

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
SPECIAL MEETING MINUTES**

Tuesday, March 27, 2018

9:30 a.m.

BMU 205

MEMBERS PRESENT: Zach Scott, Joel Ramirez, Michal Hanson, Art Cox, Michal Hanson, Joshua Colclazier, Roman Aguirre, Annabel Grimm

MEMBERS ABSENT: Brayden Cleland, Trevor Guthrie, Gracie Pachie

OTHERS PRESENT: David Buckley, Jane Raley (recording), Jamie Clyde, Curtis Sicheneder, Deborah Lemmo

- I. **CALL TO ORDER** – The chair, Scott, called the meeting to order at 9:30 a.m.
- II. **AGENDA** – Motion to approve the 3/27/18 agenda, as presented (Hanson /Colclazier) 6-0-0 MSC.
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 3/6/18. Motion to approve the minutes of the regular meeting of 3/6/18 (Hanson/Colclazier) 6-0-0 MSC.
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**
 - A. Action Item: Approval of revisions to Associated Students Corporate Codes – Smoking Policy. Motion to approve revisions to Associated Students Corporate Codes – Smoking Policy, as presented (Aguirre /Colclazier). Scott said this updates our AS policy to coincide with the University's policy that says there is no smoking, vaping, or any tobacco use on campus. 6-0-0 MSC.
 - B. Action Item: Approval of Facility Master Plan. Motion to approve Facility Master Plan, as presented (Aguirre/Hanson). Buckley reminded everyone that this Master Plan is just a blueprint of how we are going forward; it's a living document that can be revised. He noted that each expenditure will come back to BMUC for approval. 6-0-0 MSC.
 - C. Information Item: Revisions to Associated Students Corporate Codes
 - 1) Bell Memorial Union Room Reservation Policy – It was explained that complex conferences can be reserved more than one year in advance in order to prevent double booking issues. Language cleanup has also been done.
 - 2) Bell Memorial Union Posting Policy – Revisions to the policy were reviewed and it was noted that only postings by AS programs are allowed within the BMU.
- VI. **EXECUTIVE DIRECTORS REPORT-** Buckley said review of the budget will begin at next week's meeting. He said the BMUC will review revisions to this year's budget as well as the proposed new budget for 2018-19. He said the committee will probably review the budget at two meetings before voting on it at the third meeting. • Buckley said positions they are hoping to fill soon are the Director of Leadership Development and a Coordinator to work with this position; also a Program Events Coordinator. • Buckley said over Spring Break he attended the Executive Committee of the Academic Summit to go over the AS reserves and the fee increases. He said there was a question at the meeting regarding reducing AS fees; however, he explained that this is not a good long-term plan, and the Vice President for Business and Finance agreed. • Buckley said there are still two open forums next week. The third forum will invite all student organizations and club Presidents and Treasurers. AS elections will be held April 18-19, and the Advisory Measure election will be held April 25-26.
- VII. **WREC DIRECTORS REPORT-** Sicheneder said the WREC has upped its wellness programs this week in light of the recent tragedy, including a wellness lounge, therapy dogs, and a yoga meditation restorative workshop. He said the WREC is close to their five millionth customer, and some sort of prize will be given to celebrate the occasion. • Sicheneder said there are seven applicants for the AO Operations Coordinator position and Skype interviews will be held soon with the qualifying candidates. • Sicheneder said the 10 year WREC Anniversary plans are in the works. Past employees from the WREC and those from Rec. Sports will be contacted regarding a "Save the Date" for this event. • Sicheneder said the Bike Cart Auction will be held April 11. Student Employee Appreciation Week will be the week of April 9 with something unique being done

for the employees each day that week. Sicheneder said Aquatics programming is now five days a week and provided an overview.

- VIII. ASSOCIATE EXECUTIVE DIRECTOR'S REPORT** – Clyde said a conditional offer has been made for the Marketing Coordinator position. She also noted that SFAC submissions are due next week. • Clyde said since we are continuing with Pepsi, they wanted it known that they are still on campus so a Pepsi party is being held today in Trinity Commons. Clyde said the second floor furniture will be replaced this Friday. She said the plants have arrived and are currently in BMU 203. She said this project will be completed in stages. • Clyde said regarding fall semester events they had 78,000 people come through our rooms, over 10,000 reserved hours and almost 2,000 bookings. • Clyde said she recently attended the NIRSA Conference. She also shared that the BMUC provided hot chocolate and coffee for the counselors that were working following the recent tragedy; however, BMUC will not be billed for this. • Clyde said new vending machines are being set up throughout campus, including the farm. She noted there will be giveaways, including a new bike and lots of free samples.
- IX. VPS' APPOINTEE REPORT** – Aguirre reported that yesterday's meeting was cancelled. No report.
- X. CHAIR'S REPORT** – Scott explained the Cats in the Community program which is held every Cesar Chavez Day. He said student volunteers go to 12-13 different sites around Chico to clean, paint, etc. He said it's a good way to embrace the cultural importance of Cesar Chavez Day. • Scott said they are working on the SFAC meeting schedule and will keep members updated.
- XI. ANNOUNCEMENTS** – None.
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None.
- XIII. ADJOURNMENT** – The Chair, Scott, adjourned the meeting at 9:55 a.m.