

**ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO  
ASSOCIATED STUDENTS BUSINESSES COMMITTEE  
SPECIAL MEETING MINUTES**

**Monday, December 3, 2018**

**10 a.m.**

**BMU 205**

**Members Present:** Alex Williams, Dan Herbert, Michelle Korte, Zachary Schmechel, James Ryan, Chris Taverite, Megan Odom

**Members Absent:** Zach Schmechel (excused) Stacie Corona

**Others present:** David Buckley, Karen Bang, (recording), Jamie Clyde, Steve Novo, Tom Rider, Elaine Kramer, Thang Ho

- I. **CALL TO ORDER** – The Chair, Williams, called the meeting to order at 10:03 a.m.
- II. **AGENDA** – Motion to approve the 12/3/18 agenda (Herbert/Taverite) 5-0-0 MSC.
- III. **APPROVAL OF MINUTES** – Minutes of the regular meetings of 10/29/18 and 11/5/18. Motion to approve the minutes of the regular meetings of 10/29/18 and 11/5/18, as presented (Taverite/Herbert) 5-0-0 MSC.
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**
  - A. Information Item: Follett Scholarship Allocation to student Camp Fire victims – Jennings said the Camp Fire affected 76 students and 65 have been contacted so far regarding the Follett Scholarship. The \$200 scholarships can be used for purchase of textbooks, supplies and backpacks and expires January 1, 2019. She said it would be decided at a later time whether or not to do another allocation for the spring semester. Jennings said there is approximately \$20,000 available.
  - B. Information Item: Local Agency Investment Fund and Certificates of Deposit for quarter ending 9/30/18 – Jennings first reviewed the LAIF report, noting rate of return at 2.16% and net interest earned of \$71,457 for the quarter (Ryan joined the meeting at 10:12 a.m.). Certificates of Deposit showed a rate of return of 2.197%, with CD interest total earned of \$11,065.
  - C. Information Item: 9/3/18 Auxiliary Activities Fund Capital Expenditure Report – Jennings said \$7,825 was spent during the first quarter for emergency purposes for replacement of an icemaker and refrigerator.
- VI. **DINING SERVICES DIRECTOR'S REPORT** – Rider reported that the Lean Path waste management software has arrived and will be installed soon. He said the Sustainability program has asked them to look at the prevalence of palm oil in our products. An analysis will be done and they will try to designate a location, perhaps Urban Roots, a palm oil free business. He noted the palm oil industry is an international problem. • Rider said the Catering van was sent in for repairs and they were advised it is in need of further repairs of approximately \$2,800. He said per Kelly Blue Book, value of the van is no more than \$2,200 so it will be sold and replaced with an electric vehicle that can be used on campus. In addition, the ignition of the box van had to be replaced at a cost of \$505. • Rider said due to the Camp Fire, University Housing has put up 12 displaced students, and they will be fed at Sutter Hall through the end of the semester. He said that during Thanksgiving Week the Today Show was here to feed first responders. He explained that on Thanksgiving World Central Kitchen was here with some well-known chefs to prepare Thanksgiving dinner for Camp Fire evacuees. He said during this time of crisis many staff rescheduled holidays when asked to, and showed up ready to work. • Rider said that due to the CDL cook losing her home and relocating out of the area, Dining Services is partnering with the Child Development Lab to feed the Wildcat cubs, the two to five year olds.
- VII. **CHICO STATE WILDCAT STORE DIRECTOR'S REPORT** – Novo distributed the Follett October sales and reviewed with the committee, noting a total of \$395,102 for the month. He said Customer Appreciation Day is this Friday. Novo said the 500 Wildcats Rise t-shirts have nearly all sold out over the past three days and said 100% of the proceeds will be donated to the Wildcats Rise fund. He said they are still working with students regarding the scholarship fund due to the Camp Fire.

- VIII. EXECUTIVE DIRECTOR'S REPORT** – Buckley reported that all of the AS directors as well as some of the staff worked during the Camp Fire campus closure. He said there was a lot going on behind the scenes and expressed appreciation that everyone stepped up when needed.
- IX. VP APPOINTEE'S REPORT** – Absent.
- X. CHAIR'S REPORT** – Williams thanked all that worked so hard this past couple of weeks. She said she has received a lot of positive feedback from students about how staff were so caring and compassionate.
- XI. ANNOUNCEMENTS** – Williams said Taverrite's Birthday was this past weekend.
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None.
- XIII. ADJOURNMENT** – The Chair, Williams, adjourned the meeting at 10:24 a.m.