



Associated Students

of CSU, Chico

Estimated Results
Year Ending June 30, 2017

Approved Budget Results
Year Ending June 30, 2018

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A S S O C I A T E D
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ALL AREAS

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2018**

OVERVIEW OF APPROVED BUDGETS BY FUND

The overview of approved budgets by fund reflects the Associated Students' entire budget in an income statement format. This statement provides a one-page view of the Associated Students financial budget as a whole.

During the 2017-18 year, the Associated Student's total revenues and income are projected to be approximately \$20,808,629. This includes \$9,411,128 in business sales, \$8,272,588 in student fees, and \$3,124,913 in other income.

Operating expenses for the 2017-18 year are projected to be approximately \$20,467,584. Included in the operating expenses is \$3,306,202 in cost of sales, \$10,977,817 in personnel costs, and \$6,183,565 in other operating expenses.

The total increase in net assets of the Associated Students for the 2017-18 year is projected to be approximately \$341,045.

Associated Students, CSU, Chico
Overview of Approved Budgets by Fund
For the Year Ending June 30, 2018

	Total A S Budget	Activity Fee Fund	Student Union Fund BMU	Wildcat Recreation Center	Corporate Services Fund	Auxiliary Activities Fund Total	Auxiliary Activities	
							Wildcat Store	Dining Services
Revenues and Income								
Sales Net of Discounts	9,411,128					9,411,128	0	9,411,128
Fees	8,272,588	2,139,638	2,713,878	3,419,072				
Interest Income	71,000	21,000	23,000			27,000	27,000	
Research Fnd - Financial Services	0				0			
University Reimbursement	0		0					
Research Foundation - Info Tech	108,000				108,000			
Box Office Charge	0				0			
Other Income	2,945,913	776,412	339,787	364,616	95,264	1,369,834	1,155,077	214,757
Total Revenues and Income	<u>20,808,629</u>	<u>2,937,050</u>	<u>3,076,665</u>	<u>3,783,688</u>	<u>203,264</u>	<u>10,807,962</u>	<u>1,182,077</u>	<u>9,625,885</u>
Operating Expenses								
Cost of Sales	3,306,202					3,306,202	0	3,306,202
Salaries and Wages	8,345,777	995,803	1,458,555	1,669,778	1,048,550	3,173,091	0	3,173,091
Officer Compensation	119,424	93,636	12,770		13,018			
Employee Benefits	2,512,616	375,900	483,872	453,810	412,635	786,399	0	786,399
Professional Services	410,891	29,935	20,640	80,455	245,566	34,295	0	34,295
Audit	57,200	13,700			43,500			
Corporate Services Reimbursement	0	311,723	532,813	385,919	(1,788,823)	558,368	62,754	495,614
Insurance	153,649	32,833	20,597	32,709	8,173	59,337	14,115	45,222
Financial Aid Set Aside	237,005	237,005						
Operating Supplies	582,305	10,806	16,450	144,900	0	410,149	0	410,149
Repairs, Maint, Recycling	416,814	9,186	93,977	127,200	8,274	178,177	45,869	132,308
Utilities	670,657	11,150	181,469	286,300	7,753	183,985	54,541	129,444
Rent	101,458	38,358	(454,770)	18,979	0	498,891	311,191	187,700
Contributions to University	569,233					569,233	356,496	212,737
AF Custodialship Reimburse	13,250	13,250						
Professional Development & Dues	158,105	45,625	21,500	36,850	24,530	29,600	0	29,600
Employee Training & Staff Conferenc	27,300	12,600	0		14,700			
Meals & Refreshment	18,400	18,000			400			
Telephone & Communications	102,113	15,400	29,210	21,395	14,170	21,938	8,000	13,938
Postage & Freight	3,996	266	550	300	2,880	0	0	
Office Supplies	33,530	7,250	6,675	5,100	14,505			
Sustainability Programs	99,845		99,845					

Associated Students, CSU, Chico
Overview of Approved Budgets by Fund
For the Year Ending June 30, 2018

	Total A S Budget	Activity Fee Fund	Student Union Fund BMU	Wildcat Recreation Center	Corporate Services Fund	Auxiliary Activities Fund Total	Auxiliary Activities	
							Wildcat Store	Dining Services
Printing and Copies	10,300	10,300						
Depreciation	769,136	7,500	199,169	312,668	68,958	180,841	17,087	163,754
Advertising & Publicity	65,235	5,500	22,110	22,825		14,800	0	14,800
Staff Recognition & Student Awards	11,500	7,000	1,000		2,500	1,000	500	500
Programming	926,497	616,622	238,525	71,350				
Software Maint & Equip Purchase	131,900	7,750	36,800	43,350	34,500	9,500		9,500
Other	613,246	63,683	4,908	19,800	27,475	497,380	237,779	259,601
Total Operating Expenses	<u>20,467,584</u>	<u>2,990,781</u>	<u>3,026,665</u>	<u>3,733,688</u>	<u>203,264</u>	<u>10,513,186</u>	<u>1,108,332</u>	<u>9,404,854</u>
Inc (Dec) in Unrestricted Net Assets	<u>341,045</u>	<u>(53,731)</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>	<u>294,776</u>	<u>73,745</u>	<u>221,031</u>

A S S O C I A T E D
S T U D E N T S

PAY SCHEDULE

PAY SCHEDULE

The pay schedule reflects the impact of the compensation study results, effective July 1, 2016. The pay schedule is required by the Associated Students retirement provider, CalPERS. The pay schedule must be adopted annually by the Board of Directors and meet the requirements of California Code of Regulations 570.5, Requirement for a Publicly Available Pay Schedule.

