

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Tuesday, February 20, 2018

9:30 a.m.

BMU 205

MEMBERS PRESENT: Zach Scott, Joel Ramirez, Michal Hanson, Art Cox, Joshua Colclazier, Roman Aguirre, Brayden Cleland, Gracie Pachie

MEMBERS ABSENT: Trevor Guthrie (excused), Annabel Grimm

OTHERS PRESENT: David Buckley, Karen Bang (recording), Jane Raley, Jamie Clyde, Curtis Sicheneder, Eliza Miller, Vic Trujillo

- I. **CALL TO ORDER** – The chair, Scott, called the meeting to order at 9:30 a.m.
- II. **AGENDA** – Motion to approve the 2/20/18 agenda, as presented (Colclazier/Aguirre) 5-0-0 MSC.
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 2/6/18. Motion to approve the minutes of the regular meeting of 2/6/18 (Aguirre/Hanson) 5-0-0 MSC.
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**
 - A. Action Item: Approval of revised staffing plan for Wildcat Leadership Institute (WLI Director and Coordinator), Maintenance Specialist, and Custodian – Buckley explained that when the Wildcat Leadership Institute started a number of years ago, they only had a program director. He said before hiring additional employees, they waited to see if the program would expand. He said Jen Halford, the former program director, had spoken with him before leaving about hiring an additional employee. It was decided to hold off opening up this position until this spring, when it's the best time to do job searches (Cox joined the meeting at 9:34 a.m.). Buckley said because Halford got the program to where they hoped it would be they decided to hire two staff at one time, a WLI Director of Leadership Development, as well as a WLI Coordinator. Buckley next explained that regarding custodian vacancies in both the WREC and the BMU, that they're having a hard time keeping positions filled. He said they would like to hire a floater that can work between both buildings, or fill a position when someone leaves. Buckley explained that there is currently one full-time maintenance specialist in the BMU, with two or three students working for him. He said the BMU is so impacted that they cannot keep up with all the project requests. To better support our programs and services, Buckley said they would like to hire another full-time Building Maintenance Specialist. He said the hiring of this staff would not have much of an impact to the budget. Motion to approve revised staffing plan for Wildcat Leadership Institute (WLI Director and Coordinator), Maintenance Specialist, and Custodian, as presented (Hanson/Aguirre) 6-0-0 MSC.
 - B. Information Item: Wildcat statue update by Joel Ramirez – Ramirez presented to the committee regarding the bronze wildcat statue project and explained how the statue came about. He next reviewed funding, noting that \$110,000 was budgeted for artwork, and \$35,000 for installation and site improvements. Funding partners are the Alumni Association (\$55,000), Associated Students (\$50,000), Athletics (\$15,000) and the University (\$25,000 for site preparation). Ramirez said Matthew Gray Palmer is the artist, and also noted that construction has started in the Wildcat Plaza in front of the BMU. He said no state funds or student fees are included in this funding; however, Buckley said the AS kicked in \$10,000 from this committee. A video of the statue in progress was shown to the committee and Ramirez said the statue was modeled after the type of wildcat that would be seen in this area. Ramirez asked the committee members to start thinking about what traditions and activities could be done with this statue in order to have meaning for this University. He provided samples of traditions at various universities with their statues. Discussion was held. Scott asked about marketing and Ramirez said they're sharing this with others on campus and are asking everyone to spread the word.
 - C. Information Item: Facility Master Plan – Clyde presented the Facility Master Plan, noting that it was emailed to the committee this morning. She said this version is much more specific compared to what was presented at the previous BMUC meeting. She reviewed changes that were made since last presented for Years 1 – 5. Various items on the list were reviewed and discussed and Clyde noted the list

