

BOARD OF DIRECTORS

This meeting was facilitated both in-person and via an online Zoom format

Monday, October 24, 2022

12:30 pm

BMU 205

Members Present: Krystal Alvarez, Johnathan Montes, Michelle Davis, Autumn Alaniz-Wiggins, Tracy Butts, Allison Wagner, Jade Tsao, Dr. Isaac Brundage

Members Absent: Ann Sherman

Others Present: Jamie Clyde, Karen Bang (recording), Hugh Hammond, Thang Ho, Katrina Robertson, Jon Slaughter, Tom Rider, Shar Krater, Kendra Wright, Leah Mercer, Curtis Sicheneder, Steve Novo, Keith Crawford, Teresa Clements

- I. **CALL TO ORDER** – The Chair, Alvarez, called the meeting to order at 12:30 pm.
- II. **MECHOOPDA LAND RECOGNITION** – The meeting was started with the reading of the Mechoopda Land Recognition statement.
- III. **AGENDA** – Approval of the 10/24/22 regular meeting agenda. **Motion to approve the 10/24/22 regular meeting agenda (Wagner/Tsao) 7-0-0 MSC.**
- IV. **APPROVAL OF MINUTES** – Minutes of the 10/10/22 regular Board meeting. **Motion to approve the minutes of the 10/10/22 regular Board meeting, as presented (Wagner/Alaniz-Wiggins) 7-0-0 MSC.**
- V. **ANNOUNCEMENTS** – None
- VI. **PUBLIC OPINION** – Limited to items on the agenda, three minutes per speaker, five minutes for entire topic - None
- VII. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee
 1. GAC Actions of 10/19/22 – Tsao reviewed the approved items (Dr. Brundage joined the meeting at 12:33 p.m.).
 - a. Approved the 10/19/22 regular meeting agenda.
 - b. Approved Minutes of the 10/5/22 regular meeting.
 - B. Associated Students Facilities Committee
 1. ASFC Actions of 10/18/22 – Davis reviewed the approved items.
 - a. Approved the 10/18/22 regular meeting agenda.
 - b. Approved Minutes of the 5/11/22 regular meeting.
 - C. Associated Students Businesses Committee
 1. ASBC Actions of 10/13/22 – Montes reviewed the approved items and noted that the meeting time has been adjusted to run from 1:30 to 3 pm.
 - a. Approved the 10/13/22 regular meeting agenda.
 - b. Approved Minutes of the 5/9/22 regular meeting.
 - c. Approved Resolution for Establishing Time and Location for Associated Students Businesses Committee Meetings for the Academic Year 2022-23, as presented.
- VIII. **BUSINESS**
 - A. Information Item: Employee one-time payments – Clyde said regarding employee pay that as an auxiliary, the Associated Students (AS) follows the Education Code as well as our Operating & Lease Agreement with campus. She explained that the Ed. Code and CSU policy require that auxiliary organizations provide full-time

employees with salaries, working and benefits comparable to those provided to CSU employees performing similar services. Clyde said we work hard to stay comparable in terms of salaries but are not comparable in terms of benefits, noting the AS doesn't offer post-retirement health as we can't afford it. She said the AS is not union based and we also have to consider what we can afford. Clyde said in 2022 that campus provided a compensation or bonus to their employees. She provided AS pay history over the past few years, noting a General Salary Increase (GSI) of 3% was given on 7/1/19. Due to the uncertainties of COVID and campus being closed, no increase was given on 7/1/20 by either the AS or campus. On 7/1/21 a GSI of 2% was given by the AS and no increase was given by campus. On 7/1/22, a GSI of 4% was given by the AS; campus provided a 7% increase, some retro based on classification and \$2,500 - \$3,500. Clyde said we didn't necessarily keep up with what the market was doing and explained that we have the ability to go within 2% of what campus does. She said the reason AS increases were done this way is because it's a little bit harder for employees and the budget unless we go with smaller increases, so no large jumps were made. Clyde said AS employees were paid hazard, and additional duty pay was awarded to individuals based on required work that allowed serving our students and campus constituents, similar to what campus had also done. She said we're about 1% behind and will probably make up for that 1% at next year's budget. Clyde said the big area the AS is off is the one-time bonus that campus staff received of \$2,500 to \$3,500 based on where they fall in their classification. She said she is recommending \$3,500 because we did not retro anything. She said employees have to be here about six months in order to be eligible for this and that it affects 96 full time employees and 9 part-time career staff. Full time employees would be awarded \$3,500 each and part-time employees would be awarded \$2,000 each. She said the total estimated amount is \$389,400.