Agency: Associated Students of CSU, Chico

POSITION	Effective Date	GRADE	Time Base	Range Min	Range Max
Child Development Lab Cook	7/1/2016	2	Hourly	\$12.01	\$18.01
Cook I	7/1/2016	2	Hourly	\$12.01	\$18.01
Residence Hall Line Supervisor	7/1/2016	2	Hourly	\$12.01	\$18.01
Catering Office Assistant	7/1/2016	3	Hourly	\$13.15	\$19.72
Child Development Lab Office Assistant	7/1/2016	3	Hourly	\$13.15	\$19.72
Cook II	7/1/2016	3	Hourly	\$13.15	\$19.72
Custodian	7/1/2016	3	Hourly	\$13.15	\$19.72
Custodian/Maintenance Supervisor	7/1/2016	3	Hourly	\$13.15	\$19.72
Dishroom Supervisor	7/1/2016	3	Hourly	\$13.15	\$19.72
HR Assistant	7/1/2016	3	Hourly	\$13.15	\$19.72
Office Operations Coordinator	7/1/2016	3	Hourly	\$13.15	\$19.72
Residence Hall Salad Bar Supervisor	7/1/2016	3	Hourly	\$13.15	\$19.72
Residence Hall Service Supervisor	7/1/2016	3	Hourly	\$13.15	\$19.72
Retail Service Supervisor	7/1/2016	3	Hourly	\$13.15	\$19.72
Bakery Supervisor	7/1/2016	4	Hourly	\$14.39	\$21.59
Coffee Shop Supervisor	7/1/2016	4	Hourly	\$14.39	\$21.59
Cook III	7/1/2016	4	Hourly	\$14.39	\$21.59
Residence Hall Service Coordinator	7/1/2016	4	Hourly	\$14.39	\$21.59
Retail Unit Supervisor	7/1/2016	4	Hourly	\$14.39	\$21.59
Sutter Hall Café Supervisor	7/1/2016	4	Hourly	\$14.39	\$21.59
Accounting Tech II - Cashiering	7/1/2016	5	Hourly	\$15.96	\$23.94
Child Development Lab Teacher	7/1/2016	5	Hourly	\$15.96	\$23.94
Convenience Store(s) Supervisor	7/1/2016	5	Hourly	\$15.96	\$23.94
Dining Services Accounting Assistant II	7/1/2016	5	Hourly	\$15.96	\$23.94
Kitchen Supervisor	7/1/2016	5	Hourly	\$15.96	\$23.94
Procurement Coordinator	7/1/2016	5	Hourly	\$15.96	\$23.94
Weekend Facility Supervisor	7/1/2016	5	Hourly	\$15.96	\$23.94
Administrative Office Coordinator	7/1/2016	6	Hourly	\$17.56	\$26.34
Payroll Technician	7/1/2016	6	Hourly	\$17.56	\$26.34
Residential Production Manager	7/1/2016	6	Hourly	\$17.56	\$26.34
Accountant - Accounts Payable	7/1/2016	7	Hourly	\$19.63	\$29.44
Adventure Outings Assistant Coordinator	7/1/2016	7	Hourly	\$19.63	\$29.44
Aquatics Coordinator	7/1/2016	7	Hourly	\$19.63	\$29.44
Assistant Facilities Manager	7/1/2016	7	Hourly	\$19.63	\$29.44
Building Maintenance Specialist	7/1/2016	7	Hourly	\$19.63	\$29.44
Child Development Lab Head Teacher	7/1/2016	7	Hourly	\$19.63	\$29.44
Child Development Lab Site Supervisor	7/1/2016	7	Hourly	\$19.63	\$29.44
Conference Services Coordinator	7/1/2016	7	Hourly	\$19.63	\$29.44
Human Resources Coordinator	7/1/2016	7	Hourly	\$19.63	\$29.44
Marketing Coordinator	7/1/2016	7	Hourly	\$19.63	\$29.44
Operations Coordinator (WREC)	7/1/2016	7	Hourly	\$19.63	\$29.44
Program Coordinator (AS Sustainability)	7/1/2016	7	Hourly	\$19.63	\$29.44
Program Coordinator (CAVE)	7/1/2016	7	Hourly	\$19.63	\$29.44
Programs Coordinator (WREC)	7/1/2016	7	Hourly	\$19.63	\$29.44
Recycling Operations Coordinator	7/1/2016	7	Hourly	\$19.63	\$29.44
Residence Hall Dining Services Assistant Manager	7/1/2016	7	Hourly	\$19.63	\$29.44
Student Programs and Events Coordinator	7/1/2016	7	Hourly	\$19.63	\$29.44
Accounting Supervisor	7/1/2016	8	Semimonthly	\$21.77	\$32.65
Assessment & Special Projects Administrator	7/1/2016	8	Hourly	\$21.77	\$32.65
Audio/Visual Technical Manager	7/1/2016	8	Hourly	\$21.77	\$32.65
Board Operations Manager	7/1/2016	8	Semimonthly	\$21.77	\$32.65
Events Manager (BMU)	7/1/2016	8	Hourly	\$21.77	\$32.65
IT Support Analyst	7/1/2016	8	Hourly	\$21.77	\$32.65
Retail Manager	7/1/2016	8	Semimonthly	\$21.77	\$32.65
Adventure Outings Program Director	7/1/2016	9	Semimonthly	\$24.14	\$36.21
Assistant Director, Member Services (WREC)	7/1/2016	9	Semimonthly	\$24.14	\$36.21
CAVE Program Director	7/1/2016	9	Semimonthly	\$24.14	\$36.21
Child Development Lab Program Director	7/1/2016	9	Semimonthly	\$24.14	\$36.21
Conference Services/Catering Manager	7/1/2016	9	Semimonthly	\$24.14	\$36.21
Executive Chef	7/1/2016	9	Semimonthly	\$24.14	\$36.21
Wildcat Leadership Institute Program Director	7/1/2016	9	Semimonthly	\$24.14	\$36.21
Assistant Director, AS Programs & Government Affairs	7/1/2016	10	Semimonthly	\$26.77	\$40.16

