

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO  
**BOARD OF DIRECTORS MEETING MINUTES**

**Wednesday, February 21, 2018**

**3:30 p.m.**

**BMU 205**

**Members Present:** Alisha Sharma, Taylor Rogers, Danie O'Donnell, Karla Camacho, Teddy Delorenzo, Robbi Stivers, Milton Lang, Zach Scott

**Members Absent:** None

**Others Present:** David Buckley, Karen Bang (recording), Jamie Clyde, Thang Ho, Susan Jennings, Curtis Sicheneder, Leah Railey, Jon Slaughter, Mike Guzzi, Annabel Grimm, Dean David Hassenzahl, Katrina Robertson, Nan Timmons, Mark Stemen, Ethan Dilley, Haley Coffman, Natalie Hanson, Natalie Kinney

- I. **CALL TO ORDER** – The meeting was called to order at 3:30 p.m. by the Chair, Sharma.
- II. **AGENDA – Motion to approve the 2/21/18 agenda (Camacho/O'Donnell) 7/0/0 MSC.**
- III. **MINUTES** – Minutes of the 2/7/18 regular meeting. **Motion to approve minutes of the 2/7/18 regular meetings, as presented (Camacho/Rogers) 7/0/0 MSC.**
- IV. **ANNOUNCEMENTS** – None
- V. **STANDING COMMITTEE REPORTS** – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
  - A. Government Affairs Committee – Sharma reviewed the items with the Board.
    1. GAC Actions of 2/12/18
      - a. Approved the 2/12/18 agenda.
      - b. Approved the Consent Agenda  
2017-18 Revisions to Associated Students Corporate Codes
        - 1) Sustainability Affairs Council Code.
        - 2) Revisions, including title change from Multicultural Affairs Council Event Funding Policy to Diversity Affairs Council Event Funding Policy.
    2. GAC Actions of 2/19/18 – Sharma said the Legitimate Honor Societies Resolution was tabled.
      - a. Approved the 2/19/18 agenda.
      - b. Approved Minutes of the 2/5/18 regular meeting.
      - c. Approved the Consent Agenda  
Revisions to Associated Students Corporate Codes
        - 1) Event Funding Allocation Council Policy  
Confirmation of appointment to Event Funding Allocation Council (EFAC)
        - 2) Executive Vice President Appointment: Ethan Nicholl
      - d. Approved DAC allocation in the amount of \$1,950 for the 'Holi: Festival of Colors' event by the Indian Student Association to be held 3/3/18 or 3/10/18 on Shasta Lawn, as presented.
      - e. ~~Approved Resolution for Legitimate Honor Societies at Chico State, as presented.~~
  - B. Bell Memorial Union Committee – Scott reviewed the items with the Board.
    1. BMUC Actions of 2/20/18
      - a. Approved the 2/20/18 agenda.
      - b. Approved Minutes of the 2/6/18 regular meeting.
      - c. Approved revised staffing plan for Wildcat Leadership Institute (WLI Director and Coordinator), Maintenance Specialist, and Custodian, as presented.
  - C. Associated Students Businesses Committee – Rogers reviewed with the Board.
    1. ASBC Actions of 2/12/18
      - a. Approved the 2/12/18 agenda.
      - b. Approved Minutes of the 1/29/18 regular meeting.

