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**ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES**

Wednesday, September 30, 2020

2:30 p.m.

Via Zoom

Members Present: Bre Holbert, Jennifer Mendoza, Anthony Ruiz, Ella Snyder, Austin Lopic, Kaylee Biedermann, Tracy Butts, Ann Sherman, Sandy Parsons-Ellis

Members Absent: None

Others Present: Jamie Clyde, Karen Bang (recording), Susan Jennings, Jon Slaughter, Tom Rider, Shar Krater, Sarah Fenton, Hugh Hammond, Katrina Robertson, Katie Peterson, Leah Railey, Curtis Sicheneder, Thang Ho, Rhiannon Tice, Janice Stryker, Eric Gallagher, Eliza Miller, Mark Mooradian, Melinda McCluskey-Wise, Lauren Lathrop, Jason Wright, Ember Funk, Kelsey Simpson, Duncan Young, Keith Crawford, Jackie Hansen, Vic Trujillo

- I. **CALL TO ORDER** – The Chair, Holbert, called the meeting to order at 2:31 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition statement.
- III. **AGENDA** – Approval of the 9/30/20 regular meeting agenda. **Motion to approve the 9/30/20 regular meeting agenda, as presented (Biedermann/Lopic) 9-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the 9/16/20 regular Board meeting. **Motion to approve Minutes of the 9/16/20 regular Board meeting, as presented (Lopic/Snyder) 9-0-0 MSC.**
- V. **ANNOUNCEMENTS** – Lopic said Happy Wednesday.
- VI. **PUBLIC OPINION** – Limited to items on the agenda, three minutes per speaker, five minutes for entire topic - None
- VII. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee
 1. GAC Actions of 9/23/20
 - a. Approved the 9/23/20 revised regular meeting agenda.
 - b. Approved revised Minutes of the regular meeting of 8/26/20.
 - c. Approved Consent Agenda:
 - 2020-21 Associated Students Committee/Council Appointments**
 - Confirmation of appointment to Bell Memorial Union Committee (BMUC)
 - Government Affairs Committee Appointment: Ronin Beck
 - Confirmation of appointment to Legislative Affairs Committee (LAC)
 - Director of University Affairs Appointment: Mia Shew-Smith
 - Executive Vice President Appointment: Anastasia Schmeekle
 - Confirmation of appointments to Sustainability Affairs Council (SAC)
 - Commissioner of Sustainability Affairs Appointments: Aidan Turner, Bryzette Perez-Bram
 - Confirmation of appointment to Community Affairs Council (CAC)
 - Commissioner of Community Affairs Appointment: Christina Hoze
 - Confirmation of appointment to Diversity Affairs Council (DAC)
 - Commissioner of Diversity Affairs Appointments: Daniel Speak, Anna Marquez
 - B. Bell Memorial Union Committee – Biedermann said their first meeting will be Tuesday from 2 to 3:30 p.m. SFAC will be moving forward, to be done by early December. She said Butte County has moved down to the COVID-19 “red” tier and nothing has been fully decided regarding reopening of the WREC.
 - C. Associated Students Businesses Committee
 1. ASBC Actions of 9/28/20
 - a. Approved the 9/28/20 regular meeting agenda.
 - b. Approved Minutes of the regular meeting of 9/14/20.

