

DUTIES FOR THE COLLEGE OF BUSINESS SENATOR

I. NAME

This document shall be called Duties for the College of Business Senator.

II. AUTHORITY

These duties shall be established by the authority given in Article IX, Section 2. of the Restated Bylaws of Associated Students (AS) of California State University, Chico (CSUC).

III. PURPOSE

The purpose of these duties is to define the role and responsibilities of the College of Business Senator.

IV. DATE OF EFFECTIVENESS

These duties shall be effective beginning the 2014-15 elected officer term, upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

V. AMENDMENTS

These duties may be amended by the College of Business Senator, with the Director of University Affairs, or the AS President, with the approval of the GAC and the BOD.

VI. TERM OF OFFICE AND ATTENDANCE

- A. Term of office shall be consistent with elected officers as outlined in Article VIII, Section 4. of the Restated Bylaws of Associated Students of California State University, Chico.
- B. Attendance shall be governed by the Elected Officers' Attendance Policy.

VII. DUTIES AND RESPONSIBILITIES

- A. Shall be a voting member of the Student Academic Senate.
- B. Shall actively participate in existing college council structures, or where not, convene and chair a council of representatives within that college, at minimum once per month.
- C. Shall act as a representative of any and all students served by their college.
- D. Shall be responsible for attending or relaying information regarding program changes, suspensions, discontinuations, and any other proposal put forth by their respective colleges at appropriate bodies, including, but not limited to, the Educational Policies and Procedures Committee (EPPC).
- E. Shall be appointed as a representative on, at minimum, one University committee, and will sit on this committee each academic year.
- F. Shall coordinate at least one or two yearly events for their College, involving the Dean and Associate Dean.
- G. Shall coordinate the annual Business Bash event for their College.
- H. Shall keep five (5) office hours per week during their term of office.

Approved GAC: 2/24/14
Approved BOD: 2/24/14

Revisions Approved GAC: 9/11/17
Revisions Approved BOD: 10/4/17

Revisions Approved GAC: 10/7/20
Revisions Approved BOD: 10/28/20