

BOARD OF DIRECTORS

This meeting was facilitated both in-person and via an online Zoom format, consistent with the Governor's Executive Order N29-20, suspending certain open meeting law restrictions

Wednesday, October 6, 2021

2:30 p.m.

BMU 205

Members Present: Duncan Young, Taryn Burns, Kiley Kirkpatrick, Austin Lopic, Olivia Rosso, Tracy Butts, Ann Sherman, Tom Rios

Members Absent: None

Others Present: Jamie Clyde, Karen Bang (recording), Susan Jennings, Jon Slaughter, Tom Rider, Shar Krater, Hugh Hammond, Katrina Robertson, Katie Peterson, Leah Railey, Curtis Sicheneder, Thang Ho, Eliza Miller, Lauren Lathrop, Keith Crawford, Jaycob Arbogast, Kimberly Morales

- I. **CALL TO ORDER** – The Chair, Young, called the meeting to order at 2:34 p.m.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition statement.
- III. **AGENDA** – Approval of the 10/6/21 regular meeting agenda – **Motion to approve the 10/6/21 regular meeting agenda, as presented (Kirkpatrick/Lopic) 8-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the 9/22/21 regular Board meeting. **Motion to approve Minutes of the 9/22/21 regular Board meeting, as presented (Rosso/Burns) 8-0-0 MSC.**
- V. **ANNOUNCEMENTS** – Lopic said Happy Wednesday! Burns said Wellcat Prevention is offering the ROAR Series, sharing information with students regarding substance abuse issues. She said Prescription Drugs 101 will be held Thursday at 2 p.m. in the SSC.
- VI. **PUBLIC OPINION** – Limited to items on the agenda, three minutes per speaker, five minutes for entire topic - None
- VII. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee - Burns reviewed the items approved as well as discussed by the GAC. She said SAC and LAC are now at quorum.
 1. GAC Actions of 9/29/21
 - a. Approved adding an Action Item to the 9/29/21 agenda and approved the modified regular meeting agenda.
 - b. Approved Minutes of the 9/8/21 and 9/15/21 regular meetings.
 - c. Approved Consent Agenda – 2021-22 Associated Students Committee/Council Appointments
Confirmation of appointments to Sustainability Affairs Council (SAC)
 - Commissioner of Sustainability Affairs Appointments: Olivia Peirce and Kyla PowersConfirmation of appointments to Legislative Affairs Council (LAC)
 - Executive Vice President Appointment: Olivia Rosso
 - Director of University Affairs Appointment: Kimahri Meredith
 - Commissioner of Legislative Affairs Appointment, Amy Magnus (University Representative)
 - d. Approved requesting the Board of Directors to amend the Bylaws to lower the current GPA requirements to file for and hold elected office to match the Chancellor's Office minimum requirements, as presented.
 - e. Approved requesting the Board of Directors to amend the Attendance Policy for Elected Representatives and Restated Bylaws of Associated Students of California State University, Chico to reflect the approved list of causes to miss scheduled orientations and trainings. The list being: personal or family illness, emergency, or Associated Students related business requiring a representative to be unavailable, at jury or witness duty, military service, internships (unit bearing or not unit bearing). Other causes not listed must go to the Board of Directors for approval by a majority vote, as presented .

- f. Approved revisions to the Government Affairs Committee Mission and Program Statements, as presented.
- B. Bell Memorial Union Committee - Kirkpatrick reviewed the items approved by the BMUC and noted they discussed increased costs for the BMU Wellness Center.
- 1. BMUC Actions of 10/5/21
 - a. Approved the 10/5/21 regular meeting agenda.
 - b. Approved Minutes of the 5/3/21 and 5/10/21 regular meetings.
 - c. Approved Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee Meetings for the academic year 2021-22, as presented.
- C. Associated Students Businesses Committee – Lopic reviewed the items approved by the ASBC. Regarding the Bookstore Scholarship, he said via his position he has funds that he can allocate towards groups on campus, with some funding going to AS student employees. He said \$10,000 will be allocated to the EOP for the spring semester to help their students purchase books. Clyde said as we get closer to the spring semester and know how many AS student employees we have, funds will be allocated to them as well. Lopic said finalists for the VP of IT will be on campus beginning next week. He said HEERF student aid will be going out to students beginning next week, and then also in the spring.
- 1. ASBC Actions of 9/27/21
 - a. Approved the 9/27/21 regular meeting agenda.
 - b. Approved Minutes of the 5/10/21 regular meeting.
 - c. Approved Resolution for Establishing Time and Location for Associated Students Businesses Committee Meetings for the academic year 2021-22, as presented.

