

**ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, November 7, 2019

8 a.m.

BMU 205

Members Present: Trevor Guthrie, Teddy Delorenzo, Bre Holbert, Alejandro Alfaro Ramirez, Anthony Ruiz, Sandy Parsons-Ellis, Kaylee Biedermann, Chris Taverrite, Ann Sherman

Members Absent: None

Others Present: David Buckley, Karen Bang (recording), Jamie Clyde, Thang Ho, Susan Jennings, Tom Rider, Curtis Sicheneder, Jon Slaughter, Katrina Robertson, Steve Novo

I. CALL TO ORDER – The Chair, Guthrie, called the meeting to order at 8:02 a.m.

II. AGENDA – **Motion to approve the 11/7/19 agenda (Biedermann/Taverrite) 7/0/0 MSC.**

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 10/10/19. **Motion to approve the minutes of the regular meeting of 10/10/19, as presented (Biedermann/Taverrite) 7/0/0 MSC.**

IV. ANNOUNCEMENTS – Taverrite said Happy Thursday!

V. STANDING COMMITTEE REPORTS – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee – Ruiz reviewed the information with the Board.

1. GAC Actions of 10/25/19 Special meeting

a. Approved the 10/25/19 Special meeting agenda.

b. Approved DAC allocation for \$1,950 for the 'Town Hall with Neil Lazuras' event by the Chico Hillel Club to be held 11/5/19 from 6:30 – 8 p.m. in BMU 210, as presented.

2. GAC Actions of 10/31/19

a. Approved the 10/31/19 agenda.

b. Approved Minutes of the 10/17/19 regular meeting and 10/25/19 special meeting (attached).

c. Approved revised Resolution for Establishing Time and Location for Government Affairs Committee Meetings for the academic year 2019-20, as presented.

d. Approved revisions to Associated Students Corporate Codes – Student Academic Senate Code, as presented.

e. Approved appointment of Emonnie Jones as the Commissioner of Diversity Affairs position, as presented.

B. Bell Memorial Union Committee – Biedermann reviewed the approved items.

1. BMUC Actions of 10/24/19

a. Approved the 10/24/19 agenda.

b. Approved Minutes of the 10/10/19 regular meeting.

c. Approved increasing previously approved budget of \$300,000 by \$90,000 for the BMU lighting project for a total revised cost of \$390,000, as presented.

C. Associated Students Businesses Committee – Taverrite reviewed the items with the Board.

1. ASBC Actions of 11/4/19

a. Approved the 11/4/19 agenda.

b. Approved Minutes of the 10/21/19 regular meeting.

VI. BUSINESS

A. Information Item: Revisions to Associated Students Corporate Codes – Student Academic Senate Code – (Sherman and Parsons-Ellis joined the meeting at 8:10 a.m.) Alfaro Ramirez explained that one of the non-voting student representatives would be appointed by the Commissioner of Diversity Affairs, instead of by the Office of Diversity.

B. Information Item: 9/30/19 Activity Fee Fund Budget vs. Actual – Slaughter said 25% is the benchmark for the first quarter. He noted Income at 47.68%, Total Expenses at 20.99%, with a Net Increase of 2046.22%. He said for those areas that show high percentages, such as personnel, that things have changed since the budget was passed last spring. Those areas will be corrected during the spring budget revision.

