

## DIVERSITY AFFAIRS COUNCIL CODE

### I. NAME

This document shall be called the Diversity Affairs Council (DAC) Code.

### II. AUTHORITY

This code is established by the authority given in Article IX, Section 1.a.(4) of the Restated Bylaws of the Associated Students (AS) of California State University, Chico (CSUC).

### III. PURPOSE

The purpose of this code is to define the composition and operation procedures of the DAC.

### IV. DATE OF EFFECTIVENESS

This code shall be effective upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

### V. AMENDMENTS

This code may be amended by a 2/3 vote of the DAC with approval of the GAC and reported to the BOD.

### VI. MEMBERSHIP

#### A. Voting Membership: Eleven (11)

1. Commissioner of Diversity Affairs (only votes in case of a tie).
2. Five (5) students from the diversity populations appointed by the Commissioner of Diversity Affairs. A diversity in membership will be encouraged; representatives from different multicultural organizations will be given priority.
3. Two (2) students appointed by the Executive Vice President.
4. One (1) student appointed by the Commissioner of Sustainability Affairs.
5. One (1) student appointed by the Commissioner of Community Affairs.
6. One (1) student jointly appointed by the Commissioner of Diversity Affairs and the Commissioner of Student Organizations and Resources .

#### B. Non-Voting Membership: Two (2)

1. Staff Advisor from Student Life and Leadership.
2. Director of AS Programs and Government Affairs, or designee.

#### C. Term of Office

1. Once appointed and continues until the last meeting of the academic year.

#### D. Officers

1. Chair
  - a) Shall be the Commissioner of Diversity Affairs.
  - b) Shall preside over all meetings of the Council.
  - c) Shall ensure preparation of agenda.
  - e) Shall report to the GAC after each formal meeting.
  - f) Shall work with Government Affairs Office Operations Coordinator on overall budget coordination of this area, including preparation, monitoring and final reconciliation. All final reconciliations are to be achieved by the end of the current Commissioner's term.

2. Vice Chair
  - a) Shall be appointed by the Chair from the voting membership.
  - b) Shall aid the Chair in performing their duties as outlined in the Duties for the Commissioner of Diversity Affairs.
- E. Rules for Voting Members
  1. Voting members must adhere to the AS Appointment Policy.
  2. Vacancies shall be filled by the person currently holding the office that made the appointment. These appointments are subject to approval by an absolute majority of the GAC.

## VII. MEETING PROCEDURES

- A. The DAC is to be an active Council, meeting at least twice a month after council members are appointed during the regular academic year.
- B. The Chair shall set aside and publish a regular meeting time and location at the beginning of each academic year.
- C. The DAC meetings shall be publicly announced and open, as stated in the Gloria Romero Open Meeting Act, and shall be conducted according to Robert's Rules of Order, Newly Revised.
- D. Agenda items for the formal business sessions of the DAC shall be presented to the Chair. Agendas will be distributed to each member seventy-two (72) hours in advance of the meeting.
- E. A quorum shall consist of more than half of the full voting members.

## VIII. DUTIES AND RESPONSIBILITIES

- A. Shall act as the representative body of the multicultural community, taking action and recommending policy or policy changes to both the University and the AS.
- B. Shall act as a funding body to allocate funds from the Activity Fee for campus events focused on diversity and hosted by recognized student organizations.
- C. Shall host identified campus cultural events such as Multicultural Night (MAC Night) and the International Festival.
- D. Shall act as a liaison and create opportunities for communication between the AS and recognized student organizations. Specific attention will be given to assisting the groups to comply with AS and University policies and procedures, and where appropriate, propose changes in these policies to the respective policy-setting body.
- E. Shall outreach to recognized student organizations to develop successful organizational and production models for presenting events.

Approved GAC:	9/23/94
Approved BOD:	10/11/94
Clean-up Changes:	Summer 1999
Approved GAC:	9/8/99
Reported to BOD:	9/22/99
Approved by GAC:	5/12/00
Reported to BOD:	5/15/00
Revisions Approved C:	5/2/02
Revisions Approved GAC:	4/30/02
Reported to BOD:	5/6/02

Revisions Approved MAC:	12/9/03
Revision Approved GAC:	10/13/03
Revisions Approved BOD:	10/22/03
Revisions Approved MAC:	Unable to convene MAC
Revisions Approved GAC:	4/12/04
Reported to BOD:	4/21/04
Revisions Approved MAC:	4/21/10
Revisions Approved GAC:	5/3/10
Reported to BOD:	5/5/10
Revisions Approved MAC:	9/26/12
Revisions Approved GAC:	10/3/12
Reported to BOD:	2/18/13
Revisions Approved MAC:	2/13/13
Revisions Approved GAC:	3/15/13
Reported to BOD:	3/25/13
Revisions Approved MAC:	3/13/13
Revisions Approved GAC:	3/29/13
Reported to BOD:	4/8/13
Revisions Approved MAC:	
Revisions Approved GAC:	2/10/14
Reported to BOD:	2/10/14 (effective beginning the 2014-15 elected officer term)
Revisions Approved DAC:	11/7/17
Revisions Approved GAC:	11/27/17
Reported to BOD:	11/29/17
Revisions Approved DAC:	Unable to convene DAC
Revisions Approved GAC:	2/27/19
Reported to BOD:	3/6/19