VIII. BUSINESS

- A. Action Item: Approval of June 30, 2021 Audited Financial Statements and Report to the Board of Directors per the Audit Committee recommendation as it stands. **Motion to approve the June 30, 2021 Audited Financial Statements and Report to the Board of Directors per the Audit Committee recommendation as it stands (Lopic/Kirkpatrick) 8-0-0 MSC.**
- B. Action Item: Approval of new Associated Students Human Resources Policy, Policy No. 003 – Telework Policy. **Motion to approve new Associated Students Human Resources Policy, Policy No. 003 – Telework Policy, as presented (Kirkpatrick/Rosso) 8-0-0 MSC.**
- C. Action Item: Approval of new Associated Students Human Resources Policy, Policy No. 004 – COVID-19 Vaccination Policy. **Motion to approve new Associated Students Human Resources Policy, Policy No. 004, COVID-19 Vaccination Policy, as presented (Lopic/Kirkpatrick) 8-0-0 MSC.**
- D. Action Item: Approval of appointment of Dominic Patrone as the joint appointee to the Associated Students Businesses Committee (ASBC) and the Bell Memorial Union Committee (BMUC) as nominated by the Associated Students Vice President of Business and Finance and the Associated Students Vice President of Facilities and Services, as presented – **Motion to approve the appointment of Dominic Patrone as the joint appointee to the Associated Students Businesses Committee (ASBC) and the Bell Memorial Union Committee (BMUC) as nominated by the Associated Students Vice President of Business and Finance and the Associated Students Vice President of Facilities and Services, as presented (Lopic/Kirkpatrick) 8-0-0 MSC.**
- E. Discussion Item: CalPERS Unfunded Liability – Jennings provided background regarding the AS Defined Benefit Retirement Plans. She said they look at the unfunded liability each year in order to see if they can pay it down, which saves a significant amount of interest. She noted that in May 2018 and April 2020, the AS paid down the full unfunded liability balances, for a combined total of approximately \$2.1 million. This has saved the AS approximately \$900,000 in interest costs. CalPERS provided repayment schedules and Jennings said by paying the unfunded liability balance of \$625,286 in early November, the estimated interest savings would be approximately \$601,000. She and Clyde recommended paying the unfunded liability and the Board agreed.
- F. Information Item: Revisions to Restated Bylaws of Associated Students of California State University, Chico regarding lowering the current GPA requirements to file for and hold elected office to match the Chancellor's Office minimum requirements – Burns said the GAC has been discussing accessibility and equitability regarding the AS elections. She noted that the GAC approved lowering the GPA requirements to be the same as the Chancellor's Office minimum of 2.0 and this would go into effect in the upcoming election in April if approved by

the Board. Burns said it's important to recognize that higher grades can be inequitable. She said she's hoping to start culturally that the EVP will make an effort to make sure that all the elected representatives are supported in their class work.

- G. Information Item: Revisions to Associated Students Corporate Codes – Attendance Policy for Elected Representatives and Restated Bylaws of Associated Students of California State University, Chico to reflect the approved list of causes to miss scheduled orientations and trainings. The list being: personal or family illness, emergency, or Associated Students related business requiring a representative to be unavailable, at jury or witness duty, military service, internships (unit bearing or not unit bearing). Other causes not listed must go to the Board of Directors for approval by a majority vote – Burns said this item mainly pertains to summer orientations and trainings, and the suggested revisions provide clear language. She said it has been an ongoing issue of representatives having work, internship, etc., that stop them from attending trainings. She said this language would provide what is automatically accepted; other causes would go to the Board for approval.
- H. Discussion Item: 6/30/21 Activity Fee Fund Budget vs. Actual – Jennings noted this information is for the completion of the last fiscal year. She said the benchmark is 100%, revenue came in at 98.9%. She noted that \$38,000 in HEERF funds came from the campus as reimbursement for COVID related expenses. Overall, expenses at 84.13%, with a net increase for the year of \$849,446. Slaughter said \$850,000 is being returned to this year's budget in reserves.
- I. Discussion Item: 6/30/21 Combined Student Union and WREC/AO Summary Income and Expense Statement – Jennings said the Student Union expensed 81.88% of the approved annual budget and generated 113.39% of projected income. She noted there was a lot of variation in the budget as we weren't sure when we'd be able to open up. She reviewed the statement with the Board.
- J. Discussion Item: 6/30/21 Dining Services Financials – Lopic reviewed, noting that Net Income was at \$310,599 as of 6/30/21 and \$536,665 YTD. He said that the Total Budget column was at zero, due to a net zero contract with Housing. Jennings explained the Net Zero contract with University Housing.
- K. Discussion Item: 6/30/21 AS Wildcat Store Financials – Lopic reviewed and said income YTD was \$907,650. He noted \$530,106 was campus support through COVID-19 relief funding. Net increase YTD was \$133,760.
- L. Discussion Item: 6/30/21 Follett Wildcat Store Financials – Lopic reviewed, noting that Textbooks saw an increase in sales of +48%. Overall, the store ended the month at \$90,735.
- M. Discussion Item: 6/30/21 Corporate Services Budget vs. Actual Income and Expenses – Jennings explained that Corporate Services provides services to the other areas of the AS and said those costs are split out and paid by Activity Fee, Student Union and Dining Services. She said any savings would be given back to the three areas. Overall, at 90.96% of what was budgeted.
- N. Discussion Item: Student Management Investment Fund (SMIF) – Arbogast presented the SMIF to the Board and explained that he's the Director of the Center for Excellence and Finance. He said he was hired last semester by the College of Business to provide outside of classroom educational opportunities for students. He said that Chico State is in the minority of the CSU's in that we don't have a SMIF program and explained that it's an investment fund managed entirely by students, using real dollars. Arbogast said participation is available to all students, not just finance majors. He reviewed the CSU's that have SMIFs, noting that Fresno State is the largest with \$4 million. Arbogast said a portfolio could be set up to be safer, or riskier, and noted they already have \$25,000 set aside from donors to implement this fund. His goal is to try and get their portfolio to \$1 million and he asked the Board to allocate funds to the SMIF. He said they'd manage the AS' money, and it could be taken back if needed. Young asked about administrative oversight fees and Arbogast said the SMIF is not looking at charging fees; however, funds would be in a brokerage account, and there could be fees tied to that. He said it would be a Foundation account. He noted the University has a portfolio manager at Foundation and the broker and custodian hold funds for safety on behalf of clients. Young said that CSU, Northridge was the only campus that received funds from their AS. Sherman asked if the Foundation has been asked for funding and Arbogast said he's presenting to the Foundation Board this Friday. Sherman said when she first talked with Dean Lau about this, he said it could be a smaller amount and questioned the minimum threshold. Arbogast said his \$1 million goal is from various clients and it doesn't have a minimal requirement, although \$100,000 between various donors would be a good number to start with. Sherman said the AS has to be very good financial stewards, and although we don't get good returns, we don't lose money. Jennings said the three AS fund areas are Activity Fee, Student Union and Auxiliary Business. She expressed concern that the one area

