

## **BOARD OF DIRECTORS**

*This meeting was facilitated both in-person and via an online Zoom format, consistent with the Governor's Executive Order N29-20, suspending certain open meeting law restrictions*

**Wednesday, September 1, 2021**

**2:30 p.m.**

**BMU 205**

**Members Present:** Duncan Young, Taryn Burns, Kiley Kirkpatrick, Austin Lopic, Olivia Rosso, Tracy Butts, Ann Sherman, Tom Rios

**Members Absent:** None

**Others Present:** Jamie Clyde, Karen Bang (recording), Susan Jennings, Jon Slaughter, Tom Rider, Shar Krater, Hugh Hammond, Katrina Robertson, Katie Peterson, Leah Railey, Curtis Sicheneder, Thang Ho, Kristin Chelotti, Donna Deems, Teresa Clements, Ella Snyder, Tyler Jenkins

- I. **CALL TO ORDER** – The Chair, Young, called the meeting to order at 2:36 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition statement.
- III. **AGENDA** – Approval of the 9/1/21 regular meeting agenda. Young said he would like to remove Business Item J., Discussion Item: Possibility of recognizing American Indian as Holiday, from today's agenda so that it can be discussed at the Government Affairs Committee first. **Approval to remove discussion Item J. from the agenda, 7-0-1 MSC. Motion to approve the 9/1/21 revised regular meeting agenda (Burns/Lopic) 8-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the 5/7/21 and 5/14/21 regular Board meetings and Minutes of the 7/13/21 Special Board meeting. **Motion to approve Minutes of the 5/7/21 and 5/14/21 regular Board meetings and Minutes of the 7/13/21 Special Board meeting, as presented (Lopic/Rosso) 7-0-1 MSC.**
- V. **ANNOUNCEMENTS** – Lopic said Happy Wednesday.
- VI. **PUBLIC OPINION** – Limited to items on the agenda, three minutes per speaker, five minutes for entire topic - None
- VII. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
  - A. Government Affairs Committee – Burns reviewed the approved items. She said class talks are being done regarding councils and committees, the current open positions, as well as sharing information from the Pandemic Management Team.
    1. GAC Actions of 8/25/21
      - a. Approved the 8/25/21 revised regular meeting agenda.
      - b. Approved Minutes of the 5/12/21 regular meeting.
      - c. Approved Resolution for Establishing Time and Location for Government Affairs Committee Meetings for the Academic Year 2021-22, as presented.
  - B. Bell Memorial Union Committee – No meetings held. Kirkpatrick said she is still looking for students for the committee.
  - C. Associated Students Businesses Committee – No meetings held. Lopic said Dining is bringing in two food trucks from 5 to 9 p.m. on Friday. They are also exploring a more long-term relationship with food trucks on campus.
- VIII. **BUSINESS**
  - A. Action Item: Approval of Resolution for Establishing Time and Location for Associated Students Board of Directors Meetings for Academic Year 2021-22. **Motion to approve Resolution for Establishing Time and**

**Location for Associated Students Board of Directors Meetings for Academic Year 2021-22, as presented (Lapic/Kirkpatrick).** Sherman said she has a conflict from 3 to 3:45 p.m. on Wednesdays. She said she could either step out of the Board meeting, or send a delegate. Clyde said a delegate wouldn't be able to vote and recommended looking for another time. Discussion was held and Bang will review schedules to see about rescheduling the Board meetings. **Lapic withdrew his motion, seconded by Kirkpatrick. Motion to table the item (Lapic/Kirkpatrick) 8-0-0 MSC.**