**VI. BUSINESS**

- A. Consent Agenda – All items listed under the Consent Agenda are considered routine and are enacted by one motion without discussion. A member of the Board who desires a separate discussion of any item may pull that item from the Consent Agenda (Lang joined the meeting at 3:35 p.m.). **Motion to approve the Consent Agenda (Scott/Rogers) 8/0/0 MSC.**  
**Revisions to Associated Students Corporate Codes:**  
 1) Legislative Affairs Committee Code.  
 2) Conflict of Interest Policy
- B. Action Item: Approval of proposed Advisory Measure for the spring 2018 General Elections Ballot. **Motion to approve proposed Advisory Measure for the spring 2018 General Election Ballot, as presented (Camacho/Scott).** Wording that included what was submitted by the class and was revised by the committee, as well as the suggested version from AS Attorney, Jeff Carter, was distributed. Carter's suggested wording was, ***"Should the Associated Students advise the University to reaffirm its commitment to becoming a climate neutral campus when it signed in 2007 the American College & University Presidents' Climate Commitment and to apply the principles thereof in planning and constructing new buildings on campus, beginning with Siskiyou II?"*** Sharma said the class came to her requesting another revision to Carter's wording, ***"....and to apply the those principles thereof in planning and constructing..."*** **Motion to amend the initiative language by striking "the" after "apply" and replacing with "those" and striking "thereof" (Camacho/Scott).** New wording: ***"Should the Associated Students advise the University to reaffirm its commitment to becoming a climate neutral campus when it signed in 2007 the American College & University Presidents' Climate Commitment and to apply those principles in planning and constructing new buildings on campus, beginning with Siskiyou II?"*** Discussion was held regarding this motion. She explained that Carter's suggested wording complies with federal and state laws, as well as campus and CSU policies. Stivers provided history regarding how the campus got to where it is regarding the new building, noting it's a very involved process. He said the two buildings being replaced are 50 to 60 years old, functionally obsolete and not conducive to a positive learning environment. Stivers noted three guiding principles: validating the campus need, environmental and sustainability, and economic opportunity. He said the new building is compliant with LEED minimum standards as well as stretch marks to attain. He said they have made a conscious effort to follow the agreement. Hassenzahl, Dean of the College of Natural Sciences, explained further regarding the process of getting forward to this stage of the design. Camacho called to question about approving the amendment to the wording, not to approve the whole thing. **All in favor of approving the amendment to the Advisory Measure with language changes. 6-2-0 MSC.** Buckley said that typically it would be up to next year's Board to decide how they would like to move forward in advising the University regarding the advisory measure. Delorenzo, said regarding the word "advise," that "encourage" was used in the past most often. A student from the class said they would like to change the word to "encourage." **Motion to strike out the word "advise" and insert the word "encourage" (Camacho/Scott) 6-2-0 MSC.** Hassenzahl said sustainability has been a high priority throughout the design process of this building, as well as paying equal attention to the welfare of people and providing economic welfare to the future of this state. He said he believes they are meeting the expectations of the campus climate commitment and that the University hasn't moved away from this commitment. Stivers suggested alternative wording, which the Board discussed. No motion was made to go forward with this wording. Delorenzo asked if a pro and con is put on the ballot and Timmons said both sides can write an impact statement to be placed on the ballot. Delorenzo said the Board's directive is that unless it violates law or policy, the Board accepts the version the students are providing. She noted she has always followed our attorney's recommendation. Natalie, one of the students from the class, said many students don't know we have this commitment. She said a big part of our campus is that we are sustainable and wants people to realize that we have this commitment and need to reaffirm it. Dean Hassenzahl provided a brief clarification about the process. He said at one point he put on the table a proposal that the new building be electric, because with an appropriate electricity grid you can eventually have that all produced by non-fossil fuel resources. He said we are no closer to that now. He said this was put on the table as an option; however, it was never the plan, and was never taken away as a plan. He said they looked at many options to make this building as sustainable as possible. **Sharma called for the vote to approve the approval of the proposed Advisory Measure for the Spring 2018 general election ballot, "Should the Associated Students encourage the University to reaffirm its commitment to becoming a climate neutral campus when it signed in 2007 the American College & University Presidents'**

**Climate Commitment and to apply those principles in planning and constructing new buildings on campus, beginning with Siskiyou II?" 6-2-0 MSC.**

