ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES

Thursday, March 3, 2016  12:30 p.m.  BMU 205

MEMBERS PRESENT: Andrew Roberts, Haley Holmes, Ismael Figueroa, Nicole Kowalczyke, Amanda Labrador, Kathleen Moroney, Art Cox.

MEMBERS ABSENT: Clarisse Austria, CC Carter.

OTHERS PRESENT: David Buckley, Lea Youngkamp (recording), Jamie Clyde, Curtis Sicheneder, Deborah Lemmo, Deanna Jarquin.

I. CALL TO ORDER – The Chair, Roberts, called the meeting to order at 12:30 p.m.

II. AGENDA – Information item B - Presentation regarding the Turf Field Project was tabled. Item VII. G. was added: Information Item – SFAC Update. **Motion to approve the amended 3/3/16 meeting agenda (Kowalczyke/Holmes) 6/0/0 MSC.**

III. APPROVAL OF MINUTES – Minutes of the 2/18/16 regular meeting. **Motion to approve the minutes of the 2/18/16 regular meeting, as presented (Figueroa/Holmes) 6/0/0 MSC.**

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Action Item: Approval of WREC fitness equipment capital expenditure in the amount of $120,000 for 2015/16. **Motion to approve WREC fitness equipment capital expenditure in the amount of $120,000 for 2015/16, as presented (Kowalczyke/Figueroa).** Sicheneder explained that this will be an ongoing expense, and is a part of our long term strategy. Certain equipment will be retired through stateside property management. **6/0/0 MSC.**

B. Information Item: 1/31/16 Student Union and WREC Summary Income and Expense Statements – Clyde reviewed with the committee and reported that Student Union has expensed 45.68% of the approved annual budget, and total revenue is 55%, so we are in line for the year. Sicheneder reviewed the WREC financials and reported that the summary is due around the same time as membership renewals. At that time there have also been a lot of locker renewals. Revenue is under at 52% because surplus funds are at 50%. Programs expenses are over, at around 60% because of how big the spring semester program schedule is.

C. Information Item: Discuss Wildcat Leadership Center Vinyl Lettering of Mission and Vision – Jarquin presented to BMUC regarding the Mission and Vision of the Wildcat Leadership Center. She said by having the Mission and Vision statements present every day, people will be held accountable and take on the Mission and Vision. She discussed that these statements were formed by talking directly to committees, leadership programs, and individuals in the office. Multiple drafts were formed until the final was developed. She is here now to discuss whether this is something that students are still interested in investing in. The total project would cost around $1,300 for the decal and installation. The committee discussed and noted how much they liked the statements and the design. There was discussion regarding whether Activity Fee or Student Union budgets would cover this project.

D. Information Item: WREC membership fee – Sicheneder said that when they opened the WREC in 2009, student WREC membership fees were $175. Over time, it has increased to $197. The faculty staff rate is $200 per semester, and that number has not yet increased. He said faculty and staff should pay more than the students, and it is raised every year so that students always pay less to use
the WREC. He talked about proposing a $15 increase per semester to maintain a consistent fee for faculty and staff. Currently, approximately 150 faculty and staff have memberships at the WREC. Discussion was held.

E. Information Item: WREC partner memberships – Sicheneder explained that there was some discussion about whether faculty and staff spouses should be allowed to use the WREC services as well. He said the revenue wouldn’t make that much of an impact to set us apart, and creates a grey area. Sicheneder said it wouldn’t make a big impact on how many people would be in the WREC at the same time, and the accessibility to students. Discussion was held and the committee feels strongly that the WREC is strictly for students. Instead of focusing on revenue like other campuses, CSUC doesn’t want to take any opportunities away from the students.

F. Information Item: BMU Basement Lounge – Roberts reported how he and Clyde started drafting an idea about how to update the BMU. After the presentation, they believe that the lounge area must be revamped and updated to better serve students. Flooring and furniture should be updated in order to create a more inviting environment. After this meeting he will be meeting with KCSC, Sustainability and GSEC to see how impacted they will be by the remodel. Roberts said that by updating the space, it will better highlight these programs that are otherwise overlooked. Discussion was held about the computers and if they are being under-utilized. Roberts doesn’t believe a survey is needed, but needs to put together a budget to bring back to BMUC to move forward with this project. Next meeting he will have more information, and bring together a final proposal.

G. Information Item: SFAC Update – Roberts reported that a Special SFAC meeting was held. No money was added or decreased during the meeting, but some language was altered. The Chico State pollution speaker series was discussed, and two speakers have already come. The speaker cap was removed in order to bring another scheduled speaker. Asked to move the printing budget, an idea about how to update the BMU, potentially in the Wildcat Leadership Center. Sicheneder said that the WREC won an award for their Water Woman video raft guide video. He is working on a special event survey to get feedback from students and how we can improve. Sicheneder noted various recent and upcoming events

VIII. EXECUTIVE DIRECTORS REPORT – Buckley said that the budget will start being discussed at the next meeting. • Buckley said the Board had approved a salary compensation study for employees, and information will be presented on Monday to the Board. • Buckley said regarding Rainbo Warehouse, he is still looking for a warehouse close to campus that the AS could purchase. • Buckley said the t-shirt printer company sent him more information and the cost will be about $3,300 including all taxes and installation fees. Samples will be sent in from the printer company, as we move forward with this project. This would allow student organizations to print affordable t-shirts at a significantly reduced cost. The printer would be located somewhere in the BMU, potentially in the Wildcat Leadership Center. • Buckley said the Four Winds project will run through the BMU and WREC. Student organizations would be able to utilize the screens, and the marquee to promote their events, and advertise. Discussion was held about who would be responsible for keeping it updated, as well as the marquee. A policy would have to be made to limit, or not, the amount of advertisements.

IX. WREC DIRECTOR’S REPORT – Sicheneder said that the WREC won an award for their Water Woman video promoting water saving measures. A press release went out regarding it on Monday. This was the second video produced by the WREC and another one is being formulated. He also noted that Adventure Outings has sold 89% of their spring trips already, which is a record. There have already been about 15,000 views on their raft guide video. He is working on a special event survey to get feedback from students and how we can improve. Sicheneder noted various recent and upcoming events

X. ASSOCIATE EXECUTIVE DIRECTOR’S REPORT – Clyde said that the last few weeks have been focused on the new Catering Menu Reveal which will be held from 3-5 p.m. today in BMU 203. • Clyde said Vic Trujillo is now the Facilities Manager and she is excited for him to take over that role. She noted the Recycling Coordinator position is now open, and wants to make it a combination of Warehouse Supervisor and Recycling Coordinator. Clyde said a casual maintenance person position has been added to work later in the day for emergencies and getting some other projects done.

XI. VPS’ APPOINTEE REPORT – Labrador reported that a new member joined ASBC. She said the committee approved an oven replacement and discussed the water bottle ban, and how students would be impacted.
She said the committee thinks this would negatively impact AS funds, although students think they should be banned. The CFA strike is coming up, and AS elections are beginning.

XII. **CHAIR’S REPORT** - Roberts said he is working on the BMU basement project. He has everything set up to go to Sacramento State, and invited interested members to attend at the end of March. The GAC side of office is discussing getting revamped and an updated space.

XIII. **ANNOUNCEMENTS** – None

XIV. **PUBLIC OPINION** – None

XV. **OPINION** – None

XVI. **ADJOURNMENT** – The Chair, Roberts, adjourned the meeting at 1:41 p.m.