- B. Information Item: Revisions to Associated Students Corporate Codes – Restated Bylaws of Associated Students of California State University, Chico – Slaughter introduced two revisions to the Bylaws, noting both were suggested by the previous Board. He said there is a name change of Elected Officers to Elected Representatives and the previous Board approved updating this information in codes and policies last year. The Bylaws were not updated at that time. Slaughter said this change would also be more inclusive of the Senators, noting they have been following Commissioner qualifications. Senators weren't previously known as officers.
- C. Information Item: 2022 health insurance – Clyde said regarding health insurance costs that last year the Board approved a split of 85/15 (85% of cost to the AS, 15% cost to the employee). She explained that the AS joined a group of pooled insurance last year, which is a much larger pool of employees. Clyde said we'll see a reduction in costs for 2022 and said this item would be brought back with actual figures. She noted multiple insurance plans would be reviewed with the Board and offered an educational session for those interested. Open enrollment will begin in early October.
- D. Information Item: Associated Students Human Resources Policy – Telecommuting Policy – Clyde provided an overview of the staff situation over the past 17 months, explaining that all AS employees worked from home 18 months ago, and then some were brought back to campus depending on their type of job. She provided an overview of areas that remained open and staff that worked on campus. Clyde said the campus has put forth a telecommuting policy, which the AS will modify for our use, and this policy will be brought back for approval.
- E. Information Item: Associated Students Human Resources Policy – Vaccine Policy – Clyde said the campus vaccine policy came from the Chancellor's Office, which impacted the 23 campuses. She said the Associated Students are listed in that policy as "other" as we're a contractor in that policy. She has been working with other AS's throughout the system and some are following the same policy, some are modifying it. Clyde said we would like our policy to be AS specific. She said students and career staff are at-will employees, and that all can be let go at any time, there are no unions. Clyde said she is waiting to see how campus will treat unions and doesn't want to be premature in preparing our policy without all of the facts. She noted that Railey has been working closely with University Human Resources and a policy will be brought back to this Board for their approval. Kirkpatrick asked if we're requiring AS employees to be fully vaccinated and Clyde said we're in a grey area, although we'll need to be in alignment with campus by October 1, 2021. She said we currently have a "kind of" policy that staff need to be vaccinated and that we're mirroring the campus process. Employees are being asked to download vaccine cards, and the AS is working with Shaw Consulting regarding the exemption process, the same company the campus is using. Sherman said the Chancellor's Office has said that any visitor to campus has to follow their guidelines and Clyde said this will also include the bookstore.
- F. Information Item: Pepsi Contract – Clyde said one of the challenges last year was the Pepsi contract. They didn't want to pay us our full sponsorship dollars, which are not tied to volume. She said we felt strongly that they didn't have a real reason to withhold those dollars. She noted that Follett also wanted to amend their contract, as well as the banks regarding their ATMs. The bank contracts were not amended. Follett took away the minimum guarantee, reduced commissions, and extended their contract to be here. Clyde said she worked with legal counsel regarding Pepsi's demands. Since it's a contract change, she said the Board will need to vote on the negotiated price. Rider said there were numerous discussions with Pepsi, noting their first proposal was zero dollars for 2020, 50% for 2020-21, and tie all to volume. They wanted to change up the legal makeup of the contract. He said we've ended up with closer to 70% for 2020, around 80% for 2021, and back at 100% for 2022. Rider said because Pepsi follows an annual year of January to December, we have also allowed them a six month contract extension into 2023 so that if we need to change to Coca-Cola, it can be done during the summer. Clyde said Jennings drew up a schedule so that all areas are taking a fair and equal cut, the AS, Athletics and Sustainability. Upon the agreement being signed, we'll get paid for 2020. Lapic said this would help both us and Pepsi and encouraged the Board to vote for this item.
- G. Discussion Item: Executive Order 2021-01 – Young explained he signed this item this summer, increasing the amount budgeted for painting of the BMU.
- H. Discussion Item: Review of Investments – Quarter ending 6/30/21

