

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES

Wednesday, May 3, 2017

2:30 p.m.

BMU 205

Members Present: Michael Pratt, Vu Nguyen, Andrew Roberts, Brett Rahtz, Tammi Fleet, Teddy Delorenzo, Drew Calandrella, Robbi Stivers.

Members Absent: Bro Dumas (excused).

Others Present: David Buckley, Karen Bang (recording), Jamie Clyde, Thang Ho, Susan Jennings, Leah Railey, Curtis Sicheneder, Nan Timmons, Colette Young, Alisha Sharma, Katrina Robertson, Dylan Gray.

- I. **CALL TO ORDER** – The meeting was called to order at 2:30 p.m. by the Chair, Pratt.
- II. **AGENDA** – Motion to approve the 5/3/17 agenda (Stivers/Rahtz) 7/0/0 MSC.
- III. **MINUTES** – Minutes of the 4/19/17 regular meeting. Motion to approve minutes of the 4/19/17 regular meeting, as presented (Andrews/Fleet) 7/0/0 MSC.
- IV. **ANNOUNCEMENTS** – R. Stivers, the new Vice President for Business and Finance, was welcomed to the Board. Fleet said Diversion Excursion will be held from May 18 through May 20 and volunteers are needed. Nguyen announced that Andrew Roberts got in to law school.
- V. **STANDING COMMITTEE REPORTS** – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee - Nguyen said the AS 75th Anniversary Reception will be held on Wednesday, May 10 from 10 a.m. to 2 p.m. The Wildcat statue announcement will also be tied in with the remarks at 11 a.m. that day. Nguyen said the WASC Accreditation Open Forum was on Monday, May 1 and only 8 students showed up; he said it's important that students talk about their stories.
 1. GAC Actions of 4/27/17
 - a. Approved the 4/27/17 agenda.
 - b. Approved the 4/13/17 and 4/20/17 regular meeting minutes.
 - B. Bell Memorial Union Committee – No meetings were held. Roberts said BMUC's last meeting will be Monday.
 - C. Associated Students Businesses Committee – Rahtz reviewed with the Board (Calandrella joined the meeting at 2:35 p.m.). He said that Urban Roots is opening next week.
 1. ASBC Actions of 5/1/17
 - a. Approved the 5/1/17 agenda.
 - b. Approved the 4/10/17 and 4/17/17 regular meeting minutes.

VI. BUSINESS

- A. Information Item: 3/31/17 Activity Fee Fund Budget vs. Actual – Nguyen reviewed with the Board, noting the benchmark of 75%. He said revenues were at 98.74% and expenses were at 70.21%.
- B. Information Item: 3/31/17 BMU and WREC/AO Summary Income and Expense Statements – Roberts provided an overview, noting that income was high and expenses low for the BMU. He said WREC revenue at 97.14% with total expenses at 65.22%.
- C. Information Item: 3/31/17 Wildcat Store Financials – Rahtz reviewed with the Board, noting Income at \$56,509 with Expenses and Transfers at \$83,434.
- D. Information Item: 3/31/17 Dining Services Financials – Rahtz said Residential Dining served 53,752 meals last month at Sutter. Overall, net income was at \$39,549, with YTD net income at \$157,621.
- E. Information Item: 3/31/17 Corporate Services Budget to Actual Income and Expenses – Jennings reviewed with the Board, noting this is for the Financial Services Office, Human Resources, Administration Office, Information Technology and Corporate Insurance.
- F. Information Item: Housing Agreement – Buckley said he he's slightly optimistic that Sara Rumiano might have the agreement ready this week for them to review.

- G. Information Item: Revisions to Associated Students Corporate Codes – Duties for Director of Legislative Affairs – Pratt explained the suggested changes align to what CSSA's current structure is and reviewed the revisions with the Board. Discussion was held. Fleet questioned Item VII. D. 1., "This provision shall be honored, unless otherwise determined by the AS Board of Directors in the beginning of each semester." She said this has to be decided in June and can't be changed at the beginning of each semester. Pratt said he would strike that sentence from the document.
- H. Information Item: Revisions to Associated Students Corporate Codes – Duties for Director of University Affairs – Pratt said if revisions to Item VII. L. are approved, then the President's Duties would need to be revised to correspond with the change. Discussion was held. Item VII. M. 1 will be deleted from the suggested changes to the Duties.
- I. Director of University Affairs Report – Fleet reported that she was out on Monday so Torie chaired the Student Senate meeting; however, there were no action items. She said their last Student Senate meeting will be on Monday. She noted that this weekend she and Pratt are going to CSSA in Pomona.
- J. Director of Legislative Affairs Report – Dumas was absent.
- K. University Vice Presidents' Reports – Calandrella said this has been a great group to work with. Stivers said this being his first Board meeting, he's impressed. He said it sounds like the AS runs a tight ship financially. He asked for consideration of not being short sighted about reserving money for a rainy day fund, deferred maintenance, etc., as they can kill a budget quickly. Buckley confirmed we have money in reserves.
- L. Executive Director's Report – Buckley said the Wildcat Leadership Institute Banquet yesterday was a nice event, and it was rewarding to see students receiving awards. He complimented Jen Halford for putting this event together. • Buckley said in late summer or early fall he and Clyde will develop a RFP for the beverage contract, to send out in September. He said they're considering asking Pepsi and Coke to respond to two questions, one that includes all beverages, including bottled water, and one not including bottled water. Buckley explained the Advisory Measure that was passed last year regarding stopping the sales of bottled water on campus. • Buckley said Clyde and Rahtz will be asking Pratt to sign an Executive Order regarding cameras. He explained that two years ago it was built into the budget for both ASBC and BMUC to add and replace cameras in the BMU. They thought this work was going to get done last summer, but it got bumped off the list. He noted the BMUC budget amount was correct; however, the ASBC amount was off by \$10,000. It was already approved by ASBC and the Board at \$42,000 previously. Buckley said there was recently a small cash theft downstairs and he's waiting to hear from UPD if the case is closed. They want to install an additional camera in that area. In addition, procedures will be put in place, as well as other changes. • Buckley said almost 10 months ago he received a note from the then VP for Business & Finance that the lawsuit that was filed against PG&E regarding remediation of soil at the WREC was nearing settlement. He said it still hasn't been settled yet and he found out that legal fees were paid out of Student fees in the amount of approximately \$36,000, instead of being paid by the Chancellor's Office. He said this will be addressed when the settlement is made.
- M. President's Report – Pratt said he's excited to announce that the Statement on Shared Governance was affirmed by Academic Senate last Wednesday and will be signed at the next Academic Senate meeting. He said this includes students as part of the shared governance process. • Pratt said he will be on the interview panel for student trustee applicants, so they can send the Governor the top candidates. He noted one Chico State student is still in the running.

VII. CLOSED SESSION

- A. Pursuant to Education Code Section 89307 (c) (1): Evaluation of Executive Director.
 - B. Pursuant to Education Code Section 89307 (c) (1): Personnel Matters.
- The Board went in to Closed Session at 3:10 p.m. The Board came out of Closed Session at 3:53 p.m. and the Chair, Pratt, announced that no action was taken during Closed Session.

VIII. ANNOUNCEMENTS – None

IX. PUBLIC OPINION – Limited to three minutes per speaker, five minutes for entire topic – None

X. ADJOURNMENT – The meeting was adjourned at 3:53 p.m. by the Chair, Pratt.