that would possibly be able to invest or contribute, is doing the worst operationally and has the lowest reserves. Jennings said it's a great program and a great idea but doesn't feel the AS may be a good investment vehicle. Discussion was held regarding continuity of the program. Kirkpatrick asked how much he is looking for the AS to invest and Arbogast said he would be happy with any amount the AS would like to provide. Young asked how many students this program would serve. Arbogast said he has 20 students on his wait list, but a lot of others have told him they are interested but haven't signed up yet. Young asked the upper limit of students and Arbogast said 45, unless he could hire an assistant. Young questioned how they should proceed and Jennings said they need to talk about what the Board is interested in, whether they wish to pursue this, or not, and the impact on students.

- O. Director of University Affairs Report – Rosso said SAS is working on amendments to their code regarding the six non-voting members who sit on SAS.
- P. University Vice Presidents' Reports – Sherman said a number of students didn't get vaccinated or get an exemption and were dropped from class as of Friday. She said probably by next Friday the student portion of the HEERF funds will be distributed, approximately \$19 million. She said they timed it to give students funds at a time when they might need funds the most. Sherman noted numbers range differently for Pell eligible and full time vs. non PELL and part-time. International and DACA students will be funded as well. The second round will be distributed in the spring. • Rios said Sandy Parsons, who has been on campus since 2005, is retiring. He noted that Juanita Mottley has been appointed as Interim Associate VP and Dean of Students. Rios said Connie Huyck, Director of University Housing, will be retiring at the end of May and a search will be started before the end of this semester.
- Q. Faculty Representative Report – Butts said they're starting to look at the fall 2022 schedule and will continue to have conversations around this. She advised that the Nursing program is doing flu vaccination clinics and recommended everyone get their vaccination. Lopic asked when enrollment dates will be released to students and Rios said he'd find out for him.
- R. Executive Director's Report – Clyde announced that Katrina Robertson was selected as the new Financial Services Director. She said Robertson has been with the AS for almost 10 years and she's very excited to have her in that position. She begins in her new role in January.
- S. President's Report – Young said they are interviewing candidates for the Director of Social Justice and Equity position and should have a student appointed soon. He is also interviewing for his Chief of Staff position, which he said will help the team work together even better. Young said James Lawrence, Senator of Natural Sciences, put together a survey regarding modality of instruction. He said 209 students participated and the biggest takeaway was that students' opinions on all the different types of modalities are pretty strong, they like hybrid, in person and asynchronous; however, the online Zoom format was not preferred. (Rosso left the meeting at 3:50 p.m.).
- IX. ANNOUNCEMENTS** – Sherman said they are starting the Chief of Police search and on Monday campus was asked to provide input on the position description. They will be using an outside firm for the search and Sherman said she would provide updates at each step along the way. • Lopic said the VP for IT and Chief Information Officer interviews begin next week and requested everyone to attend and provide feedback. • Young said he and Megan Oliver, Commissioner of Student Engagement and Advocacy, will be putting on a Town Hall on 10/18/21 at noon. Topics are housing and how they can serve off campus students, feedback regarding the Chief of Police position, as well as other topics students would like to discuss. • Burns shared that Trustee Linares is visiting campus on Friday and she'll be taking her through the CDL and centers in the library.
- X. PUBLIC OPINION** – None
- XI. ADJOURNMENT** – The Chair, Young, adjourned the meeting at 3:53 p.m.