POSITION	Effective Date	GRADE	Time Base	Range Min	Range Max
Assistant Director, Programs (WREC)	7/1/2016	10	Semimonthly	\$26.77	\$40.16
Facilities Manager (BMU)	7/1/2016	10	Semimonthly	\$26.77	\$40.16
Associate Director of Dining Services	7/1/2016	11	Semimonthly	\$29.69	\$44.54
AS Programs & Government Affairs Director	7/1/2016	12	Semimonthly	\$32.93	\$49.39
Human Resources Director	7/1/2016	12	Semimonthly	\$32.93	\$49.39
IT Director	7/1/2016	12	Semimonthly	\$32.93	\$49.39
Wildcat Recreation Center Director (WREC)	7/1/2016	12	Semimonthly	\$32.93	\$49.39
Dining Services Director	7/1/2016	13	Semimonthly	\$36.50	\$54.75
Financial Services Director	7/1/2016	13	Semimonthly	\$36.50	\$54.75
Associate Executive Director	7/1/2016	14	Semimonthly	\$43.77	\$65.65
Executive Director	7/1/2016	15	Semimonthly	\$56.68	\$85.03

All pay ranges are stated with hourly rates, even those that are exempt and paid semimonthly.

A S S O C I A T E D
S T U D E N T S

ACTIVITY FEE FUND

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2018**

NOTES TO THE ACTIVITY FEE FUND

The following pages reflect the Activity Fee Fund Overview budget summary, actual experience for the 2015-16 year, original budget and estimated results for the 2016-17 year and the approved budget for the 2017-18 year. These budgets are based upon a net fee income of \$2,121,916, \$2,173,730, \$2,162,928, and \$2,139,638 respectively. The fee revenue for 2015-16 is based upon actual receipts. The fee revenues for estimated results 2016-17 and approved 2017-18 were calculated using a fee of \$132 and a student head count of 17,224, and a fee of \$134 and an estimated student head count of 16,800 respectively. The Government Affairs Committee (GAC) estimates increasing net assets by \$87,836 in 2016-17. The approved budget for 2017-18 indicates an intentional planned decrease in net assets of \$53,731.

As of June 30, 2016 the reserve policy established by GAC for this fund was fully funded with excess net assets above reserves of \$2,429,997. Considering the estimated changes to the net assets noted above, the excess net assets should be approximately \$2,528,505 at June 30, 2017 and \$2,468,452 at June 30, 2018. With the forecasted operational costs associated with the increase in minimum wage and other factors (enrollment, inflation, cost savings), a new long term strategy is for the Activity Fee to use its reserves for a few years and then set a timeline for a probable increase. Still, based on the current programming, budget estimates and projections, a fee increase will most likely not be necessary to maintain existing programs and operations at the proposed levels until after the 2022-23 fiscal year.

The most recent change to the Activity Fee was approved in April 2007 which extended the annual CPI fee increase indefinitely.

ASSOCIATED STUDENTS CSU, CHICO
ACTIVITY FEE FUND
Actual & Budgeted Income and Expenses
For the Years Ended June 30