- C. Information Item: Appointment by AS President of Isabella Bushner, Student at Large, to Campus Fee Advisory Committee (CFAC) – Sharma said they had an open position on CFAC for a student at large. There is now student quorum on CFAC with four of the five students appointed.
- D. Information Item: Revisions to Associated Students Corporate Codes – Signature Policy. Jennings reviewed the suggested revisions with the Board.
- E. Information Item: 1/31/18 Follett Financials – Rogers reviewed the YTD January financials with the Board, as well as comparing to the year 2016-17.
- F. Information Item: Hiring new employees outside of established pay grades – Buckley said he previously spoke with the Board regarding hiring new employees outside of established pay grades. He said this has only happened once in the past few years, and was regarding the Dining Director position. He said the candidate that was offered the position was making considerably more than what our top grade paid. He said he went to the Board to see if they were comfortable with us going above where their AS pay grade was. The amount then offered to the candidate was still not enough and two candidates were lost due to the pay. He said there is not a policy that allows the Executive Director to make this decision and sometimes there is not enough time to present this to the Board during the hiring process. He explained that it's not as simple as moving to a higher grade. Buckley said they might present to ASBC to hire a Dining Director this spring. He requested the Board's feedback, noting they haven't had this problem with any other positions than have been hired. Delorenzo asked if there's a process in play for doing an email vote and Slaughter said it's called Action without Meeting, one item only, and has to be a unanimous vote of the Board to accept whatever is proposed. Sharma asked if this for only the Dining Services Director and Buckley said probably so, although this issue could come up when he retires.
- G. Director of University Affairs Report – Camacho said she and O'Donnell attended CSSA last weekend at Cal Maritime. She explained that during the conference a roundtable discussion was held with the Chair of the CSU Board of Trustees (BOT), as well as the Chair of the BOT Finance Committee. It was the consensus of the students that the trustees should join them in Sacramento. Camacho said during the CSSA Board meeting that they were advised that Chancellor White has yet to release the Tenure Density Report which was supposed to be out by February 14. The Chancellor's Office also announced that some changes were made to Title V. • Camacho said it has passed through both Academic Senate and EPPC to change the upper division unit requirement from 40 units to 39 units. She said the one extra unit has been hindering students from graduating on time. • Camacho said the CSU Alumni Counsel announced they are working on a program that allows them to sponsor emergency housing for students that are housing insecure. In regards to action taken at CSSA, Camacho said they approved the PHEPA Resolution which pertains to voter engagement and registration. • Camacho announced that CSSA will be hosted here September 21 – 23. • Camacho said during the CSSA Board meeting they decided to name Monique Limon, Assembly District 37, as the CSSA Legislator of the Year. Discussion was also held about the Chancellor's Office tuition increase proposal. She also noted that in honor of Black History Month, they received a presentation regarding the Divine Nine, which refers to Black Greek letter organizations that exist on campuses. • Camacho said Student Academic Senate will be receiving the campus-based student fees adjustment presentation this week. • Camacho will be at CSSA in Washington, D.C. next week. She is also on the Office of International Education job search committee.
- H. Director of Legislative Affairs Report – O'Donnell said she and her committee tabled outside the BMU today regarding voter registration and engaged with at least 70 students. • Regarding the CSSA Legislative Affairs Committee meeting, it started with a victim advocate and prevention education presentation, including the possibility of amending AB 1896 of the CA Education Code. She reviewed the various bills they discussed that are going through the CA State Assembly and Senate. She said they took action to sponsor AB 2784, the emergency student housing loan program. She said they also took a stance to support SB 691, which promotes immigration status as a protected status. CHSS was also discussed at CSSA. • O'Donnell said she and six other CSUC students will be attending the 9:30 a.m. rally at the Capitol Monday morning regarding two advocacy action plans: Choose CSU as well as Back to Basics. They will also be meeting with Gallagher that day, and with Nielsen soon.