- B. Information Item: Copiers purchase – Ho, the AS IT Director, said in 2020 we would have done a Request for Proposal (RFP) for copiers; however, due to COVID we instead went on a month-to-month basis with Inland Business Systems, the company we had leased copiers from. He said the old copiers are out of compliance with campus network facilities and a RFP was done this year. Ho said that Ray Morgan Company's price came in lower and upper management responded quickly regarding questions. He said the intent was to lease the machines; however, some of Ray Morgan's contract language did not fit with our policies. Ho said it was decided to purchase the machines outright which will save up to \$10,000. He said the AS would enter into a maintenance agreement with Ray Morgan Company which provides parts/labor/ink and printing of 4,500 copies for \$83.33/month = \$1,000/year. He noted the same service will be provided as if we had leased the machines. Clyde said the reason this comes to the Board for their approval is because it falls under Corporate Services, is not a budgeted item and is not capitalized as it comes in under \$5,000.
- C. Director of University Affairs Report – Wagner said at their last Student Academic Senate (SAS) meeting they approved minutes and voted to not approve the Resolution from the Council of Graduate Students (COGS). She explained that first they had asked for senatorship for graduate students, which SAS concluded wasn't the best fit for the graduate student population. They then submitted a revised resolution asking for commissionership, and SAS didn't think this was the best course of action either. She said the third time, their revised resolution asked for \$50,000 to give to COGS to disburse as they wish. She said the senators voted against that resolution. Wagner said COGS may come back with a revised resolution to the next SAS meeting. She noted that the College of Business Senator hosted her first carnival for Business and it went really well.
- D. Director of Social Justice and Equity Report – Alaniz-Wiggins said the Social Justice and Equity Committee did not meet due to the Womxn's Conference; she said the conference went well. Their next meeting will be held this week. She said she is working with GSEC, CCLC and Sustainability to do the Clothes Swap Festival the third week of November. Alaniz-Wiggins said the \$1,000 licensing fee for the movie called Nope, will cut her budget down.
- E. University Vice Presidents' Reports – Dr. Brundage said CART (Crisis Awareness Response Team) is working on things related to Halloween and getting messaging out to students regarding resources, information about behavior, what to do and what not to do so that students can have a safe, fun time. He said they are also putting together a plan of action to address campus safety and EDI issues on campus. He said students will be involved in these discussions and there will also be a series to go along with this related to things observed around campus. • Dr. Brundage said the Chief Diversity Officer candidates begin coming to campus this week and requested that as many students as possible attend the Open Forums. • Dr. Brundage said we currently have an enrollment crisis on this campus and noted that although we've been operating as if we have 17,000 students, we only have a little over 13,000 on campus. He reminded to be mindful of this when it comes to budgeting because our tuition comes from student enrollment and drives student fees. He explained that the Enrollment Continuum is made up of four different subcommittees: Admissions, Retention, Marketing and Program Curriculum and they're meeting regarding strategies on how to increase enrollment. Dr. Brundage said looking at projections, we have not reached our bottom yet and in the next few months more information will be

provided regarding hard decisions being made across this campus. He said they're trying to be very transparent with the process and that decisions will need to be made that may not be agreeable to everyone. He said this is being done across every division and they're trying to come up with the best way to proceed starting in the spring as well as the 2023-24 budget cycle. • Dr. Brundage said he is working with Basic Needs regarding housing scholarships for on campus housing for our students through Basic Needs and is also working on a partnership with Butte College to expand community involvement. Wagner asked if he is working with other universities about their enrollment issues and he said a statewide meeting was held two weeks ago with all the VPs of Student Affairs and Provosts to discuss enrollment and working together. He said he is partnering with Sonoma State and Sacramento State regarding recruitment efforts. Dr. Brundage said an Enrollment Forum will be held on November 8.

