DUTIES FOR THE COMMISSIONER OF DIVERSITY AFFAIRS

I. NAME

This document shall be called Duties for the Commissioner of Diversity Affairs.

II. AUTHORITY

These duties shall be established by the authority given in Article IX, Section 1.a. (3) of the Restated Bylaws of the Associated Students (AS) of California State University, Chico (CSUC).

III. PURPOSE

The purpose of these duties is to define the role and responsibilities of the Commissioner of Diversity Affairs.

IV. DATE OF EFFECTIVENESS

These duties shall be effective upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

V. AMENDMENTS

These duties may be amended by the Commissioner of Diversity Affairs with approval of the GAC and reported to the BOD.

VI. TERM OF OFFICE AND ATTENDANCE

A. Term of office shall be consistent with elected commissioners as outlined in Article VIII, Section 4. of the AS Restated Bylaws.
B. Attendance shall be governed by the Elected Officers’ Attendance Policy.

VII. DUTIES AND RESPONSIBILITIES

A. Shall be a voting member of the GAC.
B. Shall chair the Diversity Affairs Council (DAC) and represent that council to the GAC.
C. In collaboration with the Office Operations Coordinator, shall generate budget authorization forms and record appropriate data. Also reconcile and review printouts for all DAC funded programs each month.
D. Shall be responsible for representing and promoting the interests of students and student organizations, participating or interested in the areas of Diversity Affairs.
E. Shall be responsible for submitting to the GAC proposals for the development of projects in the areas of diversity as recommended by the DAC.
F. Shall be the GAC liaison to the annual Multicultural Night and International Festival events.
G. Shall act as a liaison between underrepresented student populations and CSU, Chico.
H. Shall act as a representative of the multicultural community, taking action and recommending policy or policy changes to both the University and the AS.

Approved GAC: 4-23-93
Approved BOD: 5-5-93
DUTIES FOR THE COMMISSIONER OF DIVERSITY AFFAIRS

Clean-up Changes: Summer 1999
Revisions Approved GAC: 10/3/03
Reported to BOD: 10/22/03
Revisions to GAC: 2/19/07
Reported to BOD: 2/21/07
Revisions Approved GAC: 5/3/10
Reported to BOD: 5/5/10
Revisions Approved GAC: 2/3/14
Reported to BOD: 2/10/14 (effective beginning the 2014-15 elected officer term)
Revisions Approved GAC: 8/28/17
Reported to BOD: 9/6/17