VIII. BUSINESS

- A. Information Item: Health Insurance – Clyde reminded the Board that although they will be provided with a lot of information today, it really comes down to deciding what insurance to provide and how to split the costs between the AS and employees. She said it's complicated because the more you give employees, better for them but hurts the AS, and vice versa. She said they try to find the best model and best split amongst the employees and the AS. She presented an updated PowerPoint, provided an overview of the current three Blue Shield plans and also provided a history of rate increases. It was noted that the AS has to provide substantially similar plans to the University plans. She reviewed the steps taken so far and noted said open enrollment is held in early November. Clyde advised that Blue Shield came back with a 0% increase and the Pooled group provider (Anthem) resulted in a 14.1% decrease. She said Railey and her team were successful in confirming that except for one, local doctors are members of this group. Clyde said last year we were disqualified from being in the Pooled group due to large medical claims. She said the recommendation of the staff directors will be to move to the Pooled group (Anthem) as it's a 14.1% decrease in cost. She said they did a lot of comparative research regarding what a traditional split would look like, what the University is doing, as well as other auxiliaries. For 2021 health care, the campus will be doing a contribution model, providing the same contribution amount for all plans, which is approximately 91% coverage, with one plan available at 100%. She noted that Post-retirement health is different between the AS and campus. She said they looked at what other traditional auxiliaries pay and the majority of the auxiliaries are in the Pooled plan that we're interested in joining. She said they pay approximately 90% to 100% of healthcare premiums, noting some have plans not available to us, such as Kaiser. Biedermann asked if this is included in employees' salary and Clyde said it's totally separate, it's the benefit they're getting. Clyde said, as an example, she doesn't participate in our healthcare so receives no financial monies, it's just money the AS saves – there's not a cash in lieu. She said they also did some research on some auxiliaries outside of the Pooled plan and found that the majority of them are paying at 90% to 100%. The broker was then asked to look at some of our other counterparts, similar to us, and found overall that our employees pay more than our counterparts based on the model we have. Clyde next provided a Health Premium Change Analysis – Anthem Estimate 2021, which shows what the AS would pay and what employees would pay. She said in theory, both the AS and employees will receive a savings, which is good news. Scenarios of 80/20 (80% paid by AS/20% paid by employee), 85/15, and 90/10 were included as samples on the slide. Clyde noted they will not be suggesting that the AS pays 100% of premiums. Biedermann asked if we would have to go into reserves for this and Clyde said in terms of enrollment, etc., we're in a good spot as we're over budgeted in this number because the actual increase went down and we also lost employees due to layoffs which is a cost savings as well for the AS. Clyde said overall, both the AS and employees will experience a savings. Lopic asked what the staff directors would be recommending and Clyde said 85/15 is the direction the staff directors would like to go. Discussion was held and Ruiz and Lopic said they were in support of the suggested 85/15 split. Biedermann asked what 85/15 is compared to last year and Clyde said there would be approximately \$100,000 in savings to the AS from what we were paying for currently. Holbert asked about next steps and Clyde said if the Board is comfortable with the 85/15 split, then staff directors would formalize the recommendation for the Board's approval at their next regular meeting, or a Special meeting could be held next week if they want to review further. Young from the gallery suggested it could be useful for the Board to consider possibly using the 15% reduction to negotiate a long-term rate reduction. Clyde said unfortunately long-term rate reductions aren't done. Clyde explained that by going to Anthem in a Pooled group, we share risk. When we are on our own, if we have one or two employees with high medical costs, our rates could skyrocket, causing a massive increase. By going with the Pooled group, we would be able to spread that risk amongst 12 other auxiliaries, which in theory should help us keep our rates rather low. She advised that they looked at historical rate increases with this plan and they were considerably lower than what we were paying, although we can't look into the future. Consensus of the Board was that they were ready to vote on this item at the next regular Board meeting so Clyde said she would send a memo to the Board members with all of the information so they would know specifically what they would be voting on, including the Action wording. Railey said regarding pooling the risk, that there are 12 auxiliaries currently participating, but this Joint Powers Authority that we would be joining actually has 35,000 to 45,000 lives covered in their medical programs, so risk is spread amongst the entire pool. She said if we have one or two high claims of \$50,000 or more, it will cause a very little blip.
- B. Information Item: Audit Committee recommendation regarding 6/30/20 Audited Financial Statements and Report to the Audit Committee – Jennings said the memo in the packet comes from VP Sherman, the Chair of the Audit Committee. She reviewed the auditing process and noted the committee recently met with the auditors, Aldrich, CPA. There were no questioned items or exceptions and she said the auditors gave an unqualified opinion, which is the highest level of opinion that you can get from your auditors. Jennings noted that there were no corrected or uncorrected misstatements noted during the audit.