	Actual Experience 2016	Original Budget 2017	Estimated Results 2017	Approved Budget 2018
INCOME				
Income Sources				
Activity Fees	2,121,916	2,173,730	2,162,928	2,139,638
AFFA Income	85,000	85,000	85,000	85,000
Agency Account Fees	4,862	2,000	2,500	0
Indirect Income	27,554	26,000	44,656	34,345
Interest/Investments	18,079	12,500	21,000	21,000
Misc Income/Internal Txfers	4,845	7,912	8,358	8,263
Transfer from Wildcat Store	54,375	50,192	50,192	50,192
TOTAL INCOME	2,316,631	2,357,334	2,374,634	2,338,438
ALLOCATED FUNDS				
University Service Fees				
Copyright Fees	3,420	3,500	3,300	3,500
Indirect Costs to RF	10,658	10,000	18,409	15,638
VPBF Custodial Fee	2,250	2,250	2,250	2,250
Student Organization Banking	0	0	0	11,000
Campus IT Charges	17,971	21,553	23,159	25,260
Total University Service Fees	34,299	37,303	47,118	57,648
Contract Programs				
CCLC	40,000	40,000	40,000	40,000
FASA Expense	235,042	239,640	239,585	237,005
Student Shuttle Program	198,600	168,336	208,950	219,300
Shuttle Contract Supplement/SFAC Funding	0	(2,500)	(43,114)	0
Total Contract Programs	473,642	445,476	445,421	496,305
Corporate Services				
Agency Accounts Acctg	16,800	16,800	16,800	0
Financial Services Office	147,070	158,620	159,251	165,238
Administration & HR Offices	72,021	80,482	84,755	86,467
Information Technology Office	86,770	82,623	80,879	85,395
Scholarship Program	0	1,000	1,000	1,000
Total Corporate Services	322,661	339,525	342,685	338,100
AF Operational Costs				
AF Administration	113,361	130,733	110,776	152,451
Corporate Insurance	32,039	30,576	30,789	32,833
Depreciation	7,063	7,500	7,000	7,500
Risk Management	109	1,000	200	200
Small Equipment	816	4,800	2,000	2,000
Utilities	11,090	11,150	11,150	11,150
Custodial	7,290	7,436	7,436	7,436
Bank Charges	(369)	1,000	200	200
Extraordinary Expenses	0	0	0	0
Total AF Operational Costs	171,399	194,195	169,551	213,770

ASSOCIATED STUDENTS CSU, CHICO
ACTIVITY FEE FUND
Actual & Budgeted Income and Expenses
For the Years Ended June 30

	Actual Experience 2016	Original Budget 2017	Estimated Results 2017	Approved Budget 2018
Government Affairs				
GAO Administration	222,673	260,747	320,766	316,179
Front Desk/Office Coordinator (S/B)	0	53,371	0	0
Officer Budgets	6,870	11,500	11,500	11,500
Officers/Senators NHC Adjustment	0	14,036	0	0
Elections Budget	3,821	7,073	6,177	6,205
FLO Program	9,443	10,000	10,526	10,813
Total Government Affairs	<u>242,807</u>	<u>356,727</u>	<u>348,969</u>	<u>344,697</u>
Funding Allocations				
Event Funding Allocation Council	22,384	40,000	35,000	35,000
Activity Fee Reserves	(1,119)	27,172	27,037	26,745
Diversity Affairs Council	29,347	40,000	35,000	35,000
Revenue Sharing	44,618	63,980	63,980	63,980
Traditional Programming	18,536	30,000	22,350	22,350
Dream Center Allocation	0	10,000	5,000	5,000
Total Funding Allocations	<u>113,766</u>	<u>211,152</u>	<u>188,367</u>	<u>188,075</u>
Staff Managed AF Programs				
CAVE Career Employee S/B	149,809	152,682	150,422	149,587
CAVE Operational Costs	89,262	108,702	100,710	108,623
Less CAVE Fee 4 Service Activity	(67,118)	(63,202)	(60,763)	(59,466)
CDL Career Employee S/B	609,373	659,867	655,016	640,092
CDL Operational Costs	273,390	211,729	430,269	300,592
Less CDL Grant Activity & Other Income	(461,818)	(460,327)	(676,041)	(539,146)
Total Staff Managed Programs	<u>592,898</u>	<u>609,451</u>	<u>599,613</u>	<u>600,282</u>
Student Run AF Programs				
GSEC	39,552	44,274	42,845	44,053
CLIC	39,606	46,805	44,704	46,000
CLIC Rent	27,446	30,000	28,482	30,000
KCSC	14,912	25,300	20,685	24,881
Program Space Rent	8,358	8,358	8,358	8,358
Program Growth	0	0	0	0
Total Student Run Programs	<u>129,874</u>	<u>154,737</u>	<u>145,074</u>	<u>153,292</u>
TOTAL ALLOCATIONS	<u>2,081,346</u>	<u>2,348,566</u>	<u>2,286,798</u>	<u>2,392,169</u>
Available for Reserves	<u>235,285</u>	<u>8,768</u>	<u>87,836</u>	<u>(53,731)</u>

A S S O C I A T E D
S T U D E N T S

AUXILIARY ACTIVITIES FUND

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2018**

AUXILIARY ACTIVITIES FUND: AN OVERVIEW

Since 1942, the Associated Students have provided the University community (students, faculty, staff and guests) with bookstore and campus dining services.

Operating under the broad policies and procedures set by the Associated Students Business Committee (ASBC), the commercial enterprises provide quality products and services at competitive prices, are responsive to the needs of the campus, and remain financially self-supporting.

Each year as a part of the budget process, the businesses project estimated results of operations for the next year using guidelines established by ASBC. These estimates are presented in an operational income statement format.

