

SUSTAINABILITY FUND ALLOCATION POLICY

I. NAME

This document shall be called the Sustainability Fund Allocation Policy.

II. PURPOSE

The purpose of this policy is to set guidelines and procedures for the distribution of funds allocated to CSU, Chico students and/or programs and departments of the Associated Students (AS) from the Sustainability Fund Allocation Committee (SFAC).

III. DATE OF EFFECTIVENESS

This policy shall be effective upon approval of the Bell Memorial Union Committee (BMUC) and Associated Students Board of Directors (AS BOD).

IV. AMENDMENTS

This policy may be amended by a 2/3 majority vote of the BMUC and reported to the BOD.

V. GUIDELINES

A. Allocation of Funds:

1. The committee can choose to allocate any or all of the monies allocated each academic year.
2. In order to accrue the resources necessary to fund larger projects, the committee can choose to hold funds for a period not to exceed seven years if the following criteria are all met:
 - a. The project is revisited annually by the committee.
 - b. The committee commits to holding funds on an annual basis.
 - c. The committee agrees to fund the project by a 2/3 vote.

B. Allocation of Reserves:

1. Periodically, the BMUC will evaluate the reserves and determine if more monies will be given to the SFAC to be allocated and/or support larger AS sustainability efforts.

C. Should the committee choose to allocate funds, they will do so based on the following criteria:

1. Applicants must be enrolled CSU, Chico students or an AS program, service, area, or commercial enterprise. Eligible applicants:
 - a. Regularly enrolled CSU, Chico students.
 - b. AS Dining Services.
 - c. Bell Memorial Union facility.
 - d. AS Student Government.
 - e. AS Recycling.
 - f. AS Productions.
 - g. AS Sustainability.
 - h. AS Computer Lab.
 - i. AS Graphics and Web Design.
 - j. AS Wildcat Leadership Institute.
 - k. Wildcat Recreation Center, including Adventure Outings and Bike Cart.
 - l. AS Child Development Lab.
 - m. AS Community Action Volunteers in Education.

- n. AS Freshman Leadership Opportunity.
- o. AS Gender & Sexuality Equity Center.
- p. AS KCSC.
- 2. Applicants must submit a formal proposal.
- 3. All applicants are required to provide a clear rationale for how the proposed project or program relates to sustainability under the following definition:
 - a. Sustainability will be defined as: remaking the human presence in the natural world in a manner that will allow all current and future humans to be healthy; have strong vibrant, secure and thriving communities and nations; have economic opportunity for all; and restore and maintain the integrity of our life-support system – the biosphere.
- 4. The committee should consider each proposal with regards to the definition of sustainability, currency, and likelihood that the proposal can be completed in a timely and reasonable manner.
 - a. Project funding cannot extend more than one year. There is no recurring funding per year. All projects must be approved each year.
- 5. Assets derived from the SFAC funding become the property of the AS once the project is completed unless otherwise authorized by the Associate Executive Director. Assets may include items and equipment such as: cameras, computers, iPads, tools, portable structures, etc.

VI. COMMITTEE PROCEDURES

- A. At the first meeting of each academic year, the Chair of the committee, the AS Vice President of Facilities and Services, will distribute the following information:
 - 1. Total funds available for allocation.
 - 2. The proposed allocation timeline, including proposed dates for any and all meetings.
 - 3. Total reserves.
- B. The committee will confirm the proposed allocation timeline, including proposed dates for any and all meetings or trainings.

Approved BMUC:	5/10/06
Approved BOD:	6/7/06
Revisions Approved BMUC:	3/14/07
Reported to BOD:	3/28/07
Revisions Approved BMUC:	10/3/07
Reported to BOD:	10/3/07
Revisions Approved BMUC:	9/15/10
Reported to BOD:	9/17/10
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