is not in a specific order. She said some items are easier to move forward than others are and explained that FMS probably won't be able to do projects this summer. She reviewed the items that would involve FMS. Buckley explained that when they bring the Facility Master Plan to BMUC to approve, it doesn't mean they're approving all of these projects. He said every year this plan would come back to BMUC so that they can decide what they would like to have done that year. He also said this document helps regarding interest by the campus in AS reserves. Buckley said these dollars belong to students, Activity Fee, etc., not the campus. He said he would be pointing out during budget season that we have a very large reserve of approximately \$24 million, although \$7 million of that has to be held back by the campus. He said that leaves \$17 million available and the Facility Plan gives an idea of what to spend money on. Deferred maintenance problems were explained by Buckley. He said the Student Union fee is a very substantial fee and we don't want to go back to the students to ask them for more money. He said we have money to carry on for years without having to go back to the students for an increase in fees. He said in the future, if expenses were more than revenue, we would have to ask for more money. Buckley said they are being conservative as well as making sure we have money to keep providing programs and services to students. Cleland questioned the main priority for allocation of student funds to what students want and asked if maintenance, updating of landscaping, etc., should fall more under University expenditures than student expenditures. He said students wouldn't be that interested in their fees going towards general upkeep. Buckley explained that the University can't pay for these types of items as student unions are funded by student fees, not by the campus. He explained that the AS is an auxiliary of the University and discussion was held. Scott asked committee members to read over the document to assure it's what they want.

- D. Information Item: Appointment by Vice President of Facilities and Services of Roman Aguirre as Vice Chair of the Bell Memorial Union Committee – Scott explained that Carlene Dyer was the previous Vice Chair; however, now that she is no longer on the committee, he is appointing Aguirre as Vice Chair of BMUC.

- VI. EXECUTIVE DIRE DIRECTORS REPORT** – Buckley said campus administration is going around doing presentations regarding fee increases for the Health Center, Athletics and the student learning fee. He said this suggested increase of \$190 per semester is for this campus only and this process is called alternative consultation. He explained this is one of the ways to do fee increases on campuses and said the AS has to do referendums and obtain student votes for increases. He said they presented at the GAC meeting yesterday. He said the University president is using this as a way to get feedback of what others think about this fee. He said they will also be doing open forums in order to get feedback from students. Buckley said the Campus Fee Advisory Committee will vote on a recommendation to the University president regarding the fee increase. In addition, GAC will also vote on a recommendation for this fee increase. He said the University president will then decide what she wants to do and potential implementation is planned for fall 2018. • Buckley said he will be talking with the Board about the reserves for the entire AS. He explained that since we're funded 100% by student fees, the more students attending Chico State means more fee income for us. He said this year's head count is 17,375 and we budgeted for 16,800 so we'll show a bit more money this year when we do our budget revisions. • Buckley thanked Cleland for his question regarding the Facility Master Plan and said they really count on students to say what is important, and that their ideas and input are needed.
- VII. WREC DIRECTORS REPORT** – Sicheneder updated the committee regarding various events recently put on by the WREC. He said they are moving forward with FMS regarding the expansion of two sets of showers in each locker room, which will provide more privacy space for students.
- VIII. ASSOCIATE EXECUTIVE DIRECTOR'S REPORT** – Clyde said she has been working on budgets. She said that Conference Services is extremely busy; however, revenue is considerably lower than in past years. She explained that more student groups than outside groups are using the BMU, which means less catering services are being requested. She said this has caused less revenue. Clyde said that last year they moved to a model where two Catering/Conference Services staff were hired that did a little bit of everything. Due to the reduction in catering requests, they have looked at both positions to see if they are really needed. Clyde said one of the Marketplace staff will be moving over to Sutter as a relief supervisor, so they will reduce down the Conference Services staff and move one person to the Marketplace. Starting FY 2018-19, there will be one less person in the Conference Services/Catering budget revisions. Clyde said they'll also be asking for more funds in the budget for replacement of recycling vehicles. • Clyde said they are reviewing resumes for the marketing coordinator position and hope to schedule interviews soon

- IX. **VPS' APPOINTEE REPORT** – Aguirre reported that Dining Services will be discontinuing the use of plastic straws as part of the Last Straw campaign. He said paper straws will be available if needed. In addition, aluminum, bamboo or glass straws will be available for purchase at cost. He said the Wildcat Store is also looking into doing this as well. Aguirre said there is a new allergen awareness campaign at Sutter Dining to make the process easier for students to confirm exactly what they're eating.
- X. **CHAIR'S REPORT** – Scott said some of the students on BMUC also sit on the Sustainability Fund Allocation Committee. He confirmed with these students that they are available for SFAC training with Nani Teves on March 13 from 9:30 to 11 a.m.
- XI. **ANNOUNCEMENTS** – None
- XII. **PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XIII. **ADJOURNMENT** – The Chair, Scott, adjourned the meeting at 10:43 a.m.