSA will be held in Chico on September 22 and 23.
    - 1. GAC Actions of 8/28/18
      - a. Approved the 8/28/18 agenda.
      - b. Approved Minutes of the 5/7/18 regular meeting.
      - c. Approved Resolution for Establishing Time and Location for Government Affairs Committee Meetings for the academic year 2018-19, as presented.
    - 2. GAC Actions of 9/4/18
      - a. Approved the 9/4/18 agenda.
      - b. Approved Minutes of the 8/28/18 regular meeting.
  - B. Bell Memorial Union Committee – No meetings held.
  - C. Associated Students Businesses Committee – No meetings held.

**VI. BUSINESS**

- A. Action Item: Approval of Resolution for Establishing Time and Location for Associated Students Board of Directors Meetings for Academic Year 2018-19. Motion to approve Resolution for Establishing Time and Location for Associated Students Board of Directors Meetings for Academic Year 2018-19, as presented (Geiser/Scott) 8-0-0 MSC.
- B. Action Item: Approval to convert elected student officers who were negatively affected by financial aid from scholarship to payroll for academic year 2018-19 – Buckley said it came to staff's attention last week that by moving elected officers from payroll to scholarship negatively affected three of the student officers and their financial aid. He explained that the addition of the AS scholarship resulted in their total aid exceeding the cost of attendance of \$24,474, which means they will receive thousands of dollars less in compensation. He said students are allowed based on cost of living to receive financial aid up to \$24,474. This year a few of those students only got the \$24,474, instead of full compensation. He said moving these particular students back to payroll causes no legal issues; however, it warrants an exception for this year. Buckley said it's incumbent on us in the future to explain the financial aspects well to students interested in running for office. Motion to approve converting elected student officers who were negatively affected by financial aid from scholarship to payroll for academic year 2018-19, as presented (Scott/Williams). Geiser asked if it is voluntary for the three students to move to payroll and

David said it is voluntary. Delorenzo asked if financial aid will readjust and Buckley said they will repackage for those who decide to move to payroll status from scholarship status. Delorenzo asked regarding the timing for next fiscal year, and Buckley said it needs to be brought back to the Board this semester. **6-0-2 MSC.**

- C. Information Item: Health Insurance Premiums – Buckley said health insurance premiums are brought to the Board each year due to open enrollment in November, which is when employees are allowed to choose what health plan they want. He said each year we get new rates from our broker regarding health premium costs and at an upcoming Board meeting, the Board will be provided a spreadsheet with costs, and will eventually decide how costs are to be split between the AS and employees. He said we are on a health plan very similar to the University, although the University is on Anthem Blue Cross, and we are on Blue Shield. Buckley said that up until a couple of years ago we were in a group of 8 to 10 auxiliaries, for approximately 10 years. The broker would provide rates and the Board would decide how costs were to be split between the AS and employees. He said a couple of years ago the rate was going up considerably with the group we were in. He said the AS found out that University Foundation was getting a considerable savings by going with another broker and we also moved to that broker. He said rates are going up approximately 13% via our current broker. Buckley said that Alliant Insurance (the Auxiliary group insurance company) has the ability to join a larger JPA group in order to bundle many entities under one in order to receive better rates. He noted that AS staff is waiting to find out what rates the Alliant group is able to obtain. Buckley said in the past, the Board has most often split the cost with staff 50-50. He said he expects increases of 10% to 13%, noting health care costs continue to rise. Buckley said this will be brought back as an informational item to the Board next week.
- D. Information Item: Operating and Lease Agreement – Buckley explained that the AS has two agreements; the first is a 10 year master agreement that all of the CSU's and their auxiliaries use. This agreement expires in 2026. He said when we signed that agreement we also signed a Miscellaneous Services Agreement, which is not necessarily common with all auxiliaries, and expires on June 30, 2019. He said this agreement was primarily written to address the rent we pay the University for doing business on campus for the Bookstore and Dining. He explained that it's common that commercial enterprises pay the University to do business on campus. Buckley explained that he and Sharma will meet with Lang and Kitchell to review the agreement and see if any amendments need to be made. This Miscellaneous Services Agreement will then come back to the Board for their approval. Buckley said he wanted the Board to be aware of this upcoming item. Delorenzo asked if anything stands out from the last agreement and Buckley said no. He noted how much the AS will be paying the University is typical in the conversation. Geiser said he thought the AS owned the BMU and Buckley said the state owns it. He explained the bond process for building of the BMU.
- E. Information Item: Follett Agreement – Buckley said our agreement with Follett is up on June 30, 2019. He said the original agreement allows for three, two-year extensions and discussion will begin soon regarding this item. He said this will be discussed at both ASBC and the Board and the Board will make determination on how they would like to move forward. Buckley said there are options such as doing a Request for Proposal, or extending, etc.
- F. Information Item: Review of Investments – Quarter ending 6/30/18 – Jennings reviewed the reports with the Board, noting these are provided quarterly and all investments are very secure.
  - 1) Local Agency Investment Fund and Certificates of Deposit.
  - 2) Board Designated Fund.
- G. Information Item: 6/30/18 Activity Fee, Student Union, Auxiliary Activities and Corporate Services Fund Capital Expenditure Reports – Jennings said the items on these reports are budgeted during the spring budget cycle when the budget is approved. She reviewed the reports for each area noting that items are amortized over the life of the asset, and amortized to expense.
- H. Information Item: 6/30/18 and 7/31/18 Follett Wildcat Store Financials – Jennings reviewed the reports with the Board, noting that the summary and financials are provided by Sarah Foisy, the Wildcat Store Director. She said that Follett doesn't pay us commission on any hardware or computers because the margin is very low. It was noted that the AS gets 16.6% of total sales less computer hardware sales. Buckley said as Follett's sales drop, the AS gets less money. He said this is happening at all the campus