1. Local Agency Investment Fund and Certificates of Deposit – Jennings reviewed and explained the reports to the Board.
  2. Board Designated Fund – Jennings provided the history of this fund. She said they got it to \$1 million with Wildcat Store excess funding and it has been invested in CD's and LAIF. During the 2018-19 FY \$15,000 was given to two programs, for a total of \$30,000. She said currently there is \$90,000 in excess funds and there is a Board Designated Fund Policy regarding the Board allocating excess funds. The Investment Committee will meet to discuss this fund.
- I. Discussion Item: 6/30/21 Activity Fee, Student Union, Auxiliary Activities and Corporate Services Fund Capital Expenditure Reports – Jennings said this is a quarterly report that goes to each committee for their areas and then on to the Board for their review. She reviewed each of the reports with the Board.
  - J. Discussion Item: Possibility of recognizing American Indian as holiday – This item was removed from the agenda.
  - K. Director of University Affairs Report – Rosso said Student Academic Senate (SAS) will be meeting this Friday and the Provost will be attending. She said students have noted a lack of accommodation from professors regarding COVID-19 and no Zoom options and this will be discussed with the Provost.
  - L. Director of Social Justice and Equity Report – N/A
  - M. University Vice Presidents' Reports – Sherman reminded that students have to attest regarding vaccination status or exemptions and requested this message be conveyed to other students. • Sherman said the old physical sciences building is in the process of being demolished and noted that the people currently located in Butte Hall, College of Behavioral and Social Sciences, will be moving into the new building being built after the demolition. She said it will take up to two years to complete this project and provided details regarding the new building. • Rios said many of the departments and areas use student voices to get better perspective on the work they do. As an example, he said he talked with Megan Kurtz, the new Director of Off-campus Student Services, regarding the Town and Gown relationship and the importance of student voices. He said they really need the students' perspective to help them and he hopes to work with the AS student representatives in order to solicit student voices. Young said once the Commissioner of Community Affairs position is filled, this student can assist with more feedback from students. Young said once the vaccine mandate is fully completed, he will then do a Town Hall with students on a number of topics to get their feedback.
  - N. Faculty Representative Report – Butts said the number of positive cases of COVID being reported to the COVID hotline in the EOC has been a trickle, which has caused a lack of concern. She noted that faculty are looking for direction from the EOC on the best way to proceed. She explained that it's not easy for them to switch because of how classes were advertised and what students signed up for. She said they don't want to change the mode of instruction on students. Butts said if a student tests positive and gets sick in the middle of the semester, it will be treated like they would any other illness in the middle of the semester. When a student can return to class, they will need to assess to see if they can satisfactorily continue class or if they should file for an incomplete/withdrawal. She noted everyone is trying. Burns said Dr. Kelly in the English Department has been very helpful. Young said he and Rosso met with Marianne Paiva, who has a recommendation for faculty on how students can get their learning experience if they have to quarantine. Rosso said this is also being brought up to the Provost at Friday's SAS meeting.
  - O. Executive Director's Report – Clyde said the AS is currently short-staffed, noting about 700 students are traditionally hired. She said currently there are only about 370 students hired and they are working hard to fill positions. Services and hours have been reduced in preparation of increased COVID numbers and exposures. Clyde said the area that has been hit the hardest is Dining Services and they've been really creative in how to approach this. She said they've been looking at food trucks on a temporary basis to feed students as well as looking at different ways to utilize retail operations. Clyde said there's also a \$300 hiring bonus, which Housing approved as long as we stay within our current budget. Employees have to complete 40 hours of work and 30 days. WREC vs. Dining Service numbers were discussed. Jennings said 11 full-time staff positions are currently open. Clyde said each area has been hit operationally different. Pre-pandemic, Dining may have had 400 students. She said Rider looked at changing to more career staff than student staff, but we went through layoffs and not everyone came back. Burns asked how students are being recognized for pushing through this the whole time, and Clyde said they also received the \$300 bonus. • Clyde said the new AS logo was a huge effort throughout the organization and they have received a lot of favorable comments. She said Anna Paladini and her team have been working on this for two years and what they have done is very impressive. • Clyde said in Peterson's world, efforts have been made to push centralized programming. She explained that various

programs used to work independently but now are consistent both operationally as well as with a look and feel for all of our programs. • Clyde said she brought Krater into her new position in the EPI Center, and Krater oversees the AS on-boarding process. Krater has had 22 in-person on-boarding sessions so far. • Clyde explained the Wildcat Leadership Center in BMU 220, which includes CAVE, Sustainability, and marketing and programming efforts. The student leaders are also all located in one area. • Clyde explained the student initiated Wellness Center project, noting that the Bell Memorial Union Committee said our students need wellness more than ever, so it was pushed forward after initially being paused due to COVID. She said they are hoping to open in spring of 2022. Clyde said she and Rider are working with a construction team for the new campus building regarding a coffee shop type of location there. (Rosso left the meeting at 3:50 p.m.).

- P. President's Report – Young expressed appreciation for all his fellow officers, noting they are extremely enthusiastic and also follow up. • Young said he's working with Slaughter to bring the Wildcat Leadership Institute back. He said he and Rosso met with Kate McCarthy regarding merging IRA and CFAC to hopefully save some time for all. Young said he and Clyde met with President Hutchinson today and chatted about some of her directives and goals, as well as his. He said her primary goal is helping with equity and noted this is something we all need to focus on as we're one university. Young said he was invited to attend the Pandemic Management Team meetings and reported the current numbers. • Young said AS staff are great at what they do and he expressed appreciation of them. He gave a shout out to Krater as the EPI Center incorporated additional Sustainability training into the New Employee Orientation. He said the students we hire, as well as all students on campus, need to be the next generation of climate leaders.

**IX. ANNOUNCEMENTS** – Lopic said Rider has been meeting with FMS and EHS about bringing in new vending machines. He said he is a member of the VP IT search committee and explained the schedule of interviews.

**X. PUBLIC OPINION** – Krater gave a shout out to Peterson and her team regarding Cats on Blast.

**XI. ADJOURNMENT** – The Chair, Young, adjourned the meeting at 3:57 p.m.