ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
ASSOCIATED STUDENTS BUSINESSES COMMITTEE
MEETING MINUTES

Monday, November 14, 2016 11:30 a.m.  BMU 205

Members Present: Brett Rahtz, Megan Odom, Pedro Douglas, Stacie Corona, Michelle Korte, Haley Holmes, Kennedy Kerst, Patrick Wong

Members Absent:

Others present: David Buckley, Lea Youngkamp (recording), Jamie Clyde, Sarah Foisy

I. CALL TO ORDER – The Chair, Rahtz, called the meeting to order at 11:33 a.m.

II. AGENDA – Motion to approve the 11/14/16 meeting agenda (Holmes/Corona) 6/0/0 MSC.

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 10/17/16. Motion to approve minutes of the regular meeting of 10/17/16, as presented (Holmes/Corona) 6/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. BUSINESS

A. Information Item: 9/30/16 Dining Services Financials – Clyde presented the Dining Services financials for September 2016 and broke down the cash operations for Marketplace Cafe, Common Grounds, Creekside Cafe, Butte Station, Holt Station, Catering, Concessions and Vending. Final changes will be made in January regarding prep foods, which should increase the sales for Dining Services locations.

B. Information Item: 9/30/16 Wildcat Store Financials – Buckley explained the financials for the Wildcat Store to the committee.

C. Information Item: 9/30/16 Auxiliary Activities Fund Capital Expenditure Report – Buckley explained and reviewed the report with the committee.

D. Information Item: Local Agency Investment Fund and Certificates of Deposit for quarter ending 9/30/16 – Buckley presented and reviewed the information with the committee.

VI. DINING SERVICES DIRECTOR’S REPORT – Clyde reported that on October 28 the Real Food Challenge reports came in which will be presented at the next meeting. The urban market concept is still moving forward on time, and she will be coming back to the committee to discuss further steps. Ideas to modernize the Marketplace space will be further discussed at a future meeting. Live results are coming in for the Dining Services survey which are being used to gain feedback from students. Focus groups will also be held in the beginning of December to gain additional feedback. She will be meeting with other campus committees to see where they are at regarding boxed water bottles, and further steps.

VII. CHICO STATE WILDCAT STORE DIRECTOR’S REPORT – Foisy reported sales for October broken down into departments, compared to previous years. Year to date sales were also discussed broken down by each department, while also explaining sales as they pertained to specific events that were held on campus which drove up sales for the Wildcat Store. Foisy also explained some upcoming events and sales that will be held at the store to lead up to the holiday season. Apple DEP machines were also discussed to help IT be able to issue software updates more efficiently on laptops.

VIII. EXECUTIVE DIRECTOR’S REPORT – Buckley reported that an analysis is being done with FLSA regarding exempt and non-exempt employees, which will be reported sometime in December. The minimum wage increase is creating a ripple effect especially for Dining, which may have to increase the cost of sales.

IX. VP APPOINTEE’S REPORT – Holmes reported that in BMUC they discussed the BMU roof leaks, and how a sealant will be used instead of a full roof repair. Hopefully the marquee will be installed by the time students return from winter break. An app will be implemented on campus to alert students where leftover food from events is, to decrease waste and provide students with extra food.
X. **CHAIR’S REPORT** – Rahtz made a presentation to the committee about the textbook scholarships which will be administered by the Financial Aid Office and the Associated Students. He outlined what the application will look like, and who will be reviewing the applications. Allocation amounts were also explained by Rahtz, as well as where on campus, and organizations, should be reached out to in order to make it more needs based.

XI. **ANNOUNCEMENTS** – None

XII. **PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None

XIII. **ADJOURNMENT** – The Chair, Rahtz, adjourned the meeting at 12:35 p.m.