**ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO**
**ASSOCIATED STUDENTS BUSINESSES COMMITTEE**
**MEETING MINUTES**

**Monday, March 20, 2017**  **11:30 a.m.**  **BMU 205**

**Members Present:** Brett Rahtz, Megan Odom, Pedro Douglas, Stacie Corona, Juan Gonzalez, Haley Holmes, Patrick Wong, Michelle Korte

**Members Absent:**

**Others present:** David Buckley, Lea Youngkamp (recording), Jamie Clyde, Susan Jennings, Sarah Foisy

**I. CALL TO ORDER** – The Chair, Rahtz, called the meeting to order at 11:30 a.m.

**II. AGENDA** – Motion to amend the agenda of the regular meeting of 3/20/17 to exclude information Item C. Motion to approve the amended agenda to exclude information item C (Holmes/Odom) 7-0-0 MSC.

**III. APPROVAL OF MINUTES** – Minutes of the regular meeting of 3/6/17. (Corona joined the meeting at 11:32 a.m.) Motion to amend the regular meeting minutes from 3/6/17 to rename the textbook scholarships in the Chair’s Report to the Associated Students 75th Anniversary Textbook Scholarships. Motion to approve the minutes of the regular meeting of 3/6/17, as amended (Korte/Odom) 8-0-0

**IV. ANNOUNCEMENTS** – None

**V. BUSINESS**

A. **Information Item: Proposed staff reorganization Dining Services/Conference Services** – Buckley explained the search for a dining services director has been unsuccessful for a while, and he has talked to recruiting search firms to assist in finding potential applicants. He said salary has posed to be a big factor in not attracting applicants, as well as the high cost of living in California. He said after discussion with the Board of Directors, they have decided to end the search, and internally reorganize Dining and Conference Services. He said that unfortunately, Residential Dining doesn’t make enough to cover the cost of a new dining director, so with this reorganization, we will see an overall savings of Associated Student dollars.

B. **Information Item: 2/28/17 Follett Wildcat Store Financials** – Foisy explained to the committee that February had three fewer sales days since it’s a shorter month. She said when more product shipments come in, we will see more comparable numbers to previous years. She is hoping for a healthy March and grad season to improve the financials.

C. **Information Item: Budget discussion – revised 2016-17 and proposed 2017-18** – This item was pulled from the agenda.

D. **Discussion Item: AS 75th Extravaganza** – Rahtz announced that May 1 is the day of the AS 75th Extravaganza, and hopes to coordinate with everyone else about promotion ideas and plans for the event.

**VI. DINING SERVICES DIRECTOR’S REPORT** – Clyde reported that Housing contracts are being worked on. She said the Urban Roots sign is in production and is waiting for one more item to be delivered and installed. Clyde noted that when rolling out the new store, hours may be more limited, but will plan to be up and running before summer starts. Clyde said the Marketplace may be implementing a new concept to address the competition between Grains and Greens and the new salad bar option. She brought up the idea of bringing in hand rolled sushi, where a contractor would be brought in, which would reduce employee work load and create significant savings. Catering is incredibly busy, and won’t slow down until the school year is over.

**VII. CHICO STATE WILDCAT STORE DIRECTOR’S REPORT** – Foisy highlighted some new products and promotions coming up, and she said she believes the designs will be more successful than previous years. She explained store hours, tabling times and sales goals for Choose Chico weekend, which starts April 8.
VIII. EXECUTIVE DIRECTOR’S REPORT – Buckley reported that the staff AS Retreat took place last Monday and Tuesday at the Lake Natoma Inn, and was glad that Dining and Conference Services employees were in attendance. He said a plan is being put together for presentation to the Board of Directors to address the minimum wage increases.

IX. VP APPOINTEE’S REPORT – Holmes reported that at the last BMUC meeting before spring break, it was voted to suspend SFAC funding until the next funding cycle.

X. CHAIR’S REPORT – Rahtz welcomed everyone back from break and announced that today is the first day of spring.

XI. ANNOUNCEMENTS – None

XII. PUBLIC OPINION – Limited to three minutes per speaker, five minutes for entire topic – None

XIII. ADJOURNMENT – The Chair, Rahtz, adjourned the meeting at 12:20 p.m.