- F. Faculty Representative Report – Butts provided the schedules for the Chief Diversity Officer campus presentations. She said she's a member of the Campus Revitalization Subcommittee and they are looking at ways to corroborate with curriculum. • Butts said spring registration opens today and reminded of the importance to share with others to register during their registration appointment. She said all of the deans and chairs are looking carefully at enrollment based on student demand and classes may be dropped. Butts said they're making decisions quickly to assure they provide students with classes they need to make progress to their degree and by enrolling quickly, it gives them a better idea of where demand is.
- G. Executive Director's Report – Clyde said when campus and AS prepare their budgets, the AS lives differently and how we get money is different. She said when you look at tuition and stateside dollars that come in, it's approximately 50/50 of where the state receives their funds; however, for the AS it's a one for one. She noted that for every student we don't have, we feel that at 100% and we have been having these conversations for the past three years. Clyde said we're approximately \$3 million down already due to the enrollment decline and the other piece that's different is how our reserve balance sits. She said we do budget projections of multi-year forecasts, up to five years. If we're unable to pay for things that we need to pay for, the largest way to do so is by a fee increase. Clyde said a fee increase has to be passed by the student body and would be very unpopular right now. She said we've been amazing stewards of student dollars and every year are very careful with the dollars we spend; money that isn't spent is put into reserves. Clyde said while enrollment is going down, expenses are going up and last year's Board approved for us to go into reserves this year on a conservative basis. • Clyde said recruiting and retention are extremely challenging here in Chico and the idea is to recruit and retain our most valuable assets, our employees. She said the decrease in enrollment is hitting us very hard and explained that when COVID first started we went through a right-sizing, doing layoffs, looked at positions and restructured some for savings. • Clyde said the AS is involved in the Chief Diversity Officer recruitment and that she is on the committee for the University Housing Executive Director position. She said the AS Epicenter Open Forums start tomorrow. Krater said the WREC's Skate Spooktacular will be held this Friday and the Hub will also be providing alternatives Friday night for students other than going downtown.
- H. President's Report – Alvarez said the Hot Chocolate and Hot Topics event will be held on Wednesday, noting students can take surveys and have free hot chocolate. She said the AS Chief of Staff position has opened and requested letting students know that might be interested in the position. • Alvarez said she had her check-in today for the CSSA Student Trustee Committee, and she will be the only student that's not a CSSA exec that will be having her own meeting at the CSSA Plenary next weekend. Regarding the Student Trustee Committee, she noted that students can apply, or anyone can nominate a student from any CSU to be a Student Trustee. Applications can be found on the CSSA website.

IX. ANNOUNCEMENTS – Alvarez said Happy Monday. • Wagner said she's a student designee for the Student Learning Fee Allocation Committee and they're looking for nominations for it. She said they need a lower division student, two upper division students and other staff members. • Wright said per their codes, the Board of Directors and Government Affairs Committee meetings are to try and be scheduled for alternating Wednesdays from 2:30 to 4 pm and requested student members keep this in mind when selecting their spring classes. • Krater said SFAC Workshops are being held. She said AS staff have expressed interest in this year's Book in Common. She noted that a Book in Common featured artist event will be held in Arts 150 at 5:30 pm on 10/27. • Alaniz-Wiggins said she will be the Master of Ceremonies for MAC Night on 11/9, which begins at 6 pm.

X. PUBLIC OPINION – None

XI. ADJOURNMENT – The Chair, Alvarez, adjourned the meeting at 1:22 pm.