- C. Discussion Item: 6/30/20 Dining Services Financials – Rider provided an overview for the Board, noting Dining is broken into three categories: Dining Overall, Sutter Dining and Cash Ops. He said they were down about \$1.2 million in income overall and about 90% of their career staff were laid off in May, as well as 100% of student staff. Income was up due to the contract with Housing. Sutter Dining and Cash Ops were also reviewed.
- D. Discussion Item: 6/30/20 AS Wildcat Store Financials – Jennings said Income was at \$918,017 for the year. Follett Commission Income was at \$746,843 YTD due to the annual minimum guarantee per agreement with Follett. She advised that well after the end of the FY the AS was contacted by Follett regarding them wanting to renegotiate the minimum guarantee due to the COVID-19 closure on campus and how Follett was negatively impacted in sales. She said she and Clyde have been speaking with Follett but haven't heard a specific adjustment request from them. Jennings said we want to be good partners with them but we should be made whole for last year per our agreement. Further information will be provided regarding this. Lopic asked if an adjustment is done, would it impact the audit. Jennings said it wouldn't impact the audit as it stands as we wouldn't go back and adjust our audit. She said any impact would happen through the 2020-21 financials.
- E. Discussion Item: 6/30/20 Corporate Services Budget vs. Actual Income and Expenses – Jennings explained that this report is provided quarterly and is made up of Financial Services, Human Resources, Administration, IT and Corporate Insurance. She explained that they budget for corporate services and then adjust actual, noting they collect funds from areas such as the WREC, Activity Fee, BMU and Dining to cover expenditures. She explained that each area came in below budget, except for Corporate Insurance at 100.02%. Overall, \$118,000 is the difference in what was budgeted and what actually came in, and those savings are pushed back to the areas at the end of the FY. Overall, came in about 95% of what the budget was.
- F. Director of University Affairs Report – Snyder said interviews are currently being held for the SOAR and ECC positions. • Snyder said that Slaughter provided an excellent presentation at SAS last week regarding elected student compensation. She said there was a Zoom bombing during last week's SAS meeting and said she provided resources to members and spoke individually to those that reached out to her indicating that they needed some extra discussion surrounding what happened. • Snyder said she and Holbert would be attending this week's Academic Senate meeting and Mendoza will be sharing the statement that she presented at GAC. Regarding the Resolution for Antiracist and Condemnation of Police Brutality that Academic Senate presented, she said that she and Logan Lee will be part of the task force for preparing revisions of that document, and they will obtain student opinions. • Snyder said regarding USET, nothing has changed since the last meeting. She also said that FRAS had their first meeting, subcommittees are being set up and nominations are being made for faculty recognition awards. She said the First Year Experience Committee will meet next week. Snyder said CFAC met this afternoon, and further discussions will be held regarding lock out fees for students in dorms. They also discussed summer/winter course fees. Also, concerns were brought up about how SLF committees are conducting business. She's hoping to schedule a meeting to make sure there is student involvement in this process. Snyder said at CAB they are working on restructuring GE to include the new GE minors and the proposed ethnic studies requirement. All proposed minors went to CAB, then to EPPC, where all 10 GE minors were approved. Now will go to Academic Senate for discussion. IRA's first meeting will be held next week. Snyder said she'll be involved in the Remote Learning Task Force for the Academic Support Units Group.
- G. Director of Legislative Affairs Report – Ruiz updated regarding CSSA, noting they are working on a policy to support students during this time of COVID, including legislation advocating for the betterment of education during this year. They elected a new Civic Engagement Officer for the northern region from Humboldt State. He said Humboldt State is also our civic engagement partner for the civic challenges through CSSA. Ruiz said the CSSA Legislative Affairs Committee and Board of Directors voted to support Proposition 16 regarding Affirmative Action Programs.
- H. University Vice Presidents' Reports – Parsons-Ellis noted appreciation for all of the student representation on various University committees. She said Student Affairs is continuing to work through the semester figuring out how students are managing, addressing needs as they come up, and anticipating needs for spring. She said they are getting ready to do allocations to their departments and are having budget conversations. • Sherman said 5 p.m. Friday was the closing period for any comments or responses to the Environmental Impact Report (EIR). She said this now enables them to go before the Board of Trustees in November to get approval for the Campus Master Plan. She said this project has been about two years in the making and reviews buildings and their setup and age, where new buildings would go and what they would look like. She noted there are specific objectives so that students are in the core of the campus and additional services on the periphery. Sherman said they are also looking at what to do with the replacement for Butte Hall and what will happen with the old physical sciences building once the new science building opens. She noted the areas the EIR covered. She

said we're the first campus using a new method for calculating pollution from transportation and the EIR will be reviewed under that new methodology. Sherman said that across campus they are starting to plan for the spring semester. She said the Chancellor's Office is providing a new template and she and Parsons-Ellis will be attending the Emergency Operation Committee meeting to hear what the planning process will look like for in-person or online classes for the spring semester.

- I. Faculty Representative Report – Dr. Butts said EDXCHICO will be livestreamed beginning at 9 a.m. on October 9 and will feature faculty from each of the 7 colleges, as well as a representative from Meriam Library. She said last Friday was the deadline for faculty sabbatical applications and the start of the faculty Retention Tier Promotion (RTP) process for faculty. This year, due to COVID, they have an online process that they're trying out for the first time. Dr. Butts explained the previous paper process and said they're excited about this new electronic process as Chico State is one of the last campuses in the system to move from paper to electronic.
 - J. Executive Director's Report – Clyde said the CDL is still open although they dealt with a smoke issue. The WREC pool still continues to operate other than closures due to smoke. She said the WREC outdoor space is still on hold and she'll be going to Policy Group tomorrow night to discuss further since Butte County has moved from the purple tier to the red tier. She said this change brings into account indoor operations at 10% capacity so Sicheneder is working on WREC numbers for her which she will present at the meeting. Clyde said Follett continues with decreased sales and they're further reducing operating onsite hours and pushing more through online sales. She said the AO equipment room is still operating, Conference Services is still moving forward with the voting center and they are looking to do flu shot vaccinations in front of the BMU. The WREC study space is still on hold and all virtual services are still intact. Clyde updated that they are still working with University Housing regarding the idea of people staying in the residence halls; however, they will be fire fighters not fire survivors. Lopic added that this would help Dining through December. Sherman said the agreement would be through the end of December then can be extended in 30-day increments.
 - K. President's Report – Holbert said she has been working with Anna Paladini and Mendoza regarding information to be broadcast to students regarding the fact that the Board passed the Juneteenth holiday. She said she is also working on a couple of video projects, one being EDXCHICO and one with President Hutchinson. Holbert said she did a video for the 21 Day Challenge, noting hardly any students have signed up compared to faculty/staff. She encouraged more students to sign up. Holbert reminded that EDXCHICO is on October 9 and suggested registering to attend in order to see faculty present about some of the research they do. Holbert said at the next CSSA meeting that she and Ruiz will be attending, they will be talking about different categories of fees and empowering student leaders to have these conversations at their campuses
- IX. ANNOUNCEMENTS** – Lopic said stay healthy. Biedermann said there's a Blood Drive this week so go donate blood.
- X. PUBLIC OPINION** – None
- XI. ADJOURNMENT** – The Chair, Holbert, adjourned the meeting at 3:51 p.m.