A S S O C I A T E D
S T U D E N T S

WILDCAT STORE

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2018**

ASSOCIATED STUDENTS, CSU, CHICO
WILDCAT STORE
ACTUAL AND ESTIMATED OPERATIONAL RESULTS
FOR THE YEARS ENDED JUNE 30

	Actual 2016		Original Budget 2017		Estimated Results 2017		Approved Budget 2018	
	Amount	%	Amount	%	Amount	%	Amount	%
INCOME								
Contract Commission Income	1,093,783	82.64%	980,000	83.36%	1,000,000	82.21%	970,000	82.06%
Contract One-Time Bonus Amort	116,667	8.82%	116,667	9.92%	116,667	9.59%	116,667	9.87%
Contract Utility Reimbursement	57,374	4.34%	57,000	4.85%	72,741	5.98%	68,410	5.79%
Other Income	31,056	2.35%	0	0.00%	0	0.00%	0	0.00%
Interest Income	24,616	1.86%	22,000	1.87%	27,000	2.22%	27,000	2.28%
Sales at Register (Net of Cost)	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Total Income	1,323,496	100.00%	1,175,667	100.00%	1,216,408	100.00%	1,182,077	100.00%
EXPENSES								
Professional Services	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Financial Services Office	32,278	2.44%	33,000	2.81%	33,000	2.71%	33,000	2.71%
Administration Expenses	25,880	1.96%	28,764	2.45%	29,448	2.42%	29,754	2.45%
Utilities	52,027	3.93%	53,623	4.56%	53,623	4.41%	54,541	4.48%
Postage & Freight	424	0.03%	0	0.00%	0	0.00%	0	0.00%
Telephone	7,820	0.59%	7,500	0.64%	13,349	1.10%	8,000	0.66%
Operating Supplies	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Repairs and Maintenance	1,849	0.14%	41,849	3.56%	5,869	0.48%	45,869	3.77%
Depreciation	17,805	1.35%	17,300	1.47%	17,087	1.40%	17,087	1.40%
Advertising	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Insurance	13,841	1.05%	13,126	1.12%	13,341	1.10%	14,115	1.16%
Rent - Equipment	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Rent BMU	310,071	23.43%	310,895	26.44%	310,895	25.56%	311,191	25.58%
Contributions to University	366,808	27.72%	358,581	30.50%	361,904	29.75%	356,496	29.31%
Wildcat and Credit Card Fees	24	0.00%	100	0.01%	100	0.01%	100	0.01%
Other Expenses	1,115	0.08%	1,200	0.10%	1,275	0.10%	1,314	0.11%
Total Expenses	829,942	62.72%	865,938	73.66%	839,891	69.04%	871,467	71.64%
NET INCOME BEFORE TRANSFERS	493,554	37.28%	309,729	26.34%	376,517	30.96%	310,610	28.36%
TRANSFERS								
Transfer to Other Funds	(250,023)	-18.89%	(236,865)	-20.15%	(236,865)	-19.47%	(236,865)	-19.47%
Total Transfers	(250,023)	-18.89%	(236,865)	-20.15%	(236,865)	-19.47%	(236,865)	-19.47%
AVAILABLE FOR RESERVES	243,531	18.39%	72,864	6.19%	139,652	11.49%	73,745	8.89%

A S S O C I A T E D
S T U D E N T S

DINING SERVICES

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2018**

**DINING SERVICES
ASSOCIATED STUDENTS, CSU, CHICO
ACTUAL AND ESTIMATED OPERATIONAL RESULTS
FOR THE YEARS ENDING JUNE 30**

	Actual 2016		Original Budget 2017		Estimated Results 2017		Approved Budget 2018	
	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent
OPERATING INCOME								
Residence Dining Revenue	4,166,465	48.84%	4,555,313	51.61%	4,475,296	51.03%	4,606,956	48.95%
Cash Operations Sales	4,364,951	51.16%	4,271,203	48.39%	4,294,028	48.97%	4,804,172	51.05%
Total Operating Income	<u>8,531,416</u>	<u>100.00%</u>	<u>8,826,516</u>	<u>100.00%</u>	<u>8,769,324</u>	<u>100.00%</u>	<u>9,411,128</u>	<u>100.00%</u>
COST OF SALES								
Residence Dining Costs	1,355,860	32.54%	1,432,000	31.44%	1,370,800	30.63%	1,391,363	30.20%
Cash Operations & Catering	1,643,339	37.65%	1,647,902	38.58%	1,646,146	38.34%	1,914,839	39.86%
Total Cost of Sales	<u>2,999,199</u>	<u>35.15%</u>	<u>3,079,902</u>	<u>34.89%</u>	<u>3,016,946</u>	<u>34.40%</u>	<u>3,306,202</u>	<u>35.13%</u>
OPERATING MARGIN	<u>5,532,217</u>	<u>64.85%</u>	<u>5,746,614</u>	<u>65.11%</u>	<u>5,752,378</u>	<u>65.60%</u>	<u>6,104,926</u>	<u>64.87%</u>
OPERATING EXPENSES								
Salary, Wages & Benefits								
Salaries & Wages Career	1,043,823	12.24%	1,175,166	13.31%	1,154,502	13.17%	1,172,096	12.45%
Wages Student & Casual	1,611,527	18.89%	1,692,457	19.17%	1,821,331	20.77%	2,000,995	21.26%
Employee Benefits	810,446	9.50%	933,008	10.57%	866,744	9.88%	786,399	8.36%
Total Salary, Wages & Benefits	<u>3,465,796</u>	<u>40.63%</u>	<u>3,800,631</u>	<u>43.05%</u>	<u>3,842,577</u>	<u>43.82%</u>	<u>3,959,490</u>	<u>42.07%</u>
Other Operating Expenses								
Professional Services	29,931	0.35%	33,025	0.37%	41,926	0.48%	34,295	0.36%
Financial Services Office	202,767	2.38%	218,764	2.48%	219,635	2.50%	227,892	2.42%
Administration & HR Offices	197,310	2.31%	219,571	2.49%	215,693	2.46%	228,760	2.43%
Information Technology Office	38,755	0.45%	37,698	0.43%	36,903	0.42%	38,962	0.41%
Utilities	109,476	1.28%	138,563	1.57%	138,563	1.58%	129,444	1.38%
Telephone	12,331	0.14%	16,005	0.18%	14,420	0.16%	13,938	0.15%
Operating Supplies	275,935	3.23%	334,093	3.79%	332,048	3.79%	336,554	3.58%
Local/Auto & Truck	6,544	0.08%	5,250	0.06%	5,250	0.06%	5,004	0.05%
Travel & Meetings	14,097	0.17%	25,100	0.28%	25,100	0.29%	29,600	0.31%
Repairs and Maintenance	119,030	1.40%	126,229	1.43%	149,761	1.71%	132,308	1.41%
Laundry and Linen	72,572	0.85%	72,850	0.83%	72,720	0.83%	73,595	0.78%
Depreciation	122,498	1.44%	124,415	1.41%	127,282	1.45%	163,754	1.74%
Advertising	18,721	0.22%	17,300	0.20%	14,800	0.17%	14,800	0.16%
Insurance	44,365	0.52%	44,020	0.50%	42,866	0.49%	45,222	0.48%