- I. University Vice Presidents' Report – Stivers said last week at the Chief Financial Officers meeting in Long Beach, they met with Steve Relyea, the Executive Vice Chancellor. He said there is a heightened sense of concern about the budget. He said they're in a wait and see mode as no one knows what the governor may do; however, there is a glimmer of hope that perhaps he'll revisit the funding for the CSU and allocate more funding. He said a lot of his focus has been on the budget. • Lang said in 2016 that the system provided a directive to all the CSUs to create a Critical Incidence Response Team (CIRT), with their goal being to look at activism on campus. There was a lot of discussion at that time regarding Black Lives Matter, DACA, Dreamers, as well as the politics happening across the country. He said since his arrival on campus he has received a lot of feedback from our CIRT members that the committee is too big, and now that some of those issues have calmed down a little bit, committee members are feeling that topics aren't relevant to them and the meetings are somewhat a waste of time. He said he spoke with President Hutchinson and they will be revising this committee, giving them the kind of representation that can deal with the daily issues we deal with both on and off campus. He said they will meet every other week. O'Donnell asked if there is student representation on that committee and he said yes. He said if would like to recommend a student or two to the committee he would be open to that. Sharma said they would look into the process.
  
- J. Executive Director's Report – Buckley reminded that a few months ago he talked with the Board about the unfunded liability for the AS CalPERS retirement plan. He said Jennings communicated our intent to move forward to our auditors and they recommended including the University in talking about how it would connect with the financial reporting that we have to provide to the Chancellor's Office. Jennings has sent the information from our auditor to Stacie Corona and Michelle Korte, who are talking to the KPMG auditor and the Chancellor's Office to figure out how to connect all of this when we do our reporting. Once figured out, Buckley said he'll update the Board. He said we have a \$1.8 million liability that we'd like to take care of and the auditor believe this could be amortized over five years to get the unfunded liability off our books. • Buckley said there has been a lot of interest in our reserves lately and he distributed an informational sheet. He explained that as part of the annual budget process, reserves are reviewed for each area. He noted he is bringing this up early because of the interest and to explain how reserves are looked at. He reviewed the top portion of the handout, noting that there's a policy for each area and the unreserved amount is money that can be spent. He said that the large reserve of \$2.5 million in the Wildcat Store is saved in case we decide to go back to running the bookstore ourselves. Buckley next reviewed the bottom section which he said is money that is held at the University. He said Student Union funds come in and are held by the University to pay for various items. Then money comes to the AS to operate the Student Union and WREC. He explained that \$7.5 million is required by the University to be held, which is one year of debt and contingency. He said there is \$11.4 million of unreserved net assets. Buckley said a Facility Master Plan is being put together because a large portion of the \$11.4 million could be spent due to upkeep of the two buildings. He noted that the AS is also at a good point to start doing more things programmatically. He said the Activity Fee goal given him by the Board is to make sure we're providing services to students but also making sure we don't need to go back to students to increase Activity Fee funds.
  
- K. President's Report – Sharma said the Alternative Consultation Process was presented to GAC on Monday and will also be presented to Student Academic Senate. She explained that four open forums will also be held in March. Sharma said they're working to inform students of the open forums via canva and tabling. She said GAC will eventually vote to endorse or not endorse this proposed fee adjustment. She advised that the committee feels strongly about waiting to voting on this issue until hearing students' opinions and obtaining their input. Sharma reminded everyone to get the word out to students about the open forums. Lang added that these forums are a fairly new process, and they have learned that they haven't articulated what will happen to the programs if this doesn't pass. He said they will see a much more articulate discussion during the open forums. • Sharma said the Executive Vice Chancellor, Loren Blanchard, and two student trustees are coming to campus soon. She said time is being scheduled for students to meet with them. • Sharma said she won't be at CHESS. She is excited that the September CSSA Plenary meeting is being hosted here at Chico State. • Sharma said unveiling of the wildcat statue will be at noon on April 19 in the Wildcat Plaza. Buckley said that \$10,000 was funded from BMUC and \$40,000 from Follett funding. He said the Board was in favor of this statue and he doesn't want students to be provided misinformation about the funding of the statue.

**VII. ANNOUNCEMENTS** – None

**VIII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None

**IX. ADJOURNMENT** – The meeting was adjourned at 4:57 p.m. by the Chair, Sharma.