ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES

Thursday, February 18, 2016 12:30 p.m. BMU 205

MEMBERS PRESENT: Andrew Roberts, CC Carter, Haley Holmes, Ismael Figueroa, Amanda Labrado, Clarisse Austria, Kathleen Moroney, Art Cox

MEMBERS ABSENT: Nicole Kowalczyke

OTHERS PRESENT: David Buckley, Lea Youngkamp (recording), Jamie Clyde, Curtis Sicheneder, Deborah Lemmo

I. CALL TO ORDER – The chair, Roberts, called the meeting to order at 12:31 p.m.

II. AGENDA – Motion to amend the current agenda to include Information item E., BMU Space ideas. Move to approve the 2/18/16 amended meeting agenda to include Information item E, BMU Space Ideas. (Austria/Figueroa) 6/0/0 MSC.

III. APPROVAL OF MINUTES – Minutes of the 2/4/16 regular meeting. Motion to approve the minutes of the 2/4/16 regular meeting, as presented (Figueroa/Austria) 6/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Action Item: Approval of increase in cost of marquee in the amount of $1,384. Motion to approve increase in cost of marquee in the amount of $1,384, as presented (Figueroa/Austria). The committee discussed how long it would take for the marquee to be installed. Clyde said now that this item has been approved, the marquee will be ordered, and it will take 4-6 weeks to be delivered. Scheduling will then take place with FMS regarding installation. 6-0-0 MSC.

B. Information Item: Presentation by Deborah Lemmo regarding BMU usage by student organizations – Lemmo presented regarding the current BMU Room Usage. She said Conference Services arranges all meetings that go on in this building, as well as some equipment in Trinity Commons. She reviewed the building usage for the 2014-15 year, and how often student groups, Associated Students, state funded, non-state funded and outside groups used the BMU rooms. State funded groups are charged a $1,000 fee to rent the auditorium, and non-state funded groups are charged $1,200. Outside organizations are charged the most, at $3,000, and student groups can rent rooms for free. Last year almost 4,000 total bookings were made, with 200 auditorium bookings. 1,721 student groups last year utilized the BMU. Lemmo went over each room option we currently have in the BMU. She explained in detail the variety of uses each of the rooms have such as board meetings, interviews, events, conferences, etc. She said there are a lot of furniture set up “turn-overs” in all of these rooms, where groups will be using the rooms at back-to-back times.

C. Information Item: Local Agency Investment Fund and Certificates of Deposit for quarter ending 12/31/15 – Buckley reviewed the LAIF report with the committee and noted Student Union money cannot be invested in any accounts that will have a large amount of risk. The annualized return on investments has increased from last year, to .37%. He next reviewed the Certificates of Deposit, and noted the annualized return on investment was 1.275%.

D. Information Item: WREC fitness equipment capital expenditure – Sicheneder explained that the capital expenditure to fund fitness equipment was left off during budgeting for 2015-16. He wishes to replace the
current cardio equipment and noted a purchase order request has been prepared for the vendor, and he will be bringing this back to the committee to be approved. These equipment replacements are being requested in order to avoid a massive breakdown of the outdated cardio equipment. Sicheneder said BMUC will have an opportunity to discuss how we can save money, or receive a discount by recycling or selling back pieces to the equipment companies. A survey will go out to students regarding their cardio usage, and how they can better meet the needs of students in the future.

E. Information Item: BMU Space Ideas – Roberts showed a sketch of the BMU lower level layout to the committee in order to get feedback and ideas of what can be improved. He suggested that the rooms stay the same layout they are now, but to change up the lounge area. The lounge area is being used as a computer and study lounge area. He suggested that they do a trial run where they keep some computers and the printing station, and removing some computers on the wall, to allow room for lounge furniture and entertainment tables. The space downstairs isn’t being used as effectively as it should be, and we could distinguish study spaces and lounge spaces equally. Having this welcoming of a space would be inviting to students, and use the space better. The committee discussed including a microwave in this space for students who bring their own lunch from home. Faux fireplace and waterfall were discussed to create a homier environment. Options for including a stage and lighting were also discussed, and event ideas that could occupy the space.

VIII. EXECUTIVE DIRECTOR’S REPORT - Buckley said he will slowly start sharing info about the budget during meetings, before the budget comes out, so it is clear beforehand. • Buckley said this year’s election advisory measure is regarding if the AS should stop selling bottled water, and will be discussed in depth at ASBC. This could potentially put the Board of Directors in a sticky situation, because without selling the bottled water, Dining would lose around $60,000 in sales annually. • Buckley said the faculty strike is still coming up, so we must find ways to still serve the students, and avoid challenges. Student services will still be provided during the strike, such as the Student Union and Health Center.

IX. WREC DIRECTOR’S REPORT- Sicheneder said today WREC started a new way of enrolling new members into the WREC. He said new staff members will now have an hour long meeting, where they got to know Sicheneder, the WREC programs and complete a scavenger hunt. Sicheneder said programming has never been better at the WREC and reviewed recent and upcoming events. He passed around a paper sharing the relationships formed between trainers and students and how beneficial the services are.

X. ASSOCIATE EXECUTIVE DIRECTOR’S REPORT– Clyde said tonight at 5 p.m. will be the first time combo of Catering and Conference Services training. She said they have been busy with Panhellenic due to recruitment, and enjoyed all the foot traffic. Clyde said they are now starting to fine tune things in Conference/Catering Services, by taking all the contracts from each and combining them. The new Catering menu, including a student menu, is done, and the tasting party will be held on March 3. She said they are making sure the menu emphasizes the items noted on the Real Food Challenge, and which are not. • Clyde said she has also been working on the Strategic Plan and budgets.

XI. VPS’ APPOINTEE REPORT – Labrador reported that at the recent ASBC meeting they approved a new freezer for Butte Station and an espresso machine for Common Grounds. She also noted that Dr. Seuss’ birthday will be celebrated at the Wildcat Store.

XII. CHAIR’S REPORT- Roberts said that next meeting they will be hearing a presentation for Intramural use and the turf field idea. We will also be working on putting in more charging stations in the Student Life & Leadership Center.

XIII. ANNOUNCEMENTS – None

XIV. PUBLIC OPINION – None

XV. OPINION – None

XVI. ADJOURNMENT – The Chair, Roberts, adjourned the meeting at 1:42 p.m.