**DINING SERVICES
ASSOCIATED STUDENTS, CSU, CHICO
ACTUAL AND ESTIMATED OPERATIONAL RESULTS
FOR THE YEARS ENDING JUNE 30**

	Actual 2016		Original Budget 2017		Estimated Results 2017		Approved Budget 2018	
	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent
Program Expense	6,196	0.07%	11,000	0.12%	11,000	0.13%	9,500	0.10%
Rent - Equip & BMU Space	165,658	1.94%	165,888	1.88%	165,888	1.89%	167,470	1.78%
Rent - Housing & Other	20,229	0.24%	20,230	0.23%	20,230	0.23%	20,230	0.21%
Contributions to University	206,211	2.42%	204,163	2.31%	204,615	2.33%	212,737	2.26%
Credit and Wildcat Card Fees	120,388	1.41%	86,994	0.99%	107,710	1.23%	117,600	1.25%
Other Operating Expenses	100,395	1.18%	127,098	1.44%	127,778	1.46%	123,394	1.31%
Total Other Operating Expenses	<u>1,883,409</u>	<u>22.08%</u>	<u>2,028,256</u>	<u>22.99%</u>	<u>2,074,188</u>	<u>23.66%</u>	<u>2,125,059</u>	<u>22.57%</u>
Total Operating Expenses	<u>5,349,205</u>	<u>62.71%</u>	<u>5,828,887</u>	<u>66.04%</u>	<u>5,916,765</u>	<u>67.48%</u>	<u>6,084,549</u>	<u>64.64%</u>
INCOME (LOSS) FROM OPERATIONS	<u>183,012</u>	<u>2.14%</u>	<u>(82,273)</u>	<u>-0.93%</u>	<u>(164,387)</u>	<u>-1.88%</u>	<u>20,377</u>	<u>0.23%</u>
OTHER INCOME (EXPENSES)								
Other Income (Expense)	119,016	1.40%	131,320	1.49%	127,330	1.45%	135,788	1.44%
Sales Tax Expense	(13,017)	-0.15%	(14,041)	-0.16%	(13,591)	-0.15%	(14,103)	-0.15%
Transfer from Wildcat Store	78,969	0.93%	78,969	0.89%	78,969	0.90%	78,969	0.84%
Total Other Income (Expense)	<u>184,968</u>	<u>2.18%</u>	<u>196,248</u>	<u>2.22%</u>	<u>192,708</u>	<u>2.20%</u>	<u>200,654</u>	<u>2.13%</u>
AVAILABLE FOR RESERVES	<u>367,980</u>	<u>4.32%</u>	<u>113,975</u>	<u>1.29%</u>	<u>28,321</u>	<u>0.32%</u>	<u>221,031</u>	<u>2.36%</u>

A S S O C I A T E D
S T U D E N T S

STUDENT UNION FUND

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2018**

Student Union Fee and Enrollment

The current Student Union fee is \$782 annually to each student. The fee increases annually by the Consumer Price Index (CPI). The annual fee includes \$11.98, adjusted annually by CPI, to fund sustainability programs. The annual fee is projected to increase to \$798 in 2017-18.

Average enrollment for 2016-17 and 2017-18 is expected to be 17,224 and 16,800 student head count, respectively.

Building Costs and Debt Service

The original construction costs of the Bell Memorial Union were provided by a \$1,100,000 bond issue and approximately \$900,000 contributed by the local campus (\$400,000 from the Associated Students businesses and \$450,000 from Union funds). This bond issue was paid off in May 2007. Chico was the second Union to be constructed in the system. A bond issue of \$23,370,000 also provided funding for the expansion project in 1999-2000, interest earned during construction of approximately \$1,991,900, and approximately \$8,410,320 contributed by the local campus (\$7,210,320 from Union funds and \$1,200,000 from the Associated Students businesses). The bond issue for the BMU expansion project was refinanced with Systemwide Revenue Bonds of \$18,525,000 during August of 2008. This reduced Union debt by approximately \$1,675,000 because of a bond premium included in the sale. Also, Systemwide Revenue Bonds in the amount of \$66,425,000 were sold in March of 2008 to fund the construction costs of the recreation center. Both bond agreements require annual payments of principal and interest on the bonded debt. A bond surety reserve was purchased to secure payment on both bond issues.