- C. Information Item: 9/30/19 Wildcat Store Financials – Taverrite said Income was at \$90,049, Expenses and Transfers at \$75,106, Net Increase of \$14,943 for the month, Commission Income at \$225,011 YTD.
- D. Information Item: 9/30/19 Dining Services Financials – Regarding Dining Overall for the month, Taverrite said Income was up 2.89% and Net Income was up 43.87%. Sutter Hall Dining Income for the month was up 9.14%, Net Income up 39.22%. Cash Ops Income was down (2.49%) for the month, Net Income was 56.47% better than anticipated for the month due to having lost less than budgeted for.
- E. Information Item: 9/30/19 Combined Student Union and WREC/AO Summary Income and Expenses Statement – Biedermann reviewed the report, noting that the Student Union has expensed 19.77% of the approved annual budget and generated 46.02% of projected income.
- F. Information Item: 9/30/19 Corporate Services Budget vs. Actual Income and Expenses – Jennings reviewed the quarterly report, noting that overall, they were trending at 26.32% generated. She said the Administration area is running a bit high due to Chancellor's Office audit expenses as well as legal costs at the beginning of the fiscal year. She also noted that Corporate Insurance would always trend at 100% because it is paid at the beginning of the fiscal year.
- G. Information Item: 9/30/19 Activity Fee, Student Union, Auxiliary Activities and Corporate Services Fund Capital Expenditure Reports – Jennings reviewed the first quarter reports for each area, noting purchases that were made. She explained that unlike other areas, Activity Fee also includes small equipment items.
- H. Information Item: Review of Investments – Quarter ending 9/30/19 – Jennings reviewed and explained both reports to the Board.
1. Local Agency Investment Fund and Certificates of Deposit.
 2. Board Designated Fund.
- I. Information Item: Funding Executive Order 2019-05 – Guthrie explained that the DAC allocation for \$1,950 for the 'Town Hall with Neil Lazuras' event by the Chico Hillel Club on 11/5/19 was approved at a Special GAC meeting on October 25. He said due to time constraints after the Special GAC meeting, a funding Executive Order was sent out to the Board.
- J. Director of University Affairs Report – Alfaro Ramirez reported that the union bargaining survey is out and has to be taken before November 25. He said CFA is hosting an Anti-racism Social Justice Transformation Conversation with Dr. Catherine Lemmi on Monday, November 18 at 12 p.m. in SSC 122. Alfaro Ramirez said students would be holding another monthly vigil on November 15 for Josiah Lawson, the black Humboldt State student who was murdered in 2017. He said Chico Blackbird would be holding a media watch event called Migra Watch this Friday at 6:30 p.m. which teaches how to be vigilant for Border Patrol and ICE within communities.
- K. Director of Legislative Affairs Report – Holbert reminded everyone that if they have not yet registered to vote, please see her, or register online. She said her team is starting to table and educate students about voter registration and the census.
- L. University Vice Presidents' Reports – Parsons-Ellis said recruitment for the Assistant Vice President for Enrollment management has been launched. In addition, they are beginning to launch the recruitment for the Vice President for Student Affairs position. Parsons-Ellis said Counseling Center staff would be available for those in need at various locations on campus tomorrow due to the Camp Fire Anniversary. She noted some of the events available. • Sherman said she sent a request for the next Board agenda to discuss funding support for Chico State's contribution toward the March bond proposal. She said the Chancellor's Office is asking all campuses to support a general allocation bond for building repairs and for our campus, the amount would be \$30,000. She explained state funds can't be used for this as it's political, so she's asking for support from all auxiliaries. • Sherman said they have identified the planners, developers and construction people for upgrades of refreshed buildings. She said once the new Science building is completed, the old building would be renovated quickly; then those currently residing in Butte Hall will be moved to that building while Butte Hall is upgraded. She said the new Science building would be available this summer for move-in. She also noted that Senate is discussing the fact that the biggest campus load is Tuesdays and Thursdays between 10 a.m. and 2 p.m., and discussing why this schedule has evolved.

- M. Executive Director's Report – Buckley said he mentioned to ASBC this morning, as well as the Board previously, that the AS continues to have challenges regarding job recruitments. He said we are not getting qualified applicants for many of our jobs. He said historically, for those that went into Student Affairs, there was a pathway to move along and the problem the AS has is that very few of those people apply for the entry-level jobs. He said if they do, they leave within a couple of years and then we cannot fill the position. Buckley said one factor in our favor is they may stay if they are committed to staying in Chico. He said this problem is going on throughout the CSU, but is worse here in Chico because we do not have a pool of people available like in larger areas. Buckley noted this has placed a large impact on our current staff and pay and benefits are also a part of the problem. He said the campus is also struggling for recruitments and that more discussions need to be held.

- N. President's Report – Guthrie said he and Holbert will be attending CSSA in Northridge next week. He said he is on the hiring committee for the AVP for Enrollment Management position and Holbert is on the hiring committee for the Vice President for Student Affairs position. He noted they both attended the Non-bias in Hiring training yesterday.

VII. ANNOUNCEMENTS – None

VIII. PUBLIC OPINION – Limited to three minutes per speaker, five minutes for entire topic – None

IX. ADJOURNMENT – The Chair, Guthrie, adjourned the meeting at 8:39 a.m.