bookstores. The 16.6% of total sales was discussed and Buckley said they felt 16.6% was a strong offer when RFP's were received.

- I. Director of University Affairs Report – Akinwande reported that Student Academic Senate is held every Friday from 2 to 3:30 p.m. He said they are trying to get senators set up on committees. Two student senator positions are currently vacant: College of Humanities and Fines Arts Senator, as well as the College of Engineering, Computer Science and Construction Management Senator. He said applications close September 10.
- J. University Vice Presidents' Report – Lang said last spring was his first semester and he is really proud and excited about the upcoming year. He said Chico State is in a really good place and they are moving forward with the Strategic Planning process, which allows us to think about where we are and where we want to go. He said now is the time to think bigger. • Lang said the Division of Student Affairs will be doing their Fall Kickoff next Thursday in the BMU Auditorium at 8:30 a.m. which will be an opportunity for staff to come and hear about Student Affairs' vision and goals, as well as what they will be focusing on for the next 8 or 9 months. He invited all of the Board members to attend. • Kitchell said she is excited to be a part of this group. She noted they are in the process of searching for a permanent Vice President for Business and Finance, which they hope to conclude by the end of the semester. She said until a new VP for Business and Finance is hired, she will be on the AS Board of Directors.
- K. Executive Director's Report – Buckley reported that he forwarded the We Wills/Strategic Plan to a number of the Board members. He said the AS tries to be in sync with the University and is excited to see what the University comes up with for their Strategic Plan. He said we would then revise ours to be similar with theirs. • Buckley said the annual AS audit is being done and the Audit Committee will be meeting soon to hear the report from the auditor. The audit will then be reported to the Board. • Buckley said that last year he mentioned to the Board that we have been looking at a replacement for the warehouse we rent for vehicle storage and AS Recycling. He said it's nice that it's close to campus, but it has ongoing problems such as leaks, no AC or heating. He noted that Mike Guzzi, the Director of FMS, contacted him regarding renovating space at FMS so that Recycling can move to their location. The Board will be kept updated regarding this item. • Lang said regarding the Strategic Plan, that there will be many opportunities for student engagement. He requested the Board to rally students to take part in the process so that students are being served and noted that student input to the process is critical.
- L. President's Report – Sharma said the Director of Legislative Affairs position is vacant and they are actively trying to fill that role. Applications are being accepted until September 10. • Sharma said they are working on filling councils and committees for both the AS and the University. • Sharma said she is on the search committee for the Vice President for Business and Finance position. • Sharma said the AS is hosting the CSSA Plenary meetings on September 22 and 23. She said CSSA is a coalition of the 23 campuses. • Sharma reminded that multicultural receptions are going on through the end of September and also noted that almost all the student government officers will be attending the President's Reception this Friday evening.

**VII. ANNOUNCEMENTS** – Williams said there are donuts in BMU 220.

**VIII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None

**IX. ADJOURNMENT** – the Chair, Sharma, adjourned the meeting at 9 a.m.