Funds held by the University and Chancellor's Office

Student Union Revenue Fund (Revenue Fund)

Student Union fees are collected locally and are held in the Revenue Fund maintained by the University. One of the primary purposes of this fund is to collect the student fee revenue and then fund the required debt service obligation for both the BMU and WREC facilities. In addition, administrative costs and other required fund transfers are paid out of this fund. The remaining funds, referred to as Return of Surplus Funds, are those made available to the local Union to cover the annual operating and programming costs.

Bond Interest and Redemption Fund

The Bond Interest and Redemption Fund is held by the Chancellor's Office with the purpose to collect and disburse the debt service obligations of the BMU and WREC facilities. Funding to cover the debt service payments is transferred from the Revenue Fund annually.

Repair and Replacement Reserve Fund

The Repair and Replacement Reserve Fund is held by the University with the purpose to set aside and disburse funds for future repairs and maintenance of the BMU and WREC facilities. Funding for this purpose is transferred annually from the Revenue Fund.

Construction Fund

The Construction Fund is held by the Chancellor's Office with a purpose to collect bond proceeds and disburse funds for construction projects. These funds were used most recently to construct the WREC facility.

Schedule 1, on the following page, reflects the combined activity of all Student Union funds held by the University and Chancellor's Office, estimated activity for 2015-16, original budget and estimated results for 2016-17 and approved budget for 2017-18.

Student Union Fund – Local Total

The Student Union Fund – Local Total, presented in Schedule 2, reflects combined income and expenses for the general operation and administration of the Bell Memorial Union and Wildcat Recreation Center buildings, actual activity for 2015-16, original budget and estimated results for 2016-17 and approved budget for 2017-18.

Associated Students, CSU, Chico
Student Union Funds Activity at University and Chancellors Office
For the Years Ending June 30

	Estimated Experience 2016	Original Budget 2017	Estimated Results 2017	Approved Budget 2018
Receipts				
Student Union Fees	12,942,291	12,700,722	13,268,764	13,207,214
Return of Surplus Funds	(4,880,296)	(5,267,634)	(5,267,634)	(6,132,950)
Interest Income	151,762	109,745	145,742	139,963
Total Receipts	<u>8,213,757</u>	<u>7,542,833</u>	<u>8,146,872</u>	<u>7,214,227</u>
Disbursements				
General Admin & Insurance Costs	22,822	22,823	318,798	63,088
Financial Aid	252,821	241,603	259,614	258,404
New Bond Payment	1,427,000	1,424,625	1,424,625	1,425,375
WREC Bond Payment	4,247,600	4,247,450	2,344,237	2,423,231
Other Fund Transfers	56,065	56,065	56,065	56,065
Repairs & Maintenance	17,165	500,000	1,213,224	150,000
Interest Expense	(92,550)	(93,702)	(92,550)	(92,550)
Total Disbursements	<u>5,930,923</u>	<u>6,398,864</u>	<u>5,524,013</u>	<u>4,283,613</u>
Net Increase (Decrease)	<u>2,282,834</u>	<u>1,143,969</u>	<u>2,622,859</u>	<u>2,930,614</u>

**STUDENT UNION FUND - LOCAL TOTAL
ASSOCIATED STUDENTS, CSU, CHICO
ACTUAL EXPERIENCE AND BUDGETS
FOR THE YEARS ENDING JUNE 30**

	Actual Experience 2016	Original Budget 2017	Estimated Results 2017	Approved Budget 2018
INCOME				
Return of Surplus Funds - Fees	4,880,296	5,267,634	5,267,634	6,132,950
Rent Income	180,105	145,000	145,000	145,000
Program Receipts	100,885	129,000	130,973	132,500
Reimbursements - A S Areas	759,689	790,234	790,459	783,857
Reimbursements - University	0	0	0	0
Interest Income	20,015	13,500	23,000	23,000
UHFS Contract	21,930	6,500	21,930	21,930
Miscellaneous Sales / Fees	181,319	148,100	168,100	148,100
Transfer from Wildcat Store	132,374	107,704	107,704	107,704
Other Income	198,397	139,266	141,222	149,169
Total Income	6,475,010	6,746,938	6,796,022	7,644,210
OPERATING EXPENSES				
Salaries & Wages - Career	1,388,776	1,685,455	1,619,000	1,821,464
Salaries & Wages - Temp	884,412	1,247,686	1,187,483	1,306,869
Employee Benefits	886,541	1,040,361	954,252	937,682
Student Stipends	4,831	11,195	12,398	12,770
Legal and Professional	116,725	104,476	81,446	101,095
Corporate Services Reimb:				
Administration & HR Offices	341,192	398,689	366,915	393,679
GAC,ELBD,ADMIN	6,485	8,392	8,152	8,319
Financial Services Office	296,865	320,244	321,518	333,606
Information Technology Office	186,044	177,183	173,444	183,128
Utilities	559,420	642,550	596,850	652,661
Postage	544	700	850	850
Telephone	49,584	50,026	53,105	50,605
Supplies	3,061	3,050	1,800	2,050
Professional Development	25,613	49,205	46,375	58,350
Repairs and Maintenance	277,172	286,760	292,060	301,160
Depreciation	246,671	360,235	297,974	511,837
Advertising	28,227	41,775	46,325	43,375
Marketing and Public Relations	1,560	1,560	1,560	1,560
Insurance	52,496	49,851	50,897	53,306

**STUDENT UNION FUND - LOCAL TOTAL
ASSOCIATED STUDENTS, CSU, CHICO
ACTUAL EXPERIENCE AND BUDGETS
FOR THE YEARS ENDING JUNE 30**

	Actual Experience 2016	Original Budget 2017	Estimated Results 2017	Approved Budget 2018
Rent	80,749	80,749	80,749	80,749
Program Expenses				
Union Programming	65,886	180,525	144,025	195,525
Art Gallery	1,962	2,000	2,000	3,000
Equipment & Truck	84	0	0	0
Sustainability Programs	71,918	79,287	128,212	99,845
Cross Cultural Center	40,000	45,000	40,000	40,000
WREC	64,851	69,887	70,437	71,350
Office Supplies and Copies	8,029	11,700	11,225	11,775
Small Electronics/Equipment	64,633	87,900	102,050	80,150
Operating Supplies	112,546	155,500	136,400	159,300
Recruitment	860	1,750	0	0
Bank Charges	236	600	600	600
AS Student Employee Scholarship	0	1,000	1,000	1,000
ASBS Tech Support	0	1,000	0	0
Other Expenses	24,014	36,300	26,339	26,550
Extraordinary Expense	0	0	0	0
Total Operating Expenses	<u>5,892,130</u>	<u>7,232,591</u>	<u>6,855,441</u>	<u>7,544,210</u>
Increase (Decrease) in Net Assets	<u>582,880</u>	<u>(485,653)</u>	<u>(59,419)</u>	<u>100,000</u>

A S S O C I A T E D
S T U D E N T S

CORPORATE SERVICES FUND

**APPROVED FOR THE YEAR ENDING
JUNE 30, 2018**

Corporate Services

Corporate Services facilitates the smooth operations of all areas within the Associated Students (AS). For example, a single office performs all business services. This saves money and coordinates the business functions of the AS.

The Corporate Services budgets are unique in that they receive all funding from the other areas of the AS, except for Information Technology that receive some funding from non-AS sources in return for services. The budgets are also “break-even”, i.e. they are to receive only enough funding to cover costs. When looking at these budgets, notice each is “reimbursed” for the total cost of operations; the amount reimbursed plus income from non-AS sources equals the total cost of the operations.

The following pages include a combined schedule of the approved budgets for all Corporate Services areas and a brief description and individual budget presentation for each area. Line item explanations for budget changes greater than 10% and \$2,000 are provided for each area.

**TOTAL CORPORATE SERVICES BUDGET
ASSOCIATED STUDENTS, CSU CHICO
ACTUAL EXPERIENCE AND BUDGETS
FOR THE YEARS ENDING JUNE 30**

	Actual Experience 2016	Original Budget 2017	Estimated Results 2017	Approved Budget 2018
INCOME				
Reimbursements				
Activity Fee	359,817	370,101	373,474	370,933
Student Union	494,644	536,691	513,380	546,091
Wildcat Recreation Center	389,779	406,385	396,172	414,258
Dining Services	484,603	514,411	509,410	534,992
Wildcat Store	66,729	69,248	70,102	71,025
Contract Income				
Research Foundation to Financial Services	0	0	0	0
Research Foundation to Information Tech	123,884	106,000	106,000	108,000
Other Income	103,976	101,073	96,321	95,264
 Total Income	<u>2,023,432</u>	<u>2,103,909</u>	<u>2,064,859</u>	<u>2,140,563</u>
EXPENDITURES				
Salaries and Wages - Career	909,390	937,108	928,419	980,826
Salaries and Wages - Casual & Student	44,334	62,570	52,336	67,724
Employee Benefits	460,605	458,253	435,266	412,635
Directors Stipend	10,979	11,195	12,398	13,018
Professional Services & Supplies	270,498	281,911	281,592	289,066
Insurance	151,821	145,721	146,230	153,649
Rent	0	0	0	0
Utilities	11,252	7,753	7,753	7,753
Postage	2,513	3,430	2,830	2,880
Telephone	15,684	14,370	14,170	14,170
Travel and Conferences	9,726	22,100	18,900	19,600
Professional Dues & Subs	3,345	4,730	4,930	4,930
Meals and Refreshments	0	400	400	400
Repairs and Maintenance Equip	18,012	11,200	2,400	1,900
Software Maintenance	37,266	7,400	26,500	27,500
Equipment Purchases	6,935	8,000	7,700	7,000
Custodial	6,249	6,374	6,374	6,374
Depreciation	23,672	62,985	59,181	68,958
Other Operating Expenses	12,252	23,104	22,150	26,700
Office Supplies and Printing	13,971	14,230	14,255	14,505
Staff Appreciation Events	8,247	7,500	5,500	5,500
Employee Training	272	7,700	14,700	14,700
Staff Conference	5,821	5,000	0	0
Miscellaneous	588	875	875	775
 Total Expenditures	<u>2,023,432</u>	<u>2,103,909</u>	<u>2,064,859</u>	<u>2,140,563</u>
NET INCOME (LOSS)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>